

**CITY OF CIRCLE PINES, MINNESOTA
REGULAR CITY COUNCIL MEETING**

**November 12, 2019
7:00 P.M.**

AGENDA

1. Call to Order
2. Roll Call

*Dave Bartholomay, Mayor
Matt Percy, Council Member
Mike Schweigert, Council Member
Jennifer Rauner, Council Member
Dean Goldberg, Council Member
Patrick Antonen, City Administrator*

3. Setting of Agenda

Note: Consent Agenda items will be acted on with one motion unless a council member requests their placement on the regular agenda -

4. a. Taxpayer Comments
b. Council Member Comments
c. Mayor Comments

5. COMMITTEE REPORTS

- a.
- b.

6. COUNCIL BUSINESS

- a. Consent Agenda

Item

Action

- | | |
|--|---------|
| 1. Minutes – October 22, 2019 (Enclosed) | Approve |
| 2. General Fund Disbursements (Enclosed) | Approve |
| 3. Police Disbursements (Enclosed) | Approve |
| 4. Fire Disbursements (Presented at Meeting) | Approve |
| 5. Licenses (Presented at Meeting) | Approve |
| 6. Resignation of Cable Operator (Enclosed) | Approve |

Council Action_____

- b. Resolution No. 2019-21 Authorizing Call of Outstanding GO Bonds, Series 2010B; Extract of Minutes and Certification of Council Action (Memo)

Council Action_____

- c. North Metro Mayors Association 2019 Amended and Restated Joint Powers Agreement for a Coalition of Metropolitan Communities (Memo)

Council Action _____

- d. Final Pay Voucher No. 8 - 2018 Street and Utility Improvement Project (Enclosed)

Council Action _____

- e. Canvass of November 5, 2019 Election Results (Enclosed)

Council Action _____

- f. _____

Council Action _____

7. ADJOURNMENT

**CITY OF CIRCLE PINES, MINNESOTA
REGULAR CITY COUNCIL MEETING**

**Tuesday, October 22, 2019
7:00 p.m.**

1. CALL TO ORDER

Mayor Pro Tem Percy called the meeting to order at 7:03 p.m.

2. ROLL CALL

Also present were Council Members Goldberg, Schweigert and Rauner and Assistant City Administrator for Public Services C. Peterson. Mayor Bartholomay was absent.

3. SETTING OF AGENDA

There were no changes to the agenda.

4. COMMENTS

a. Taxpayer Comments

There were no taxpayer comments.

b. Council Member Comments

There were no Council Member comments.

c. Mayor Comments

Mayor Pro Tem Percy commented on the following:

- Centennial boys and girls soccer teams making it to Sectionals
- St. Joseph of the Lakes Church to host Woodbury Community Chorus and Orchestra Concert to benefit Centennial Schools Power Pack - Sunday, October 27 at 4 p.m.

5. COMMITTEE REPORTS

a. Utilities Commission

Assistant City Administrator for Public Services Peterson reported the commission met October 16 and approved moving forward to receive bids for the 2020 gas project. Bids are due November 13, 2019. She added that the commission adjourned to work session to discuss reserve spending for the next two street projects' utilities improvements.

b. Fire Steering Committee

Council Member Schweigert reported the budget was approved as well as an increase in the Centennial Fire Pension Fund from \$5,000 to \$5,500 to meet the overfunded requirement. He said calls for Circle Pines have increased from last year and the committee is waiting to hear from FEMA regarding a \$150,000 grant for radios.

6. COUNCIL BUSINESS

a. Consent Agenda

Items included:

1. Minutes: 10/08/19 Regular Council Meeting
2. General Fund Disbursements
3. Police Disbursements
4. Fire Disbursements
5. Resolution No. 2019-19 Election Polling Locations for 2020
6. Resolution No. 2019-20 Nominations for RCWD Board of Directors

MOTION: Schweigert moved, seconded by Rauner, to approve the Consent Agenda as presented. **Motion carried 4-0.**

b. Public Hearing Storm Water Pollution Prevention Program

Mayor Pro Tem Percy opened the Public Hearing at 7:12 p.m.

Assistant City Administrator for Public Services Peterson mentioned this is an opportunity for the public to comment on the City of Circle Pines' Storm Water Pollution Prevention Program and its storm water best management practices.

There were no comments from the public.

MOTION: Rauner moved to close the Public Hearing at 7:15 p.m. Seconded by Schweigert, **motion carried 4-0.**

7. ADJOURNMENT

MOTION: Schweigert moved, seconded by Rauner, to adjourn the meeting at 7:15 p.m. **Motion carried 4-0.**

Mayor

Clerk

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Per
10/28/2019						
10793 ANOKA COUNTY						
102819	1	Invoice	DG LOCAL OFFICIALS MEETING	10/28/2019	10.00	10/19
102819	2	Invoice	PA LOCAL OFFICIALS MEETING	10/28/2019	10.00	10/19
Total 102819:					20.00	
Total 10793 ANOKA COUNTY:					20.00	
11075 PATRICK ANTONEN						
102819	1	Invoice	ICMA CONF HOTEL/AIRFARE/MEALS/UBER	10/28/2019	545.79	10/19
Total 102819:					545.79	
Total 11075 PATRICK ANTONEN:					545.79	
200215 TOSHIBA BUSINESS SOLUTIONS USA						
5071908	1	Invoice	FINAL MTC CONT INV 4555C	10/28/2019	126.35	10/19
Total 5071908:					126.35	
Total 200215 TOSHIBA BUSINESS SOLUTIONS USA:					126.35	
210222 US BANK CORPORATE PMT SYS						
102819	1	Invoice	VISA-AMAZON DYMO	10/28/2019	40.98	10/19
Total 102819:					40.98	
Total 210222 US BANK CORPORATE PMT SYS:					40.98	
Total 10/28/2019:					733.12	
Grand Totals:					733.12	

Report GL Period Summary

Vendor number hash: 0
 Vendor number hash - split: 0
 Total number of invoices: 0
 Total number of transactions: 0

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Per
11/06/2019						
10338 ALLSTREAM						
16449193	1	Invoice	Nov fax	11/12/2019	2.20	11/19
Total 16449193:					2.20	
Total 10338 ALLSTREAM:					2.20	
10905 ANOKA COUNTY TREASURY DEPT						
B191017F	5	Invoice	Nov. Broadband	11/12/2019	75.00	11/19
Total B191017F:					75.00	
Total 10905 ANOKA COUNTY TREASURY DEPT:					75.00	
30540 CENTURY LINK						
110619	1	Invoice	GL PHONE NOV	11/06/2019	28.41	11/19
Total 110619:					28.41	
Total 30540 CENTURY LINK:					28.41	
30640 CINTAS						
4033523577	1	Invoice	Shop Cleaning	11/12/2019	9.32	11/19
4033523577	2	Invoice	Shop Cleaning	11/12/2019	9.33	11/19
Total 4033523577:					18.65	
4033523597	1	Invoice	CH Cleaning	11/12/2019	76.90	11/19
Total 4033523597:					76.90	
Total 30640 CINTAS:					95.55	
31008 COMCAST						
111219	1	Invoice	Nov. Internet	11/12/2019	33.48	11/19
Total 111219:					33.48	
Total 31008 COMCAST:					33.48	
31009 COMMERCIAL ASPHALT CO, INC						
191031	1	Invoice	STREET MTC	11/06/2019	87.10	11/19
Total 191031:					87.10	
Total 31009 COMMERCIAL ASPHALT CO, INC:					87.10	
31320 COVERALL OF THE TWIN CITIES						
7070269765	1	Invoice	Nov. CH Cleaning	11/12/2019	293.40	11/19
Total 7070269765:					293.40	

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Per
Total 31320 COVERALL OF THE TWIN CITIES:					293.40	
90157 I U O E LOCAL 49						
111219	1	Invoice	December Benefits	11/12/2019	843.75	11/19
111219	2	Invoice	December Benefits	11/12/2019	1,800.00	11/19
111219	3	Invoice	December Benefits	11/12/2019	225.00	11/19
111219	4	Invoice	December Benefits	11/12/2019	1,035.00	11/19
Total 111219:					3,903.75	
Total 90157 I U O E LOCAL 49:					3,903.75	
120415 LESTER BUILDINGS LLC						
J007896	1	Invoice	LESTER BLDG SHEATHING COMPLETE	11/06/2019	29,382.00	11/19
Total J007896:					29,382.00	
Total 120415 LESTER BUILDINGS LLC:					29,382.00	
180550 CITY OF ROSEVILLE						
227049	1	Invoice	Wi-Fi Switch	11/12/2019	37.20	11/19
Total 227049:					37.20	
227083	1	Invoice	2019 Adobe Licensing	11/12/2019	1,008.40	11/19
Total 227083:					1,008.40	
227112	1	Invoice	2019 Virtul Server/Storage	11/12/2019	836.00	11/19
Total 227112:					836.00	
Total 180550 CITY OF ROSEVILLE:					1,881.60	
230105 WH SECURITY						
111219	1	Invoice	Sept Monitoring	11/12/2019	13.77	11/19
Total 111219:					13.77	
Total 230105 WH SECURITY:					13.77	
Total 11/06/2019:					35,796.26	

