

**CITY OF CIRCLE PINES, MINNESOTA  
REGULAR CITY COUNCIL MEETING**

**September 22, 2020  
7:00 P.M.**

**AGENDA**

1. Call to Order
2. Roll Call

*Dave Bartholomay, Mayor  
Matt Percy, Council Member  
Jennifer Rauner, Council Member  
Dean Goldberg, Council Member  
Steve McChesney, Council Member  
Patrick Antonen, City Administrator*

3. Setting of Agenda **Note:** Consent Agenda items will be acted on with one motion unless a council member requests their placement on the regular agenda -
4.
  - a. Taxpayer Comments
  - b. Council Member Comments
  - c. Mayor Comments
  - d. COVID-19 Update

5. **COMMITTEE REPORTS**

- a. Utilities Commission
- b.

6. **COUNCIL BUSINESS**

- a. Consent Agenda

<u>Item</u>	<u>Action</u>
1. Minutes - 09/08/20 Regular Council Meeting (Enclosed)	Approve
2. General Fund Disbursements (Enclosed)	Approve
3. Police Disbursements (Enclosed)	Approve
4. Fire Disbursements (Presented at Meeting)	Approve
5. Licenses (Presented at Meeting)	Approve

Council Action \_\_\_\_\_

b. Resolution No. 2020-25 Setting Proposed Levy for 2021 (Memo)

Council Action \_\_\_\_\_

c. Award Contract for City Hall Remodel (Memo)

Council Action \_\_\_\_\_

d. Resolution 2020-24 Appointing Election Judges for General Election (Enclosed)

Council Action \_\_\_\_\_

e. \_\_\_\_\_

Council Action \_\_\_\_\_

**7. ADJOURNMENT**

**CITY OF CIRCLE PINES, MINNESOTA  
REGULAR CITY COUNCIL MEETING**

**Tuesday, September 8, 2020  
7:00 p.m.**

**1. CALL TO ORDER**

Mayor Bartholomay called the meeting to order at 7:00 p.m. It was noted the meeting is live and is also being conducted for one council member via online video means pursuant to Minnesota Statutes Section 13D.021.

**2. ROLL CALL**

Present in Council chambers were Mayor Bartholomay, Council Members Rauner, Percy and McChesney and City Administrator Antonen. Council Member Goldberg was present via video conferencing.

**3. SETTING OF AGENDA**

It was noted that the Cable Commission (Item 5.a.) did not meet and therefore, no report. Change Order No. 1 – 2020 Street and Utility Reconstruction Project was added as Item 6.l.

**4. COMMENTS**

**a. Taxpayer Comments**

Mark Sandmann praised and thanked the Parks Department for work done this year, including upkeep and maintenance at the parks.

**b. Council Member Comments**

There were no Council Member comments.

**c. Mayor Comments**

Mayor Bartholomay commented on the following:

- Schools are in session again
- Budget work session September 9
- Utilities Commission meeting September 16
- Recycling/Cleanup Day September 19

- YMCA Reimagining Team
- Business and Nonprofit Grant Program
- Thanks for the new pier at Golden Lake

**d. COVID-19 Update**

City Administrator Antonen reported plans have been prepared for the city hall remodel project. He said a number of contractors have toured the facility, bids are expected next week, and work on the project should begin by late September. Antonen explained that during construction, staff will use the city hall meeting rooms and the community room at the library. He said city hall will be open for voting, and the public is encouraged to conduct regular city business online or request a meeting if necessary. He mentioned that depending on how the remodel is going, meetings may need to be conducted via ZOOM. Mayor Bartholomay thanked the city administrator and staff for their efforts on the project.

**5. COMMITTEE REPORTS**

**a. Cable Commission**

There is no report at this time for the Cable Commission.

**b. Fire Steering Committee**

Council Member Percy reported the committee had a special meeting on August 27 and approved the 2021 budget. He said they also discussed the upcoming study results and discussed changes to the personnel policy.

**6. COUNCIL BUSINESS**

**a. Consent Agenda**

Items included:

1. Minutes – 08/25/20 Regular Council Meeting
2. General Fund Disbursements
3. Police Disbursements
4. Fire Disbursements
5. Resolution No. 2020-18 Calling Delinquent Utilities Accounts Hearing
6. Resolution No. 2020-19 Calling Delinquent City Accounts Hearing

**MOTION:** Percy moved, seconded by Rauner, to approve the Consent Agenda as presented.

**Motion carried by Roll Call Vote of 5 Ayes and 0 Nays.**

**b. Introduction of Centennial Lakes Police Chief Jim Mork**

Mayor Bartholomay introduced new Centennial Lakes Police Chief Jim Mork who is in the seventh week of his position. He summarized his experience and commented that the transition has been smooth. He mentioned it's been very nice to meet the community as well as members of the department. Council members welcomed Chief Mork and commented on the value of community-oriented policing.

