

**CITY OF CIRCLE PINES, MINNESOTA
REGULAR PARK BOARD MEETING**

**Tuesday, December 4, 2018
6:30 P.M.**

AGENDA

1. Call to Order
2. Roll Call
3. Approval of Minutes From 04/03/18
4. Public Comments
5. Park Board Member Comments
6. Park Board Business
 - a. Parks & Trails Update (Verbal)
Park Board Action _____
 - b. Centennial Hockey Use of Baldwin and Inner Park (Park User Application)
Park Board Action _____
 - c. Centennial Lakes Little League Park Use of Carl Eck Park (Memo)
Park Board Action _____
 - d.
Park Board Action _____
7. Adjourn to Work Session to Discuss City Hall Playground Replacement

**CITY OF CIRCLE PINES, MINNESOTA
REGULAR PARK BOARD MEETING**

April 3, 2018

Minutes

1. CALL TO ORDER

Chair Caron called the regular meeting of the Circle Pines Park Board to order at 6:30 p.m.

2. ROLL CALL

Tart, Erichsrud, Dolieslager and Caron were present. Zorzin was absent. Assistant Administrator for Public Services Peterson was present representing staff.

3. APPROVAL OF MARCH 13, 2018 MINUTES

MOTION:

Erichsrud moved to approve the minutes as presented. Dolieslager seconded the motion. **Motion carried 4-0.**

4. PUBLIC COMMENTS

There were no public comments.

5. PARK BOARD MEMBER COMMENTS

There were no Park Board member comments.

6. PARK BOARD BUSINESS

a. CAMERAS IN THE PARK

Assistant City Administrator for Public Services Peterson provided a report of costs of park vandalisms over the past four years with the highest amount in 2014 when a \$20,000 loss resulted from electrical box vandalism at Golden Lake Park. She said additional vandalism costs for city parks included \$500 in 2015, \$2,000 in 2016 and \$3,000 in 2017.

Peterson mentioned that Centennial Little League requested the board consider placing some type of cameras in Carl Eck Park as there will soon be new scoreboards there. She said trail cameras with an SD card and motion detection are about \$100 and if approved, staff can purchase two cameras and place them

in parks this year. She added that if cameras appear to be of value to the parks, it is an item that can be put in the budget for next year.

Dolieslager asked if two cameras would be adequate for the coverage needed. Peterson said initially one camera could be placed at Carl Eck Park and another at Golden Lake Park and they could be moved as needed.

Caron asked if there are concerns about how secure the cameras are. Peterson said she hopes to have them placed in areas where they're not as visible and high enough to avoid vandalism.

MOTION:

Caron moved to authorize the purchase of two cameras to be put into city parks rotations. Seconded by Tart, **motion carried 4-0.**

7. ADJOURNMENT

MOTION:

Dolieslager moved to adjourn the meeting at 6:36 p.m. Erichsrud seconded the motion. **Motion carried 4-0.**

Clerk

Chair

Agenda Item 6b

Park User Application
City of Circle Pines Parks Department
200 Civic Heights Circle
Circle Pines, MN 55014
763-784-5898 763-785-2859 fax

USER INFORMATION

Group/Organization Centennial Youth Hockey Association

Group Representative: Rae Schmitt Phone (H) 651-766-7619 (C) 651-2490-8915

Address: 1817 Paint Dr City Centerville State: MN Zip: 55038

Email Address: cyhsmitteice@gmail.com

EVENT LOCATION INFORMATION

Park Requested: Inver + Baldwin Date of Event(s): December, January, February

Time Period of Event(s): 6-9 pm ; Outdoor Ice Access

The Group Agrees to:

1. Appoint a group representative who is responsible for signing the permit and ensuring the terms and conditions the group agrees to carry out.
2. Be responsible for clean-up after each event. Clean the tables and bathrooms. Make sure garbage cans are emptied.
3. Be responsible for any damage to the facility caused by your group. Including failure to clean-up after your event. You may be billed for any damages.
4. Not use Alcohol. Alcohol is not permitted in parks. If you have rented a pavilion beer and wine are allowed within 50 feet of the shelter in limited quantities. "Hard liquor" is not permitted. No glass containers are allowed. No person shall enter or be upon any public park or public grounds while under the influence of any intoxicating liquor or 3.2% beer or malt liquor.
5. Leave the park by 10:00 p.m. and not arrive before sunrise.
6. Not to build a fire in any place in any public park or public grounds, at any time, except in fireplaces or receptacles provided therein by the City.
7. Not engage in loud, boisterous, threatening, abusive, insulting or indecent language, or engage in any disorderly conduct, or behavior tending to a breach of the public peace.
8. Not possessing or discharge any fireworks in any public park or public grounds.
9. Park in parking lots only. Vehicles are not allowed on grass, sidewalks, etc.
10. A Certificate of Liability Insurance naming the City as an additional insured.

Group Representatives Signature [Signature] Date 11/7/18

Office Use:
Number of Keys Handed Out? _____ Number of Keys Returned? _____

Park Board Approval/Denial: _____

Special Provisions: _____



Centennial Lakes Little League

Established in 1958

Agenda Item 6c

November 15th, 2018

Pat Stapleton
City of Circle Pines
200 Civic Heights Circle
Circle Pines, MN 55014

Dear Mr. Stapleton,

This letter serves to confirm Centennial Lakes Little League's intention to use the baseball fields and facilities at Carl Eck/Lions Park for the spring and summer months of 2019 beginning April 1st through September 30th, 2019; Monday through Friday, from 4:00pm until dark and on select weekends throughout the 2018 summer.

Additionally, we are planning a park clean-up day on Saturday, April 13th, 2019 from 9:30am to 12:00pm with a back-up date of Saturday, April 20th, 2019.

We would also like to invite the Mayor and members of your Park Board and City Council to stop by your fields and meet our volunteers cleaning and raking the fields.

We really appreciate our partnership with your city.

If you have any questions or concerns, please feel free to contact me at (763) 780-3836. Thank you for your continued assistance and I look forward to hearing from you soon.

Sincerely,

Patrick Mahr, President
Centennial Lakes Little League