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Per
11/07/2019						
10300 ALEXANDRA HOUSE, INC						
193	1	Invoice	2019 COMMUNITY OUTREACH	11/12/2019	5,000.00	11/19
Total 193:					5,000.00	
Total 10300 ALEXANDRA HOUSE, INC:					5,000.00	
20100 BJ'S LAWN SERVICE, LLC						
1011	1	Invoice	MOWING SERVICE 353 FOREST	11/12/2019	75.00	11/19
1011	2	Invoice	MOWING SERVICE 2 VACANT LOTS	11/12/2019	75.00	11/19
1011	3	Invoice	MOWING SERVICE 51 WEST RD	11/12/2019	75.00	11/19
Total 1011:					225.00	
Total 20100 BJ'S LAWN SERVICE, LLC:					225.00	
30605 CHET'S SHOES, INC						
48495	1	Invoice	BOOTS RN	11/12/2019	12.61	11/19
Total 48495:					12.61	
Total 30605 CHET'S SHOES, INC:					12.61	
31460 CRYSTEEL TRUCK EQUIPMENT, INC						
F45593	1	Invoice	PLOW CUTTING EDGES	11/12/2019	955.96	11/19
Total F45593:					955.96	
Total 31460 CRYSTEEL TRUCK EQUIPMENT, INC:					955.96	
70300 GERTENS						
61450/6	1	Invoice	GENL TRAIL MTC	11/12/2019	1,300.00	11/19
61450/6	2	Invoice	LABYRINTH TRAIL UPGRADES	11/12/2019	100.00	11/19
61450/6	3	Invoice	TRAIL IMP-LIMESTONE TRAIL MIX	11/12/2019	3,330.90	11/19
Total 61450/6:					4,730.90	
Total 70300 GERTENS:					4,730.90	
80520 HOFF BARRY, P.A.						
15413	1	Invoice	OCT LEGAL	11/12/2019	545.00	11/19
Total 15413:					545.00	
Total 80520 HOFF BARRY, P.A.:					545.00	
100135 JIMMY'S JOHNNYS, INC						
157021	1	Invoice	BALDWIN PARK PORTABLE RESTROOM	11/12/2019	68.00	11/19
Total 157021:					68.00	
157022	1	Invoice	GL PORTABLE RESTROOM	11/12/2019	68.00	11/19

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Per
Total 157022:					68.00	
Total 100135 JIMMY'S JOHNNYS, INC:					136.00	
130409 MENARDS - BLAINE						
84390	1	Invoice	MISC BRUSH/CARTON CUTTER	11/12/2019	2.65	11/19
84390	2	Invoice	MISC BRUSH/CARTON CUTTER/WK LIGHT	11/12/2019	22.51	11/19
84390	3	Invoice	WINDSHIELD FLUID	11/12/2019	7.56	11/19
84390	4	Invoice	NUTDRIVER	11/12/2019	9.98	11/19
Total 84390:					42.70	
Total 130409 MENARDS - BLAINE:					42.70	
140890 NYSTROM PUBLISHING CO., INC.						
42473	1	Invoice	NOV CITY NEWSLETTER	11/12/2019	710.56	11/19
42473	2	Invoice	NOV POSTAGE	11/12/2019	363.35	11/19
Total 42473:					1,073.91	
Total 140890 NYSTROM PUBLISHING CO., INC.:					1,073.91	
150200 O'REILLY AUTOMOTIVE, INC						
3472427540	1	Invoice	'05 STERLING BULBS	11/12/2019	5.23	11/19
Total 3472427540:					5.23	
Total 150200 O'REILLY AUTOMOTIVE, INC:					5.23	
160250 PETTY CASH / KATE MANSON						
111219	1	Invoice	CERTIFIED MAIL	11/12/2019	6.85	11/19
Total 111219:					6.85	
Total 160250 PETTY CASH / KATE MANSON:					6.85	
160520 PRESS PUBLICATIONS INC						
647243	1	Invoice	BALLOT PUBLISHING	11/12/2019	70.42	11/19
Total 647243:					70.42	
647244	1	Invoice	NOTICE OF CANVASSING	11/12/2019	23.47	11/19
Total 647244:					23.47	
Total 160520 PRESS PUBLICATIONS INC:					93.89	
170150 QUAD AREA CHAMBER OF COMMERCE						
1184	1	Invoice	MEMBERSHIP 11/2019 TO 12/2020	11/12/2019	150.00	11/19
Total 1184:					150.00	

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Per
Total 170150 QUAD AREA CHAMBER OF COMMERCE:					150.00	
180700 RUM RIVER CONST. CONSULTANTS						
111219	1	Invoice	INSPECTIONS 19 PARK/12 WEST	11/12/2019	812.50	11/19
111219	2	Invoice	BLDG INSPECTIONS SEPT 19-271	11/12/2019	78.00	11/19
Total 111219:					890.50	
Total 180700 RUM RIVER CONST. CONSULTANTS:					890.50	
230100 W S B & ASSOCIATES, INC						
0-001507-72	1	Invoice	SEPT 2018 STREET PROJ ENG	11/12/2019	1,096.25	11/19
Total 0-001507-720-30:					1,096.25	
R-013714-00	1	Invoice	SEPT 2020 STREET PROJ ENG	11/12/2019	13,429.00	11/19
Total R-013714-000-8:					13,429.00	
Total 230100 W S B & ASSOCIATES, INC:					14,525.25	
Total 11/07/2019:					28,393.80	
Grand Totals:					64,190.06	

Report GL Period Summary

Vendor number hash: 0
 Vendor number hash - split: 0
 Total number of invoices: 0
 Total number of transactions: 0

Report Criteria:

Invoice Detail.GL Account = 10110100-506477506710,70210100-702499702730

Report Criteria:
 Report type: Summary

GL Period	Check Issue Date	Ck No	Payee	Description	Check Amount
11/19	11/06/2019	12887	ABRAMS & SCHMIDT LLC	OCT LABOR RELATIONS	464.00
11/19	11/06/2019	12888	ANOKA COUNTY	3RD QTR CJDN/MDT	540.00
11/19	11/06/2019	12889	ANOKA CO TREASURY OFFICE	NOV BROADBAND	75.00
11/19	11/06/2019	12890	ASPEN MILLS, INC	UNIFORM SHIRTS	318.85
11/19	11/06/2019	12891	COVERALL OF THE TWIN CITIES INC	CLEANING SERVICE NOV	780.00
11/19	11/06/2019	12892	DON'S CIRCLE SERVICE	VEHICLE REPAIRS & MTC	478.43
11/19	11/06/2019	12893	EMERGENCY CONTRACTORS	NOV MONTHLY SNOW REMOVAL	815.00
11/19	11/06/2019	12894	FRATTALLONES HARDWARE, INC.	LEASH	6.46
11/19	11/06/2019	12895	IMAGE PRINTING & GRAPHICS, INC	PAYROLL FORMS TIME OFF/OT/COMP	146.04
11/19	11/06/2019	12896	INITIAL DEFENSE CUSTOMIZED	CRISIS TRAINING AD	1,185.00
11/19	11/06/2019	12897	KUSTOM SIGNALS, INC.	BATTERY FOR HANDHELD	145.62
11/19	11/06/2019	12898	O'REILLY AUTOMOTIVE, INC	WINDSHIELD FLUID	11.16
11/19	11/06/2019	12899	SIGNS NOW	NEW VEH GRAPHICS	592.29
11/19	11/06/2019	12900	TELECIDE PRODUCTIONS, INC	COMPUTER MTC & SUPPORT	375.00
11/19	11/06/2019	12901	VERIZON WIRELESS	SQUAD LAPTOPS OCT	1,226.79
10/19	10/31/2019	2019014	U S BANK	VISA ACH-BCA TRAINING DMT-G CER	620.00
Grand Totals:					<u>7,779.64</u>

Name	Vendor #	Invoice	Seq	Type	Description	Invoice Date	Pmt Due Date	Total Cost	GL Account	GL Period
11/06/2019										
10140 ABRAMS & SCHMIDT LLC										
ABRAMS &	10140	1155	1	Invoi	OCT LABOR RELATIONS	11/06/2019	11/06/2019	464.00	901-42-2100-309	11/19
Total 10140 ABRAMS & SCHMIDT LLC:								464.00		
10750 ANOKA COUNTY										
ANOKA CO	10750	201911	1	Invoi	3RD QTR CJDN/MDT	11/06/2019	11/06/2019	540.00	901-42-2100-386	11/19
Total 10750 ANOKA COUNTY:								540.00		
10790 ANOKA CO TREASURY OFFICE										
ANOKA CO	10790	B19101	1	Invoi	NOV BROADBAND	11/06/2019	11/06/2019	75.00	901-42-2100-321	11/19
Total 10790 ANOKA CO TREASURY OFFICE:								75.00		
11565 ASPEN MILLS, INC										
ASPEN MIL	11565	245633	1	Invoi	UNIFORM SHIRTS	11/06/2019	11/06/2019	95.90	901-42-2100-218	11/19
ASPEN MIL	11565	245993	1	Invoi	UNIFORMS	11/06/2019	11/06/2019	23.95	901-42-2100-218	11/19
ASPEN MIL	11565	246315	1	Invoi	UNIFORMS VEST CARRIER	11/06/2019	11/06/2019	199.00	901-42-2100-218	11/19
Total 11565 ASPEN MILLS, INC:								318.85		
31253 COVERALL OF THE TWIN CITIES INC										
COVERALL	31253	707026	1	Invoi	CLEANING SERVICE NOV	11/06/2019	11/06/2019	780.00	901-42-2100-401	11/19
Total 31253 COVERALL OF THE TWIN CITIES INC:								780.00		
40700 DON'S CIRCLE SERVICE										
DON'S CIR	40700	217952	1	Invoi	VEHICLE REPAIRS & MTC	11/06/2019	11/06/2019	210.45	901-42-2100-404	11/19
DON'S CIR	40700	218021	1	Invoi	VEHICLE REPAIRS & MTC	11/06/2019	11/06/2019	239.98	901-42-2100-404	11/19
DON'S CIR	40700	218034	1	Invoi	VEHICLE REPAIRS & MTC	11/06/2019	11/06/2019	28.00	901-42-2100-404	11/19
Total 40700 DON'S CIRCLE SERVICE:								478.43		
50160 EMERGENCY CONTRACTORS										
EMERGEN	50160	873	1	Invoi	NOV MONTHLY SNOW REMOVAL	11/06/2019	11/06/2019	815.00	901-42-2100-401	11/19
Total 50160 EMERGENCY CONTRACTORS:								815.00		
60650 FRATTALLONES HARDWARE, INC.										
FRATTALL	60650	69796	1	Invoi	LEASH	11/06/2019	11/06/2019	6.46	901-42-2100-219	11/19
Total 60650 FRATTALLONES HARDWARE, INC.:								6.46		
90026 IMAGE PRINTING & GRAPHICS, INC										
IMAGE PRI	90026	155509	1	Invoi	PAYROLL FORMS TIME OFF/OT/COMP	11/06/2019	11/06/2019	146.04	901-42-2100-203	11/19
Total 90026 IMAGE PRINTING & GRAPHICS, INC:								146.04		
90035 INITIAL DEFENSE CUSTOMIZED										
INITIAL DE	90035	19-21	1	Invoi	CRISIS TRAINING AD	11/06/2019	11/06/2019	395.00	901-42-2100-331	11/19
INITIAL DE	90035	19-32	1	Invoi	CRISIS INTERVENTION TRAINING RB/RH	11/06/2019	11/06/2019	790.00	901-42-2100-331	11/19
Total 90035 INITIAL DEFENSE CUSTOMIZED:								1,185.00		
110240 KUSTOM SIGNALS, INC.										
KUSTOM SI	110240	357787	1	Invoi	BATTERY FOR HANDHELD	11/06/2019	11/06/2019	145.62	901-42-2100-405	11/19

