

**CITY OF CIRCLE PINES, MINNESOTA  
REGULAR PARK BOARD MEETING**

**Tuesday, November 12, 2019  
6:00 P.M.**

**AGENDA**

1. Call to Order
2. Roll Call
3. Approval of Minutes
4. Public Comments
5. Park Board Member Comments
6. Park Board Business
  - a. Golden Lake Report (Enclosed)  
Park Board Action\_\_\_\_\_
  - b. Park Maintenance Update (Verbal)  
Park Board Action\_\_\_\_\_
  - c. \_\_\_\_\_  
Park Board Action\_\_\_\_\_
7. Adjourn to Work Session
  - a. Trails

**CITY OF CIRCLE PINES, MINNESOTA  
REGULAR PARK BOARD MEETING**

**April 2, 2019**

**Minutes**

**1. CALL TO ORDER**

Chair Caron called the regular meeting of the Circle Pines Park Board to order at 6:30 p.m.

**2. ROLL CALL**

Leichtle, Tart, Zorzin, Dolieslager, and Caron were present. Assistant City Administrator for Public Services Peterson was present representing staff.

**3. APPROVAL OF MARCH 5, 2019 MINUTES**

**MOTION:** Tart moved to approve the minutes as presented. Seconded by Zorzin, motion carried 5-0.

**4. PUBLIC COMMENTS**

There were no public comments.

**5. PARK BOARD MEMBER COMMENTS**

Zorzin commented that the net is not yet up at the tennis court at Golden Lake Park and the court is not yet cleared of leaves. Leichtle mentioned there is new graffiti on the plastic slides at Center Park. Assistant City Administrator for Public Services Peterson said staff is aware of that.

**6. PARK BOARD BUSINESS**

**a. 2040 Comprehensive Plan Chapter 5 Parks and Trails**

Assistant City Administrator for Public Services Peterson pointed out the city is required, every 10 years, to update its Comprehensive Plan and one of the chapters in the plan is Parks and Trails. She asked for Park Board feedback on Chapter 5 before it is brought before the Planning Commission.

Chair Caron noted that she submitted sentence structure changes via email. She said one change reads:

“The City of Circle Pines anticipates very little population growth in the next 10 to 20 years. Circle Pines currently has a high number of parks located in the

city. The city plans to continue our focus on updating and maintaining the existing parks and trails in the city. The Circle Pines Parks and Trails map contained in this chapter illustrates the number of parks and trails in the city and connections to the regional system.”

Caron said another change is on page 5 under Park Inventory. She suggested adding Pickle Ball under the Tennis header so it reads Tennis and Pickle Ball. On the same page, Carl Eck Park needs baseball included.

Caron also suggested adding Community Garden to the grid on page 5. She noted the gardens are located at Baldwin Park and City Hall Park.

It was noted that text on page 9, includes concessions at Baldwin Park and that needs to be removed as the building is restrooms only.

Caron also suggested adding “Natural Space” or “Green Space” to the grid on page 5. She said the areas included would be Carl Eck, Indian Hills, Golden Lake, North Star Park, Baldwin, City Hall, Tamarack, Aspen, East Golden Lake Road, Golden Lake School and Pheasant Run.

Caron suggested adding a line on the grid that denotes each classification of park as viewed by the city.

On page 6, first paragraph, Caron pointed out a sentence structure change as follows:

“To provide city residents with parks, trails and natural areas for recreation use, to encourage outdoor play, visual/physical diversion from the hard surfacing of urban development, and to maintain the character, ambience, appearance and history of the community.”

On page 6, third paragraph, Caron suggested the following change:

“Acquisition of specific parcels of land for park uses shall generally be based on the following criteria:

1. Quality of the land
2. Natural resources
3. Suitability for desired uses as determined by the Park Board, City Council and Planning Commission.
4. Location.”

On page 7, Caron suggested adding the classification of Neighborhood Park to Carl Eck Park. After discussion, board members agreed to keep the current classification of Youth Athletic for this park.

It was noted the classification for Inner Park will also remain as Youth Athletic.

On page 13, Caron suggested the last word in paragraph 2 be “Reserve” and not “Preserve” to keep it uniform with the map. Also on page 13, she suggested adding “of the city” to the end of the first sentence of paragraph 3.

Caron suggested adding “hard surface trail upgrades to concrete or bituminous surface” to the Development Programs for Aspen, Pheasant, Tamarack, Carl Eck, City Hall and Golden Lake Parks. The intent of this, she said, is to have it in the plan so the board can consider it if possible.

It was noted that the Capital Improvement Plan on page 18 includes dollar amounts that are projected. Caron asked Peterson to check the original amount for Indian Hills’ playground.

The board further discussed its direction for hard surface trail upgrades. Peterson advised that hard surface trails may not work well in natural areas because those areas are often too wet. She suggested possibly adding wording for a combination of boardwalks and natural trail.

Zorzin suggested adding wording for the natural trails to be suitable for bicycle riding. Caron noted all of the trails in question currently have Class 5 rock on them. Dolieslager suggested adding wording of “or continual upgrade,” as something that indicates a desire for continued improvement.

Caron asked if the board would deem any of the trails within the named parks as definitely needing a hard surface. Dolieslager said the question is more whether a hard surface in an area could be maintained long term.

Peterson mentioned hard surface is planned for a trail along Lake Drive between city hall and Village Parkway and possibly in the area of the iron-enhanced sand filter.

Caron suggested wording of “upgrade of existing trails and continued maintenance of services” and list all above-mentioned trails.

