

Site Plan

Frequently Asked Questions

What is the purpose of a site plan?

To determine if the addition of a proposed new structure or modification of an existing structure will comply with local zoning regulations. Most exterior projects require a site plan zoning review. The site plan can be on an existing survey or hand drawn sketch.

What is the purpose of a zoning review?

To ensure the application and supporting documents describing the proposed work will comply with zoning regulations for property line setbacks and the number, type, size, location and use of all buildings. A zoning review is the first step in the permit application review process.

What kind of information is required on a site plan?

Depending on the type of permit applied for, a site plan may be hand drawn on an 8 ½" X 11" piece of paper showing the below listed information:

1. Location, type and size of existing structures on the property
2. Proposed location, type and size of new structures built or moved on the property
3. Location and dimensions of existing driveway and any other impervious surfaces
4. Location of septic tanks, drain field, *alternate drain field site* and well
5. Lot dimensions and distances of structures to property lines
6. Location of utility easements or wetlands, if known