Name	Vendor #	Invoice	Seq	Type	Description	Invoice Date	Pmt Due Date	Total Cost	GL Account	GL Period
Total 110240 KUSTOM SIGNALS, INC.:								145.62		
150500 O'REILLY AUTOMOTIVE, INC										
O'REILLY A	150500	347243	1	Invoi	WINDSHIELD FLUID	11/06/2019	11/06/2019	11.16	901-42-2100-213	11/19
Total 150500 O'REILLY AUTOMOTIVE, INC:								11.16		
190460 SIGNS NOW										
SIGNS NO	190460	I-4599	1	Invoi	NEW VEH GRAPHICS	11/06/2019	11/06/2019	592.29	901-42-2100-550	11/19
Total 190460 SIGNS NOW:								592.29		
200050 TELECID PRODUCTIONS, INC										
TELECID	200050	201438	1	Invoi	COMPUTER MTC & SUPPORT	11/06/2019	11/06/2019	375.00	901-42-2100-403	11/19
Total 200050 TELECID PRODUCTIONS, INC:								375.00		
220190 VERIZON WIRELESS										
VERIZON	220190	984075	1	Invoi	CELL PHONES OCT	11/06/2019	11/06/2019	771.66	901-42-2100-321	11/19
VERIZON	220190	984075	2	Invoi	SQUAD LAPTOPS OCT	11/06/2019	11/06/2019	455.13	901-42-2100-386	11/19
Total 220190 VERIZON WIRELESS:								1,226.79		
Total 11/06/2019:								7,159.64		

11/6/2019 GL Period Summary

GL Period	Amount
11/19	7,159.64
Grand Totals:	7,159.64

Grand Totals: 7,159.64

Report GL Period Summary

GL Period	Amount
11/19	7,159.64
Grand Totals:	7,159.64

Vendor number hash: 1472074
 Vendor number hash - split: 1692264
 Total number of invoices: 20
 Total number of transactions: 21

Terms Description	Invoice Amount	Discount Amount	Net Invoice Amount
Open Terms	7,159.64	.00	7,159.64
Grand Totals:	<u>7,159.64</u>	<u>.00</u>	<u>7,159.64</u>

Name	Vendor #	Invoice	Seq	Type	Description	Invoice Date	Pmt Due Date	Total Cost	GL Account	GL Period
10/31/2019										
210040 U S BANK										
U S BANK	210040	103119	1	Invoi	VISA ACH-MSA TRAINING LEGAL ISSUES BO	10/31/2019	10/31/2019	80.00	901-42-2100-331	10/19
U S BANK	210040	103119	2	Invoi	VISA ACH-PLEAA FALL TRAINING	10/31/2019	10/31/2019	165.00	901-42-2100-331	10/19
U S BANK	210040	103119	3	Invoi	VISA ACH-BCA TRAINING DMT-G CERT HL	10/31/2019	10/31/2019	375.00	901-42-2100-331	10/19
Total 210040 U S BANK:								<u>620.00</u>		
Total 10/31/2019:								<u>620.00</u>		

10/31/2019 GL Period Summary

GL Period	Amount
10/19	<u>620.00</u>
Grand Totals:	<u><u>620.00</u></u>

Grand Totals: 620.00

Report GL Period Summary

GL Period	Amount
10/19	<u>620.00</u>
Grand Totals:	<u><u>620.00</u></u>

Vendor number hash: 210040
 Vendor number hash - split: 630120
 Total number of invoices: 1
 Total number of transactions: 3

Terms Description	Invoice Amount	Discount Amount	Net Invoice Amount
Open Terms	<u>620.00</u>	<u>.00</u>	<u>620.00</u>
Grand Totals:	<u><u>620.00</u></u>	<u><u>.00</u></u>	<u><u>620.00</u></u>

Miranda Salisbury
3951 Lovell Road
Lexington, MN 55014
763-245-4594

10/14/2019

Chandra Peterson
Assistant City Administrator for Public Services
City of Circle Pines

Dear Chandra,

Please accept this letter as my notice of resignation from my position as video operator. My last day of employment will be November 12, 2019. Please note this date is flexible and I am willing to stay on until a replacement has been found and trained.

Thank you for the opportunity to work for the city. I wish you and all city staff the best.

Sincerely,

Miranda Salisbury



200 Civic Heights Circle
Circle Pines, MN 55014
Office: (763) 784-5898
TDD: (763) 784-9724

Fax: (763) 785-2859
www.ci.circle-pines.mn.us

CIRCLE PINES

Agenda Item 6b

Memo

To: City Council Members
From: Patrick Antonen ✓
Date: November 8, 2019
Re: Prepay 2010B Bonds.

We met with our financial advisors to look at various cost savings to the city and utility. Currently we have a substantial balance in our 4M (money market) account earning roughly 2% interest. We looked at our oldest callable debt and it has been deemed cost effective to call that bond which carries an interest rate from 3.25% to 4.00%. The amount to pay is \$1,074,310.23: \$1,060,000 principal outstanding plus \$14,310.23 interest accrual. The prepayment will net a reduction in future debt service expenses of \$124,492.27, just over 10.3% savings from paying the debt out over the remaining term.

The Finance Director, Kate Manson, will be on hand to answer any questions the council may have regarding the calling of this debt. The recommended action is to approve Resolution 2019-21 Authorizing the Call of the Outstanding General Obligations Bonds, Series 2010B.

PA

Enclosure: (1) Resolution

**STATE OF MINNESOTA
COUNTY OF ANOKA
CITY OF CIRCLE PINES**

RESOLUTION NO. 2019-21

**RESOLUTION AUTHORIZING THE CALL OF THE
OUTSTANDING GENERAL OBLIGATION BONDS, SERIES 2010B**

WHEREAS, by Resolution duly adopted on June 22, 2010 (the "Resolution"), the City issued General Obligation Bonds, Series 2010B, in the original principal amount of \$2,175,000, dated July 15, 2010 (the "Bonds"). The City proposes to call \$1,060,000 principal amount of the Bonds which are the outstanding 2020 through 2026 maturities (the "Outstanding Bonds") on December 17, 2019, at a price of par plus accrued interest.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Circle Pines, Minnesota, as follows:

1. The City Council hereby determines to prepay on December 17, 2019, the Outstanding Bonds and the interest due thereon.
2. Bond Trust Services Corporation, in Roseville, Minnesota, the Bond Registrar at which the principal and interest on the Bonds are payable, is hereby authorized and directed to cause the Notice of Call for Redemption attached hereto as Exhibit A to be given in accordance with the provisions of the Resolution.

Adopted by the City Council this 12th day of November, 2019.

Dave Bartholomay, Mayor

ATTEST:

(SEAL)

Patrick Antonen, City Administrator

EXHIBIT A

**NOTICE OF CALL FOR REDEMPTION
GENERAL OBLIGATION BONDS, SERIES 2010B
CITY OF CIRCLE PINES, ANOKA COUNTY, MINNESOTA**

NOTICE IS HEREBY GIVEN that by order of the City Council of the City of Circle Pines, Anoka County, Minnesota, there have been called for redemption and prepayment on

December 17, 2019

those outstanding bonds of the City designated General Obligation Bonds, Series 2010B, dated July 15, 2010, having stated maturity dates in the years 2020 through 2026 and totaling \$1,060,000 in principal amount and having the CUSIP numbers listed below:

<u>Year</u>	<u>Maturity Amount</u>	<u>CUSIP Number*</u>
2020	\$155,000	172630 HB4
2021	\$165,000	172630 HC2
2022	\$140,000	172630 HD0
2023	\$140,000	172630 HE8
2024	\$145,000	172630 HF5
2025	\$155,000	172630 HG3
2026	\$160,000	172630 HH1

The bonds are being called at a price of par plus accrued interest to December 17, 2019, on which date all interest on the bonds will cease to accrue. Holders of the bonds hereby called for redemption are requested to present their bonds for payment at the office of Bond Trust Services Corporation, Attention: Paying Agent Services, 3060 Centre Pointe Drive, Roseville, Minnesota 55113.

Dated: November 12, 2019.

**BY ORDER OF THE CITY COUNCIL
CITY OF CIRCLE PINES, MINNESOTA**

/s/ Patrick Antonen, Administrator

- * The City shall not be responsible for the selection of or use of the CUSIP number, nor is any representation made as to their correctness indicated in the notice. They are included solely for the convenience of the holder.