Peterson mentioned this is not the last time the Park Board will see the plan as it will be reviewed by the Planning Commission and then the Council. She said there will also be a six-month comment period for surrounding communities to offer input and the Park Board will have one more opportunity to look at it before it is submitted to the Met Council.

#### **b. City Hall Park Playground Designs**

Assistant City Administrator for Public Services Peterson reported that vendors have submitted changes as requested by the Park Board. She presented drawings showing changes to the designs.

**MOTION:** Caron moved, seconded by Dolieslager, to recess the meeting at 7:08 p.m. for the purpose of further discussion on the playground designs. **Motion carried 5-0.**

**The Park Board returned to regular session at 8:04 p.m.**

Chair Caron reported there was much discussion on the design for the City Hall Playground.

**MOTION:** Caron moved, seconded by Dolieslager, to award St. Croix Recreation the City Hall Playground design, as presented. **Motion carried 5-0.**

**7. ADJOURNMENT**

**MOTION:** Dolieslager moved to adjourn the meeting at 8:05 p.m. Seconded by Zorzin, **motion carried 5-0.**

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**Clerk**

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**Chair**



## 2019 Golden Lake Park Report

The purpose of this report is to give a general brief overview of the 2019 activities in Golden Lake Park.

### **General Information**

Golden Lake Park concession stand was open every day this year on the weekends beginning May 25 to June 2 and opened every day from 11 a.m. to 8 p.m. starting on June 6 through August 30. The stand sold variety of ice cream treats, snacks and beverages. The stand had two attendants on staff to sell concessions, keep a watchful eye on activities and clean the park and bathroom areas. Golden Lake also has two large pavilions for rent, a beach area, fishing dock, half-court basketball, volleyball court, tennis court, 3 playground areas, and a small boat launch.



### **Weed Kill**

Midwest Aqua Care was contracted to control weeds in the beach area this year, this has helped the amount of weeds in the lake and has made it more inviting for swimmers to use the lake.

### **YMCA Play days at the Park**

From the middle of June to the middle of August the YMCA used Golden Lake Park for the Park Play Days Program for children ages 4-12, Monday through Thursday in the afternoon. Approximately 22 children participated in the program this year in both sessions. The YMCA group keeps the park busy during the week. Staff also observed that other area summer programs visiting the park regularly, such as Kids Club and other YMCA programs.

### **Goose Removal**

We did not contract services for Goose Removal. We did take statistics on the number of geese in the park and this year there was very little activity. No money was budgeted for 2020 as well.



### **Music in the Park**

Community Education sponsored 4 different bands that played in the park this summer, Centennial Community Band had approximately 100-125 people in attendance, Tricia & The Toonies over 200 people and kids in attendance, Jim Kellems approximately 50 people attended and Mysterious Old Radio Listening Society had approximately 56-75 people in attendance. All

performances were well attended.

### **Statistics**

The chart below illustrates the number of users from the end of May to the beginning of September. Attendants count users at the top of each hour and records the activity of the user. In the last few years we have had a steady number of users overall from year to year.

	<b>2017</b>	<b>2018</b>	<b>2019</b>
<b>Picnic Area</b>	<b>1427</b>	<b>2609</b>	<b>1427</b>
<b>Pavilion #1</b>	<b>3167</b>	<b>2901</b>	<b>2946</b>
<b>Pavilion #2</b>	<b>6568</b>	<b>5620</b>	<b>5799</b>
<b>Beach</b>	<b>8012</b>	<b>9436</b>	<b>9730</b>
<b>Playground</b>	<b>6256</b>	<b>6209</b>	<b>6153</b>
<b>Volleyball</b>	<b>172</b>	<b>148</b>	<b>86</b>
<b>Basketball</b>	<b>328</b>	<b>227</b>	<b>256</b>
<b>Tennis</b>	<b>144</b>	<b>97</b>	<b>73</b>
<b>Fishing</b>	<b>3030</b>	<b>3114</b>	<b>2640</b>
<b>Hanging Out</b>	<b>2074</b>	<b>1872</b>	<b>1600</b>
<b>Work Out</b>	<b>106</b>	<b>174</b>	<b>98</b>
<b>Total</b>	<b>31,284</b>	<b>32,407</b>	<b>30,808</b>

## Park Pavilion Rentals

A year to year comparison of the total number of people in the park, number of days open, the average number people in the park and the number of pavilion rentals for each pavilion. The type of rentals that we have seen are family & class reunions, various school groups, birthday parties, graduation parties, bridal/wedding showers and weddings as well as other community groups such as church, garden, little league teams etc.



Year	# of People in Park	Days Open	Ave per Day	PV #1	PV #2	Total
2003	8,324	54	154			
2004	12,572	69	182			
2005	13,862	72	192	13	23	36
2006	12,265	77	159	17	25	42
2007	12,309	72	170	13	22	35
2008	15,060	73	206	14	18	32
2009	15,060	77	195	15	28	43
2010	20,601	72	286	29	26	55
2011	22,500	84	267	22	18	40
2012	25,747	91	282	27	25	52
2013	25,067	91	275	26	29	55
2014	26,921	91	295	35	37	72
2015	26,211	90	291	38	35	73
2016	28,957	107	270	34	38	72
2017	31,284	101	310	40	44	84
2018	34,425	95	362	51	49	100
2019	30,808	90	342	50	48	98

**Staff**

The city employed 7 staff members at the concession stand, 5 returned from last year and 2 new employees. The group did do a good job this year, in keeping the stand and the park activities running smoothly.

**Overall**

It was a very good summer overall. Everything ran very smoothly. Sales were up 8% from last year. This was our highest sales year since the city reopened the park as a city park. Pavilions rentals were down by only 2 rentals from the previous year. I felt that this was a very successful summer!