EXTRACT OF MINUTES OF A MEETING OF THE
CITY COUNCIL OF THE
CITY OF CIRCLE PINES, MINNESOTA

HELD: NOVEMBER 12, 2019

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Circle Pines, Anoka County, Minnesota, was duly held at City Hall on November 12, 2019, at 7:00 p.m. for the purpose, in part, of authorizing the call of certain outstanding General Obligation Bonds, Series 2010B.

The following members were present:

and the following were absent:

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION NO. 2019-21

RESOLUTION AUTHORIZING THE CALL OF THE OUTSTANDING
GENERAL OBLIGATION BONDS, SERIES 2010B

WHEREAS, by Resolution duly adopted on June 22, 2010 (the "Resolution"), the City issued General Obligation Bonds, Series 2010B, in the original principal amount of \$2,175,000, dated July 15, 2010 (the "Bonds"). The City proposes to call \$1,060,000 principal amount of the Bonds which are the outstanding 2020 through 2026 maturities (the "Outstanding Bonds") on December 17, 2019, at a price of par plus accrued interest.

NOW, THEREFORE, be it resolved by the City Council of the City of Circle Pines, Minnesota, as follows:

1. The City Council hereby determines to prepay on December 17, 2019, the Outstanding Bonds and the interest due thereon.
2. Bond Trust Services Corporation, in Roseville, Minnesota, the Bond Registrar at which the principal and interest on the Bonds are payable, is hereby authorized and directed to cause the Notice of Call for Redemption attached hereto as Exhibit A to be given in accordance with the provisions of the Resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Member _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

Whereupon the resolution was declared duly passed and adopted.

STATE OF MINNESOTA
COUNTY OF ANOKA
CITY OF CIRCLE PINES

I, the undersigned, being the duly qualified and acting Administrator of the City of Circle Pines, Minnesota, DO HEREBY CERTIFY that I have carefully compared the attached and foregoing extract of minutes with the original thereof on file in my office, and that the same is a full, true and complete transcript of the minutes of a meeting of the City Council duly called and held on the date therein indicated, insofar as such minutes relate to authorizing the call of the outstanding General Obligation Bonds, Series 2010B.

WITNESS my hand officially on November 12, 2019.

Administrator

EXHIBIT A

NOTICE OF CALL FOR REDEMPTION
GENERAL OBLIGATION BONDS, SERIES 2010B
CITY OF CIRCLE PINES, ANOKA COUNTY, MINNESOTA

NOTICE IS HEREBY GIVEN that by order of the City Council of the City of Circle Pines, Anoka County, Minnesota, there have been called for redemption and prepayment on

December 17, 2019

those outstanding bonds of the City designated General Obligation Bonds, Series 2010B, dated July 15, 2010, having stated maturity dates in the years 2020 through 2026 and totaling \$1,060,000 in principal amount and having the CUSIP numbers listed below:

<u>Year</u>	<u>Maturity Amount</u>	<u>CUSIP Number*</u>
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2021	\$165,000	172630 HC2
2022	\$140,000	172630 HD0
2023	\$140,000	172630 HE8
2024	\$145,000	172630 HF5
2025	\$155,000	172630 HG3
2026	\$160,000	172630 HH1

The bonds are being called at a price of par plus accrued interest to December 17, 2019, on which date all interest on the bonds will cease to accrue. Holders of the bonds hereby called for redemption are requested to present their bonds for payment at the office of Bond Trust Services Corporation, Attention: Paying Agent Services, 3060 Centre Pointe Drive, Roseville, Minnesota 55113.

Dated: November 12, 2019.

BY ORDER OF THE CITY COUNCIL
CITY OF CIRCLE PINES, MINNESOTA

/s/ Patrick Antonen, Administrator

- * The City shall not be responsible for the selection of or use of the CUSIP number, nor is any representation made as to their correctness indicated in the notice. They are included solely for the convenience of the holder.



200 Civic Heights Circle
Circle Pines, MN 55014
Office: (763) 784-5898
TDD: (763) 784-9724

Fax: (763) 785-2859
www.ci.circle-pines.mn.us

CIRCLE PINES

Agenda Item 6c

Memo

To: City Council Members
From: Patrick Antonen 
Date: November 8, 2019
Re: North Metro Mayors Updated JPA.

The North Metro Mayor Association has added a new city to the group therefore an update to the JPA needs to be adopted by all of the participant cities. There are also a few small housekeeping items that have been updated which have been suggested by our attorney Tiffany Schmidt.

The recommended action is to approve the 2019 amended and restated Joint Powers Agreement for a Coalition of Metropolitan Communities.

PA

Enclosure: (2) 2019 Amended and Restated, 2019 Bylaws

**2019 AMENDED AND RESTATED
JOINT POWERS AGREEMENT
FOR A COALITION OF METROPOLITAN COMMUNITIES**

THIS AGREEMENT, made and entered into by and between the cities of Andover, Anoka, Blaine, Brooklyn Center, Brooklyn Park, Champlin, Circle Pines, Coon Rapids, Dayton, Fridley, Mounds View, Maple Grove, New Brighton, New Hope, Ramsey, Spring Lake Park, which cities are all of the current members (hereinafter collectively referred to as the “Current Members”) of the North Metro Mayors Association, a Minnesota joint powers organization (hereinafter referred to as the “Coalition”).

WHEREAS, the Current Members determined in 2010 that it was in the best interest of the public to amend the joint powers agreement of the Coalition; and

WHEREAS, the Current Members determined in 2019 that it is the best interest of the public to amend the Amended and Restated JPA of the Coalition as hereinafter set forth.

NOW THEREFORE, pursuant to the authority granted by Minnesota Statutes, Section 471.59, the parties hereto agree that the Original Joint Powers Agreement and Amended and Restated JPA is amended and restated as follows:

- 1) NAME OF ORGANIZATION. The parties hereby create a joint powers organization to be known as the North Metro Mayors Association (hereinafter referred to as the “Coalition”).
- 2) MEMBERS. Entities authorized to be parties to a joint powers agreement by Minnesota Statutes, Section 471.59 may join the Coalition as members upon approval of a majority of the Member Cities, approval by resolution of the governing body of the entity, execution of a copy of this Agreement and filing of an executed copy of the resolution and agreement with the Coalition.
- 3) PURPOSE. The purpose of the Coalition is to promote transportation and economic development and to assist governmental units in providing government services and conducting government functions effectively and efficiently.
- 4) BOARD OF DIRECTORS. The governing body of the Coalition shall be its Board of Directors. Each member shall appoint two (2) directors. Each director shall have one (1) vote. Board Members shall hold office at the pleasure of the appointing member and shall remain in office until replaced.

A majority of the Member Cities shall constitute a quorum of the Board.

- 5) COMMITTEES. The Board of Directors shall appoint an Operating Committee. The Operating Committee shall have authority to manage the affairs and business of the

Coalition between Board meetings, but at all times, shall be subject to the control and direction of the Board.

The Operating Committee shall meet as needed at a time and place to be determined by the Chair of Operating Committee.

The Board may establish such other committees, task forces or working groups as it deems appropriate.

- 6) MEETINGS. The Coalition shall meet on call of the President, the Executive Director or chair of the Operating Committee.
- 7) FINANCIAL MATTERS. Coalition funds may be expended consistent with the annual operating budget adopted by the Board. Other legal instruments shall be executed by Coalition officers with authority granted by the Board. The Board shall have no authority to expend funds in excess of the Coalition funds or incur any debt.

The financial contribution of the members in support of the Coalition shall be determined annually by the Board. Each of the members shall, by February 2 of each year, pay to the Coalition an amount as annually determined by the Board. The Board may authorize changes in the member assessment for all members upon majority vote. The annual member assessment levy shall be determined by October 1 of the preceding year.

Special member assessments may be made upon Board approval by majority vote for a project and program not budgeted, however, members shall retain the right to participate in such project or program in their sole discretion.

The Board may receive financial contributions from counties, non-profit organizations, private associations, entities or financial institutions. The Board may make such counties, non-profit organizations, associations, entities or institutions associate members. Associate members may send representatives to Board meetings, but shall not be entitled to representation on the Board or have any voting rights.

- 8) BYLAWS. The Board of Directors shall adopt such bylaws and procedures as it deems appropriate for the administration of the Coalition and the conduct of its meetings. Such bylaws may be adopted and amended only by a majority vote of all Member Cities.
- 9) OFFICERS. At the first meeting of the Board of Directors in each year, the Board will elect from its members a President, a Vice President, a Treasurer and a Secretary and such other officers as it deems necessary to conduct its meetings and affairs. The offices of Treasurer and Secretary may be held by the same person.
- 10) POWERS.

A. The Coalition may employ such persons as it deems necessary to accomplish its

purposes.

- B. The Coalition may contract with any members, other governmental units or other entities to accomplish its purposes.
 - C. The Coalition may contract for space, equipment and supplies to carry on its activities.
 - D. The Coalition shall designate one or more national or state banks or trust companies authorized by Minnesota Statutes, Chapter 118A or 427, to receive deposit of public monies to act as depositories for the Coalition's funds. No funds may be disbursed without the signatures of an authorized officer.
 - E. The Coalition shall purchase such insurance as it deems appropriate but shall purchase liability insurance in at least the amount of potential liability for political subdivisions under Minnesota Statutes, Section 466.04.
 - F. The Coalition may undertake programs and contract with members, and with any non-members authorized to enter into joint powers agreements under Minnesota Statutes, Section 471.59, to provide services to those contracting parties including, but not limited to, joint purchasing of supplies, other products, equipment and services; provided, however, that the Coalition may provide such services to individual members or to non-members only when the program is self-supporting and will not result in any non-participating member incurring expenses or in expenditure of any of the Coalition funds derived from membership contributions without the approval of the Board.
- 11) WITHDRAWAL. Any member may withdraw from the Coalition effective on January 1 of any year by giving written notice to the Coalition prior to October 15 of the preceding year.
 - 12) TERMINATION. The Coalition shall be dissolved if less than three (3) members remain, or by mutual signed agreement of all of the members. Upon termination, remaining assets of the Coalition shall be distributed to the members still remaining at the time of termination, pro rated according to their respective contributions for the year of termination.
 - 13) NOTICES. All notices or other communications required to be given to the Coalition shall be sufficiently given and shall be deemed given when delivered or mailed by registered or certified mail, postage prepaid.
 - 14) AMENDMENTS. This Agreement may be amended and become effective only by written agreement entered into by all members in good standing.
 - 15) MULTIPLE EXECUTION. This Agreement may be executed simultaneously in any number of counterparts, each of which counterparts shall be deemed to be an original

and all such counterpart shall constitute but one and the same instrument. An originally executed counterpart shall be filed with the Executive Director, North Metro Mayors Association, 1000 Westgate, Suite #201, St. Paul, MN 55114.

- 16) EFFECTIVE DATE. This Agreement shall be in full force and effect upon receipt by the Executive Director, North Metro Mayors Association, 1000 Westgate, Suite #201, St. Paul, MN 55114, of an executed copy hereof. Upon receipt of all such documents, the previous Joint Powers Agreement 2010 and Amended and Reinstated JPA shall be superseded and replaced by this Agreement, and the Coalition will promptly mail a copy of the fully executed agreement to each of the Current Members.

[The remainder of this page intentionally left blank.]

CITY OF ANDOVER

By: _____

And by: _____

CITY OF ANOKA

By: _____

And by: _____

CITY OF BLAINE

By: _____

And by: _____

CITY OF BROOKLYN CENTER

By: _____

And by: _____

CITY OF BROOKLYN PARK

By: _____

And by: _____

CITY OF CHAMPLIN

By: _____

And by: _____

CITY OF CIRCLE PINES

By: _____

And by: _____

CITY OF COON RAPIDS

By: _____

And by: _____

CITY OF DAYTON

By: _____

And by: _____

CITY OF FRIDLEY

By: _____

And by: _____

CITY OF MOUNDS VIEW

By: _____

And by: _____

CITY OF MAPLE GROVE

By: _____

And by: _____

CITY OF NEW BRIGHTON

By: _____

And by: _____

CITY OF NEW HOPE

By: _____

And by: _____

CITY OF RAMSEY

By: _____

And by: _____

CITY OF SPRING LAKE PARK

By: _____

And by: _____

NORTH METRO MAYORS ASSOCIATION BYLAWS
(Revised Sept. 18, 2019)

ARTICLE I – NAME AND PURPOSE

Section 1. NAME

The name of the Joint Powers Organization shall be North Metro Mayors Association (hereinafter referred to as “Association”).

Section 2. PURPOSES

The purpose of this Joint Powers Organization shall be to establish an organization to promote transportation and economic development projects and to assist in conducting government functions effectively and efficiently in the member communities in the northern portion of the Minneapolis/St. Paul metropolitan area.

ARTICLE II – MEMBERSHIP

Section 1. REGULAR MEMBERS

The members of this Joint Powers Organization shall be cities that elect to enter into a "Joint Powers Agreement" (See attached) and who agree to abide by the terms and conditions of said Joint Powers Agreement.

Section 2. ASSOCIATE MEMBERS

The Association may receive financial contributions from counties, non-profit organizations, private associations, entities or financial institutions. The Association may make such counties, non-profit organizations, associations, entities or institutions associate members. Associate members may send representatives to Board meetings, but shall not be entitled to representation on the Board or have any voting rights.

ARTICLE III – MEETING OF MEMBERS

Section 1. MEETING OF THE MEMBERS OF THE ASSOCIATION

- 1) Annual Meetings: There shall be an annual meeting of the members of the Association between January 1 and April 30 of each year, at a time and place to be fixed and announced by the Board of Directors. Written notice of the time and place of the annual meeting shall be mailed or emailed to each regular member not less than ten days before the annual

meeting date, excluding the day of the meeting. The business conducted at the annual meeting shall include:

- a. Approval of minutes of previous meetings and election of Officers of the Association.
 - b. Consideration of proposed amendments to the Bylaws, of which due notice has been given in accordance with these Bylaws.
 - c. Other business as appropriate.
- 2) Regular Meetings: Regular meetings shall be held up to six times per year. Regular meetings may occur as a result of: (1) a meeting schedule adopted by the Board of Directors, (2) at the call of the President, (3) at the request of the Chair of the Operating Committee, or (4) at the request of the Executive Director. An agenda for a regular meeting shall specify the business proposed to be transacted at such meeting. The Executive Director shall make suitable arrangements for the meeting to be held within thirty days of a request by the President, Chair of the Operating Committee or Executive Director. Written notice of any regular meeting and of the specific matters to be considered at the meeting shall be mailed or emailed to all regular members at least three days before the meeting date. Any matters may be considered at the meeting.
- 3) Special Meetings: Special meetings shall be held from time to time. Special meetings may occur as a result of: (1) at the call of the President, (2) at the direction of the Board of Directors, (3) at the request of the Chair of the Operating Committee, (4) at the request of the Executive Director, or (5) upon written request signed by not less than ten members of the Association and filed with the Executive Director. A call, direction or request for a special meeting shall specify the business proposed to be transacted at such meeting. Upon receipt of such a request, the Executive Director shall make suitable arrangements for the meeting to be held within thirty days thereafter. Written notice of any special meeting and of specific matters to be considered at the meetings shall be mailed or emailed to all regular members at least ten days before the meeting date. Only matters specified in the notice may be considered at a special meeting.

Section 2. RULES OF PROCEDURE FOR MEETINGS OF MEMBERS

- 1) Quorum: A quorum for meetings of the members is a majority of current cities of the total voting membership. There shall be no voting by proxy.
- 2) Voting: Voting shall be by voice vote, except where the members stand and are counted when the President is in doubt or a division is requested, or a secret ballot is requested. In transacting business, a majority vote of those attending is sufficient to pass or carry any motion except for those items requiring a two-thirds (2/3) vote in *Robert's Rules of Order* or this document.

- 3) Parliamentary Authority: The current edition of Robert's Rules of Order governs the proceedings of the Association in parliamentary situations covered by these Bylaws.

To the extent permitted by law, any lawful action of the Board of Directors may be taken without a meeting if such action is in a writing signed, or consented to be authenticated electronic communication, by at least two-thirds (2/3) of the total number of the Board of Directors. Any such action shall be filed with the minutes of the Board. The written action shall be effective when signed, or consented to by authenticated electronic communication, unless a different effective date is set forth therein. *Roberts Rules of Order* apply.

ARTICLE IV – BOARD OF DIRECTORS

Section 1. MEMBERS

The Board of Directors shall consist of up to two members from each member city as stated in the "Joint Powers Agreement." Each director shall have one (1) vote. Each director shall serve so long as the member city remains a participant under the terms and conditions of the "Joint Powers Agreement" or until their successors are elected and duly qualified. Each city shall appoint up to two (2) directors; one (1) of whom shall be the City Manager or Administrator or other designee. If a Mayor either refuses to serve as a director or elects to have a designee serve in his/her place, the member city shall confirm such designee as its official representative on the Board. Member cities may choose to appoint alternates for their representatives.

Section 2. NOTICE ANNUAL MEETINGS

The regular annual meetings of the Board of Directors shall be held without notice at the time immediately following the adjournment of the annual membership meeting for the purpose of transacting such business as may properly come before it.

Section 3. NOTICE SPECIAL MEETINGS

Special meetings of the Board of Directors may be called per ARTICLE III, Section 1, 3. Any action which might be taken at a meeting of the Board of Directors may be taken without a meeting if done in writing, signed by two-thirds (2/3) of the total number of Directors.

Section 4. QUORUM

At all meetings of the Board of Directors a majority of member cities shall be necessary and sufficient to constitute a quorum for the transaction of business, and the act of the majority of the Board present at any meeting at which there is a quorum shall be the act of the Board of directors.

Section 5. ORDER OF BUSINESS

The Board of Directors may from time to time determine the order of business at the meeting

ARTICLE V – OFFICERS

Section 1. OFFICERS

The Officers of the Association shall be: a President, a Vice-President, a Secretary and a Treasurer. The Officers of Secretary and Treasurer may be held by the same person. Officers shall be elected as provided in Section 3 herein.

Section 2. QUALIFICATION FOR OFFICE

Any person representing a member city under the terms and conditions of the "Joint Powers Agreement" can be elected to any office in, or by, this Association, but the city must be a member in good standing of this Association.

Section 3. NOMINATION AND ELECTION

- 1) The Officers elected at the annual meeting shall succeed and take office immediately following their election and shall hold office for two years and until their successors are duly elected and qualified. The Officers may succeed themselves for one additional term of two years.
- 2) In the case of a vacancy occurring in the office of President, the Board of Directors shall elect a member of the Association to serve as acting President until the close of the term.
- 3) In the case of a vacancy occurring in any other office, the Board of Directors is empowered and directed to fill such vacancy, and the individual so selected shall serve until the close of term.
- 4) In order to hold an office in the Association the individual(s) so nominated must represent cities that are in good standing through execution of a "Joint Powers Agreement" and payment of membership dues.

Section 4. DUTIES OF THE OFFICERS

- 1) The President shall preside over all meetings of the Association, of the Board of Directors, and shall be the chief executive officer of the Association.
- 2) The Vice-President shall perform such duties as shall be delegated to him/her by the President or by the Board of Directors, and in the absence of the President shall preside at all meetings of the Association.
- 3) The Secretary shall keep the minutes of the meetings of the members, of the Board of Directors, and shall attend to the giving and certifying of all notices of such meetings. The Secretary shall sign or countersign all deeds, leases, mortgages and other documents; and

perform such other duties as may be assigned to the Secretary by the Board of Directors. This role may be delegated to staff or other designee under supervision of the Secretary or Treasurer.

4) The Treasurer shall have custody of all funds and securities of the Association and shall deposit such funds in the name of the Association in the bank or banks or other authorized depositories that the Board of Directors may designate. This role may be delegated to staff under supervision of the treasurer. The Treasurer or Operating Chair and Executive Director shall be authorized to countersign all checks, drafts and notes of the Association and disburse the funds of the Association under the direction of the Board of Directors, the President, and the Chair of the Operating Committee. The Treasurer shall oversee the preparation of a fiscal year accounting and tax return for the Association to be reviewed by the President, Vice-President, Treasurer or Secretary and filed with the Internal Revenue Service and the Minnesota Department of Revenue.

5) The Association may employ such persons as it deems necessary to accomplish its purposes.

ARTICLE VI – COMPENSATION OF OFFICERS

Section 1. Officers shall receive no compensation for the performance of their duties.

ARTICLE VII – NOTICES

Section 1. Whenever, under the provisions of these Bylaws, notice is required to be given to a member of the Association, member of the Board of Directors, or Officer of the Association other than the notice to be given in connection with the annual meeting of the members of the Association, it shall be given in writing and depositing the same in a post office or letter box in the United States Post Office or a branch United States Post Office addressed to the member, Board of Directors member, or Officer at his/her last known address as the same appears on the books of the Association. The date of the mailing of the notice shall be at the time of the giving of such notice.

Section 2. Email or telephone notice may be substituted for written notice of any regular or special meeting of the Board of Directors.

ARTICLE VIII – FINANCES

Section 1. CHECKS

All of the disbursements of the Association by check shall be signed by the following: Operating Chair, or Treasurer and/or the Executive Director.

Section 2. DUES

Financial contribution of members shall be determined annually by the Board, per the Amended and Restated Joint Powers Agreement.

ARTICLE IX – MISCELLANEOUS

Section 1. AMENDMENT OF BYLAWS

These Bylaws may be amended, repealed or altered in whole or in part by the affirmative vote of a majority of members in good standing, provided that notice in writing is given by mailing or emailing a copy of the proposed amendment to each member of the Board of Directors not less than five days prior to the date of the meeting at which the action to amend is voted on.

Section 2. INSPECTION OF RECORDS

The Board of Directors shall determine from time to time the circumstances and conditions under which the accounts, books and records of the Association, or any of them, shall be opened to the inspection of its members.

Section 3. DISSOLUTION

Dissolution of the Association shall be according to Paragraph 12 of the "Joint Powers Agreement."

Section 4. WITHDRAWAL

Any city may withdraw from the Association effective January 1 of any year by giving notice prior to October 15 of the preceding year.

Section 5. FISCAL YEAR

The fiscal year of the Association shall be the calendar year.

ADOPTED Sept. 18, 2019

Coon Rapids Mayor Jerry Koch, President



CITY OF CIRCLE PINES

200 Civic Heights Circle
 Circle Pines, MN 55014-1788
 Project 01507-72 - CPIN - 2018 Street and Utility Improvement Project
 Final Pay Voucher No. 8

Contractor: R. L. Larson Excavating, Inc.
 2255 12th Street Southeast
 St. Cloud, MN 56304

Contract No.
 Vendor No.
 For Period: 12/7/2018 - 7/15/2019
 Warrant # _____ Date _____

Contract Amounts

Original Contract	\$3,958,154.74
Contract Changes	\$3,017.38
Revised Contract	\$3,961,172.12

Work Certified To Date

Base Bid Items	\$3,993,087.94
Backsheet	\$0.00
Change Order	\$3,017.38
Supplemental Agreement	\$0.00
Work Order	\$0.00
Material On Hand	\$0.00
Total	\$3,996,105.32

Funds Encumbered

Original	\$3,958,154.74
Additional	N/A
Total	\$3,958,154.74

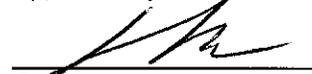
	Work Certified This Pay Voucher	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Pay Voucher	Total Amount Paid To Date
01507-72	\$8,620.13	\$3,996,105.32	\$0.00	\$3,947,610.34	\$48,494.98	\$3,996,105.32
Percent Retained: 0.0000%						
Amount Paid This Final Pay Voucher					\$48,494.98	

I hereby certify that a Final Examination has been made of the noted Contract, that the Contract has been completed, that the entire amount of Work Shown in this Final Voucher has been performed and the Total Value of the Work Performed in accordance with, and pursuant to, the terms of the Contract is as shown in this Final Voucher.

Approved By WSB


 Eric Eckman, PE, Project Manager

Approved By R. L. Larson Excavating, Inc.

 v.l.p.
 Contractor

October 24, 2019
 Date

10/24/19
 Date

Approved By City of Circle Pines

 Date

01507-72 Payment Summary

No.	From Date	To Date	Work Certified Per Pay Voucher	Amount Retained Per Pay Voucher	Amount Paid Per Pay Voucher
1	04/19/2018	05/31/2018	\$482,304.97	\$24,115.25	\$458,189.72
2	06/01/2018	06/30/2018	\$939,168.60	\$46,958.43	\$892,210.17
3	07/01/2018	07/31/2018	\$946,969.47	\$47,348.47	\$899,621.00
4	08/01/2018	08/31/2018	\$681,414.68	\$34,070.74	\$647,343.94
5	09/01/2018	09/30/2018	\$437,142.09	\$21,857.10	\$415,284.99
6	10/01/2018	11/06/2018	\$401,290.44	\$20,064.52	\$381,225.92
7	11/07/2018	12/06/2018	\$99,194.94	(\$154,539.66)	\$253,734.60
8	12/07/2018	07/15/2019	\$8,620.13	(\$39,874.85)	\$48,494.98
Totals:			\$3,996,105.32	\$0.00	\$3,996,105.32

01507-72 Funding Category Report

Funding Category No.	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Pay Voucher	Total Amount Paid To Date	
001	38,969.13	0.00	38,579.44	389.69	38,969.13	
002	8,992.10	0.00	8,902.18	89.92	8,992.10	
003	301,155.60	0.00	298,144.04	3,011.56	301,155.60	
004	99,558.45	0.00	98,562.87	995.58	99,558.45	
005	3,547,430.04	0.00	3,503,421.81	44,008.23	3,547,430.04	
Totals:		\$3,996,105.32	\$0.00	\$3,947,610.34	\$48,494.98	\$3,996,105.32

01507-72 Funding Source Report

Accounting No.	Funding Source	Amount Paid This Pay Voucher	Revised Contract Amount	Funds Encumbered To Date	Paid To Contractor To Date
01	MSA/Local Roadway	389.69	45,192.98	42,175.60	38,969.13
02	MSA Storm Sewer	89.92	16,982.00	16,982.00	8,992.10
03	MSA/Local Roadway	3,011.56	294,978.81	294,978.81	301,155.60
04	MSA Storm Sewer	995.58	96,888.50	96,888.50	99,558.45
05	Local	44,008.23	3,507,129.83	3,507,129.83	3,547,430.04
Totals:		\$48,494.98	\$3,961,172.12	\$3,958,154.74	\$3,996,105.32

01507-72 Project Material Status									
Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Pay Voucher	Amount This Pay Voucher	Quantity To Date	Amount To Date
BASE BID									
1	2021.501	MOBILIZATION	LS	\$95,000.00	1	0	\$0.00	1	\$95,000.00
2	2101.502	CLEARING	TREE	\$115.00	102	0	\$0.00	144	\$16,560.00
3	2101.507	GRUBBING	TREE	\$100.00	102	0	\$0.00	135	\$13,500.00
4	2104.501	REMOVE WATER MAIN	L F	\$2.00	8800	0	\$0.00	3992	\$7,984.00
5	2104.501	REMOVE SEWER PIPE (STORM)	L F	\$10.00	2640	0	\$0.00	2195	\$21,950.00
6	2104.501	REMOVE SEWER PIPE (SANITARY)	L F	\$2.00	5925	0	\$0.00	5900	\$11,800.00
7	2104.501	REMOVE CURB & GUTTER	L F	\$2.60	16245	0	\$0.00	16262	\$42,281.20
8	2104.503	REMOVE CONCRETE WALK	S F	\$1.50	840	0	\$0.00	1197	\$1,795.50
9	2104.505	REMOVE CONCRETE DRIVEWAY PAVEMENT	S Y	\$5.00	1670	0	\$0.00	1670	\$8,350.00
10	2104.505	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	S Y	\$3.00	1955	0	\$0.00	2142.4	\$6,427.20
11	2104.505	REMOVE BITUMINOUS PAVEMENT	S Y	\$2.50	30835	0	\$0.00	30835	\$77,087.50
12	2104.509	REMOVE GATE VALVE & BOX	EACH	\$100.00	22	0	\$0.00	17	\$1,700.00
13	2104.509	REMOVE HYDRANT	EACH	\$300.00	11	0	\$0.00	11	\$3,300.00
14	2104.509	REMOVE MANHOLE	EACH	\$500.00	28	0	\$0.00	27	\$13,500.00
15	2104.509	REMOVE DRAINAGE STRUCTURE	EACH	\$300.00	34	0	\$0.00	30	\$9,000.00
16	2104.511	SAWING CONCRETE PAVEMENT (FULL DEPTH)	L F	\$4.50	1085	0	\$0.00	1037	\$4,666.50
17	2104.513	SAWING BIT PAVEMENT (FULL DEPTH)	L F	\$2.00	1810	0	\$0.00	1826	\$3,652.00
18	2104.521	SALVAGE PIPE SEWER	L F	\$10.00	34	0	\$0.00	0	\$0.00
19	2104.523	SALVAGE SIGN	EACH	\$20.00	47	0	\$0.00	55	\$1,100.00
		SALVAGE AND							

01507-72 Project Material Status

Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Pay Voucher	Amount This Pay Voucher	Quantity To Date	Amount To Date
20	2104.601	REINSTALL LANDSCAPE STRUCTURES	LS	\$50,000.00	1	0	\$0.00	0.9255	\$46,275.00
21	2104.602	REMOVE SANITARY SERVICE	EACH	\$0.01	149	0	\$0.00	144	\$1.44
22	2104.602	REMOVE WATER SERVICE	EACH	\$0.01	140	0	\$0.00	133	\$1.33
23	2104.602	REMOVE DRAINAGE STRUCTURE SPECIAL	EACH	\$1,000.00	2	0	\$0.00	2	\$2,000.00
24	2105.501	COMMON EXCAVATION (P)	C Y	\$16.00	9250	0	\$0.00	9250	\$148,000.00
25	2105.507	SUBGRADE EXCAVATION (EV)	C Y	\$12.00	565	0	\$0.00	0	\$0.00
26	2105.522	SELECT GRANULAR BORROW (CV)	C Y	\$0.01	565	0	\$0.00	0	\$0.00
27	2105.601	DEWATERING	LS	\$208,000.00	1	0	\$0.00	1	\$208,000.00
28	2112.501	SUBGRADE PREPARATION	RDST	\$150.00	86.69	0	\$0.00	86.69	\$13,003.50
29	2123.610	STREET SWEEPER (WITH PICKUP BROOM)	HOUR	\$150.00	28	0	\$0.00	61.25	\$9,187.50
30	2130.501	WATER	MGAL	\$60.00	25	0	\$0.00	90	\$5,400.00
31	2211.501	AGGREGATE BASE CLASS 5	TON	\$10.00	11650	0	\$0.00	11650	\$116,500.00
32	2231.604	BITUMINOUS PATCH SPECIAL	S Y	\$42.85	380	0	\$0.00	0	\$0.00
33	2357.502	BITUMINOUS MATERIAL FOR TACK COAT	GAL	\$3.30	1735	0	\$0.00	1525	\$5,032.50
34	2360.501	TYPE SP 12.5 WEARING COURSE MIX (3,C)	TON	\$65.75	2940	0	\$0.00	2892.65	\$190,191.74
35	2360.502	TYPE SP 12.5 NON WEAR COURSE MIX (3,C)	TON	\$60.25	3645	0	\$0.00	3445.29	\$207,578.72
36	2360.503	TYPE SP 9.5 WEARING COURSE MIX (2,B), 3.0" THICK	S Y	\$18.75	1490	281.5	\$5,278.13	2246.5	\$42,121.88
		48" RC PIPE							

01507-72 Project Material Status

Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Pay Voucher	Amount This Pay Voucher	Quantity To Date	Amount To Date
37	2501.515	APRON	EACH	\$2,000.00	1	0	\$0.00	0	\$0.00
38	2501.602	TRASH GUARD FOR 48" PIPE APRON	EACH	\$2,350.00	1	0	\$0.00	0	\$0.00
39	2503.511	8" PVC PIPE SEWER, SDR 26	L F	\$56.00	10	0	\$0.00	10	\$560.00
40	2503.511	8" PVC PIPE SEWER (SDR 35)	L F	\$30.00	2023	0	\$0.00	2010	\$60,300.00
41	2503.511	12" PVC PIPE SEWER, SDR 35	L F	\$39.00	149	0	\$0.00	166	\$6,474.00
42	2503.511	15" PVC PIPE SEWER, SDR 26	L F	\$58.00	3652	0	\$0.00	3654	\$211,932.00
43	2503.511	8" DUCTILE IRON PIPE SEWER	L F	\$45.00	80	0	\$0.00	80	\$3,600.00
44	2503.521	28" SPAN RC PIPE-ARCH SEWER CL IIA	L F	\$78.00	85	0	\$0.00	85	\$6,630.00
45	2503.521	44" SPAN RC PIPE-ARCH SEWER CL IIA	L F	\$125.00	86	0	\$0.00	87	\$10,875.00
46	2503.521	58" SPAN RC PIPE-ARCH SEWER CL IIA	L F	\$172.00	42	0	\$0.00	42	\$7,224.00
47	2503.541	15" RC PIPE SEWER DES 3006 CL V	L F	\$34.50	3746	0	\$0.00	3769	\$130,030.50
48	2503.541	18" RC PIPE SEWER DES 3006 CL V	L F	\$40.50	1121	0	\$0.00	1124	\$45,522.00
49	2503.541	21" RC PIPE SEWER DES 3006 CL III	L F	\$44.00	164	0	\$0.00	159	\$6,996.00
50	2503.541	24" RC PIPE SEWER DES 3006 CL III	L F	\$46.00	799	0	\$0.00	799	\$36,754.00
51	2503.541	30" RC PIPE SEWER DES 3006 CL III	L F	\$62.00	349	0	\$0.00	349	\$21,638.00
52	2503.541	48" RC PIPE SEWER DES 3006 CL III	L F	\$146.00	219	0	\$0.00	203	\$29,638.00
53	2503.601	SANITARY SEWER BYPASS PUMPING	L S	\$10,000.00	1	0	\$0.00	1	\$10,000.00
54	2503.601	STORM SEWER BYPASS PUMPING	LS	\$5,000.00	1	0	\$0.00	1	\$5,000.00

01507-72 Project Material Status

Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Pay Voucher	Amount This Pay Voucher	Quantity To Date	Amount To Date
55	2503.602	CONNECT TO EXISTING SANITARY SEWER	EACH	\$1,000.00	5	0	\$0.00	4	\$4,000.00
56	2503.602	CONNECT TO EXISTING MANHOLES (SAN)	EACH	\$3,600.00	6	0	\$0.00	7	\$25,200.00
57	2503.602	CONNECT TO EXISTING STORM SEWER	EACH	\$1,000.00	5	0	\$0.00	5	\$5,000.00
58	2503.602	CONNECT TO EXISTING MANHOLES	EACH	\$3,600.00	2	0	\$0.00	4	\$14,400.00
59	2503.602	CONNECT TO EXISTING SANITARY SEWER SER	EACH	\$50.00	151	0	\$0.00	144	\$7,200.00
60	2503.602	PIPE TO MANHOLE CONNECTOR	EACH	\$5,000.00	27	0	\$0.00	27	\$135,000.00
61	2503.602	8"X6" PVC WYE	EACH	\$700.00	45	0	\$0.00	43	\$30,100.00
62	2503.602	12"X6" PVC WYE	EACH	\$850.00	2	0	\$0.00	2	\$1,700.00
63	2503.602	15"X6" PVC WYE	EACH	\$1,000.00	73	0	\$0.00	74	\$74,000.00
64	2503.603	INSTALL SALVAGED PIPE SEWER (STORM)	L F	\$25.00	34	0	\$0.00	0	\$0.00
65	2503.603	6" PVC SANITARY SERVICE PIPE	L F	\$14.00	4579	0	\$0.00	4000	\$56,000.00
66	2503.603	6" PVC SANITARY RISER PIPE	L F	\$10.00	1164	0	\$0.00	1463	\$14,630.00
67	2503.603	6" PVC FORCE MAIN	L F	\$22.00	640	0	\$0.00	440	\$9,680.00
68	2503.603	TELEWISE SANITARY SEWER	L F	\$1.25	5914	0	\$0.00	5900	\$7,375.00
69	2503.604	4" INSULATION	S Y	\$40.00	30	0	\$0.00	4	\$160.00
70	2504.601	TEMPORARY WATER SERVICE	LS	\$42,000.00	1	0	\$0.00	1	\$42,000.00
71	2504.602	CONNECT TO EXISTING WATER MAIN	EACH	\$1,400.00	18	0	\$0.00	17	\$23,800.00
72	2504.602	CONNECT TO EXISTING WATER SERVICE	EACH	\$50.00	140	0	\$0.00	133	\$6,650.00
73	2504.602	HYDRANT	EACH	\$4,550.00	15	0	\$0.00	15	\$68,250.00
74	2504.602	1" CORPORATION	EACH	\$430.00	140	0	\$0.00	135	\$58,050.00

01507-72 Project Material Status

Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Pay Voucher	Amount This Pay Voucher	Quantity To Date	Amount To Date
		STOP							
75	2504.602	1" CURB STOP & BOX	EACH	\$500.00	140	0	\$0.00	135	\$67,500.00
76	2504.602	6" GATE VALVE & BOX	EACH	\$1,400.00	15	0	\$0.00	15	\$21,000.00
77	2504.602	8" GATE VALVE & BOX	EACH	\$1,875.00	14	0	\$0.00	11	\$20,625.00
78	2504.602	10" GATE VALVE & BOX	EACH	\$2,700.00	3	0	\$0.00	3	\$8,100.00
79	2504.602	12" GATE VALVE & BOX	EACH	\$3,280.00	5	0	\$0.00	8	\$26,240.00
80	2504.602	SPRINKLER SYSTEM REPAIR	EACH	\$250.00	25	0	\$0.00	14	\$3,500.00
81	2504.603	1" WATER SERVICE	L F	\$12.00	4167	0	\$0.00	4993	\$59,916.00
82	2504.603	6" WATERMAIN DUCTILE IRON CL 52	L F	\$34.00	194	0	\$0.00	204	\$6,936.00
83	2504.603	8" PVC WATERMAIN C900	L F	\$25.00	4750	0	\$0.00	4321	\$108,025.00
84	2504.603	10" WATER MAIN-PVC C900	L F	\$29.50	2230	0	\$0.00	2211	\$65,224.50
85	2504.603	12" PVC WATERMAIN C900	L F	\$36.80	2175	0	\$0.00	2333.75	\$85,882.00
86	2504.608	FITTINGS	LB	\$7.50	7290	0	\$0.00	6672	\$50,040.00
87	2506.501	CONST DRAINAGE STRUCTURE DESIGN SD-48	L F	\$415.00	31.2	0	\$0.00	36.23	\$15,035.45
88	2506.501	CONST DRAINAGE STRUCTURE DESIGN SD-60	L F	\$560.00	21.4	0	\$0.00	18.53	\$10,376.80
89	2506.501	CONST DRAINAGE STRUCTURE DES 48-4020	L F	\$330.00	124.7	0	\$0.00	121.54	\$40,108.20
90	2506.501	CONST DRAINAGE STRUCTURE DES 60-4020	L F	\$470.00	42.2	0	\$0.00	43.36	\$20,379.20
91	2506.501	CONST DRAINAGE STRUCTURE DES 72-4020	L F	\$560.00	12.5	0	\$0.00	12.63	\$7,072.80

01507-72 Project Material Status

Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Pay Voucher	Amount This Pay Voucher	Quantity To Date	Amount To Date
92	2506.501	CONST DRAINAGE STRUCTURE DES 84-4020	L F	\$780.00	17.6	0	\$0.00	17.99	\$14,032.20
93	2506.501	CONST DRAINAGE STRUCTURE DES 96-4020	L F	\$985.00	13.9	0	\$0.00	13.92	\$13,711.20
94	2506.516	CASTING ASSEMBLY	EACH	\$610.00	51	0	\$0.00	50	\$30,500.00
95	2506.516	CASTING ASSEMBLY (SANITARY)	EACH	\$685.00	28	0	\$0.00	28	\$19,180.00
96	2506.502	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL (2'X3')	EACH	\$1,960.00	29	0	\$0.00	30	\$58,800.00
97	2506.522	ADJUST FRAME AND RING CASTING	EACH	\$500.00	8	0	\$0.00	13	\$6,500.00
98	2506.602	CHIMNEY SEALS	EACH	\$250.00	48	0	\$0.00	50	\$12,500.00
99	2506.603	CONSTRUCT 48" DIA SANITARY MANHOLE	L F	\$186.00	546.8	0	\$0.00	510.03	\$94,865.58
100	2506.603	CONSTRUCT 8" OUTSIDE DROP	L F	\$360.00	28	0	\$0.00	28	\$10,080.00
101	2511.501	RANDOM RIPRAP CLASS III	C Y	\$80.00	23	10	\$800.00	10	\$800.00
102	2521.501	4" CONCRETE WALK	S F	\$7.50	940	0	\$0.00	1586	\$11,895.00
103	2521.501	6" CONCRETE WALK	S F	\$9.00	640	174	\$1,566.00	692	\$6,228.00
104	2531.501	CONCRETE CURB & GUTTER DESIGN B618	L F	\$12.00	16330	13	\$156.00	16772	\$201,264.00
105	2531.507	6" CONCRETE DRIVEWAY PAVEMENT	S Y	\$57.50	2620	0	\$0.00	2489	\$143,117.50
106	2531.618	TRUNCATED DOMES	S F	\$38.00	104	0	\$0.00	118	\$4,484.00
107	2540.602	MAIL BOX (TEMPORARY)	EACH	\$40.00	113	0	\$0.00	139	\$5,560.00
108	2540.602	MAIL BOX	EACH	\$36.50	30	0	\$0.00	135	\$4,927.50
109	2540.602	MAIL BOX SUPPORT	EACH	\$68.00	30	7.5	\$510.00	70.5	\$4,794.00

01507-72 Project Material Status

Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Pay Voucher	Amount This Pay Voucher	Quantity To Date	Amount To Date
110	2563.601	TRAFFIC CONTROL	LS	\$9,250.00	1	0	\$0.00	1	\$9,250.00
111	2564.531	SIGN PANELS TYPE C	S F	\$29.00	88.75	0	\$0.00	146.5	\$4,248.50
112	2564.531	SIGN PANELS TYPE C SPECIAL	S F	\$30.00	84	0	\$0.00	79.5	\$2,385.00
113	2564.602	SIGN PANEL TYPE SPECIAL	EACH	\$350.00	8	0	\$0.00	8.5	\$2,975.00
114	2564.602	INSTALL SALVAGED SIGN	EACH	\$100.00	5	0	\$0.00	0	\$0.00
115	2565.616	PEDESTRIAN CROSSWALK FLASHER SYSTEM	SYS	\$14,500.00	1	0	\$0.00	1	\$14,500.00
116	2571.501	CONIFEROUS TREE 8' HT B&B	TREE	\$510.00	26	0	\$0.00	2	\$1,020.00
117	2571.502	DECIDUOUS TREE 2" CAL B&B	TREE	\$310.00	76	1	\$310.00	60	\$18,600.00
118	2573.502	SILT FENCE, TYPE MS	L F	\$2.30	1000	0	\$0.00	0	\$0.00
119	2573.505	FLOTATION SILT CURTAIN TYPE STILL WATER	L F	\$21.00	30	0	\$0.00	30	\$630.00
120	2573.530	STORM DRAIN INLET PROTECTION	EACH	\$150.00	43	0	\$0.00	96	\$14,400.00
121	2573.533	SEDIMENT CONTROL LOG TYPE WOOD FIBER	L F	\$4.10	200	0	\$0.00	670	\$2,747.00
122	2573.535	STABILIZED CONSTRUCTION EXIT	LS	\$1,000.00	1	0	\$0.00	1	\$1,000.00
123	2574.525	COMMON TOPSOIL BORROW	C Y	\$0.01	1190	0	\$0.00	0	\$0.00
124	2575.604	SODDING TYPE LAWN (INCL FERTILIZER)	S Y	\$4.50	14265	0	\$0.00	28230	\$127,035.00
125	2575.605	HYDRAULIC MULCH MATRIX	ACRE	\$1,850.00	5.9	0	\$0.00	5.9	\$10,915.00
126	2582.502	4" SOLID LINE EPOXY	L F	\$1.50	370	0	\$0.00	379	\$568.50
127	2582.502	4" DOUBLE SOLID LINE EPOXY	L F	\$3.00	225	0	\$0.00	221	\$663.00
128	2582.618	CROSSWALK	S F	\$9.00	182	0	\$0.00	1515	\$13,635.00

01507-72 Project Material Status

Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Pay Voucher	Amount This Pay Voucher	Quantity To Date	Amount To Date
		MARKING							
Totals For Section BASE BID:							\$8,620.13		\$3,993,087.94
Change Order 1									
129	2021.501	MOBILIZATION	LS	\$754.85	1	0	\$0.00	1	\$754.85
130	2550.542	LOOP DETECTOR SPLICE	EACH	\$1,459.61	1	0	\$0.00	1	\$1,459.61
131	2545.602	ADJUST HANDHOLE	EACH	\$802.92	1	0	\$0.00	1	\$802.92
Totals For Change Order 1:							\$0.00		\$3,017.38
Project Totals:							\$8,620.13		\$3,996,105.32

01507-72 Contract Changes

No.	Type	Date	Explanation	Estimated Amount	Amount Paid To Date
CO1	Change Order	9/19/2018	See attached Change Order No. 1.	\$3,017.38	\$3,017.38
Contract Change Totals:				\$3,017.38	\$3,017.38

Agenda Item 6e

Abstract of Votes Cast
In the Precincts of the City of Circle Pines
State of Minnesota
at the Municipal and School District General Election
Held Tuesday, November 5, 2019
as compiled from the official returns.

Summary of Totals
City of Circle Pines
Tuesday, November 5, 2019 Municipal and School District General Election

Number of persons registered as of 7 a.m.	3264
Number of persons registered on Election Day	8
Number of accepted regular, military, and overseas absentee ballots and mail ballots	37
Number of federal office only absentee ballots	0
Number of presidential absentee ballots	0
Total number of persons voting	494

Summary of Totals
City of Circle Pines
Tuesday, November 5, 2019 Municipal and School District General Election

KEY TO PARTY ABBREVIATIONS

NP - Nonpartisan

Mayor (Circle Pines)		
NP	WI	
Dave Bartholomay	WRITE-IN**	
445	12	
Council Member at Large (Circle Pines) (Elect 2)		
NP	NP	WI
Matt Percy	Steve McChesney	WRITE-IN**
375	363	11

Detail of Election Results
 City of Circle Pines
 Tuesday, November 5, 2019 Municipal and School District General Election

Precinct	Persons Registered as of 7 A.M.	Persons Registered on Election Day	Total Number of Persons Voting
02 0705 : CIRCLE PINES P-1	1183	1	168
02 0710 : CIRCLE PINES P-2	2081	7	326
City of Circle Pines Total:	3264	8	494

Detail of Election Results
 City of Circle Pines
 Tuesday, November 5, 2019 Municipal and School District General Election

Office Title: Mayor (Circle Pines)

Precinct	NP Dave Bartholomay	WI WRITE-IN**
02 0705 : CIRCLE PINES P-1	148	7
02 0710 : CIRCLE PINES P-2	297	5
Total:	445	12

Office Title: Council Member at Large (Circle Pines) (Elect 2)

Precinct	NP Matt Percy	NP Steve McChesney	WI WRITE-IN**
02 0705 : CIRCLE PINES P-1	114	131	4
02 0710 : CIRCLE PINES P-2	261	232	7
Total:	375	363	11

We, the legally constituted county canvassing board, certify that we have herein specified the names of the persons receiving votes and the number of votes received by each office voted on, and have specified the number of votes for and against each question voted on, at the Municipal and School District General Election held on Tuesday, November 5, 2019

As appears by the returns of the election precincts voting in this election, duly returned to, filed, opened, and canvassed, and now remaining on file in the office of the City of Circle Pines Clerk. Witness our official signature at _____ in _____ County this _____ day of _____, 2019.

Member of canvassing board

State of Minnesota
City of Circle Pines

I, _____, Clerk of the City of Circle Pines do hereby certify the within and foregoing _____ pages to be a full and correct copy of the original abstract and return of the votes cast in the City of Circle Pines Municipal and School District General Election held on Tuesday, November 5, 2019.

Witness my hand and official seal of office this _____ day of _____, 2019.