**c. Presentation of 2021 Centennial Lakes Police Department Budget**

Mayor Bartholomay mentioned that he and Council Member Rauner, as members of the Police Governing Board, have worked on this budget. He said the budget shows an overall increase of 2.7 percent, with services split between Circle Pines, Centerville and Lexington. He noted a city's share is based on a formula that includes population, number of calls and types of calls.

City Administrator Antonen explained the 2021 budget was approved by the Police Governing Board in August. He said items driving the increase included personnel costs and workers compensation insurance.

Bartholomay commented that the governing board was careful and frugal in considering the \$40,000 a year for capital equipment purchase and maintenance. He noted nearly 85 percent of the total budget is related to staff and personnel.

Council Member McChesney asked what IACP is. Antonen responded it is International Association of Chiefs of Police, a category rating for police incidents. McChesney asked if the budget is based on current population or estimated population for the budget year. Antonen said it is based on a three-year average of the current population, and the estimate number comes from the Metropolitan Council.

Council Member Goldberg commented that the number of calls really drives the police formula. He said if you are a city with a low population and high number of calls, you're not represented accurately. He suggested the cities consider placing a higher weight on calls and the IACP formula and a lower weight on population numbers because that better represents utilization and the type of utilization. Bartholomay noted all three cities would need to agree to a new formula.

**MOTION:** Goldberg moved, seconded by McChesney, to approve the Centennial Lakes Police Department Budget as presented.

**Motion carried by Roll Call Vote of 5 Ayes and 0 Nays.**

**d. Presentation of 2021 Centennial Fire District Budget**

Mayor Bartholomay commented this is a budget shared with the City of Centerville.

City Administrator Antonen said there is no increase in the budget from last year and factors contributing to that include that the department is currently in an operational study with results expected late fall or early winter. Therefore, he said, the operations committee and Interim Chief Streich recommended to the Fire Steering Committee a “status quo” budget for 2021.

Antonen explained that factored expenditures include a budget item for duty crew as it is needed for daytime response, an increase to the training budget, a capital equipment fund and a contingency fund.

Council Member Percy commented that the idea of the Fire Steering Committee and city administrators was that the budget needs to be kept flat because the results of the study are still unknown. Council Member Goldberg added the state has an \$8 million fund that cities can apply for toward training of firefighters and he hopes the department can apply for some of that to offset the increase in the training budget.

**MOTION:** Percy moved, seconded by Goldberg, to approve the Centennial Fire District Budget as presented.

**Motion carried by Roll Call Vote of 5 Ayes and 0 Nays.**

**e. Approval of North Metro Telecommunications Commission 2021 Budget**

City Administrator Antonen explained this budget is also nearly flat with a small increase, mostly due to personnel costs.

**MOTION:** Rauner moved, seconded by McChesney, to approve the North Metro Telecommunications Commission 2021 Budget as presented.

**Motion carried by Roll Call Vote of 5 Ayes and 0 Nays.**

**f. Pay Voucher No. 5 – 2020 Street and Utility Reconstruction Project**

Mayor Bartholomay noted the voucher is for a total of \$364,666.13 and charges have been reviewed by staff and city engineers. City Administrator Antonen reported the contractor is completing curb on North Star Lane and the final lift of pavement will be done soon. He said the project is progressing well and this pay request is submitted as the project is 89 percent complete.

Council Member Rauner asked why the city spends \$10,000 on temporary mailboxes. Antonen explained that is not part of this pay request and was

done on an early pay voucher, and the cost is for renting, installation and removal of those boxes. He said basically it is \$85 per mailbox.

**MOTION:** Percy moved, seconded by Rauner, to approve Pay Voucher No. 5 for the 2020 Street and Utility Improvement Project in the amount of \$364,666.13.

**Motion carried by Roll Call Vote of 5 Ayes and 0 Nays.**

**g. Resolution No. 2020-20 Ordering Preparation of Assessment Roll for 2020 Full Street Reconstruction Project**

Mayor Bartholomay explained these rolls are prepared, followed by a hearing on each project. City Administrator Antonen noted the interest rate for these assessments is the lowest in history for the city at 3.51 percent.

Antonen explained that once the hearing occurs, assessment amounts are certified to the county and residents are able to pay by the end of November with no interest or pay through the assessment process with interest.

**MOTION:** Rauner moved, seconded by Goldberg, to approve **Resolution No. 2020-20**, a Resolution Declaring Costs to be Assessed and Ordering Preparation of Proposed Assessment Roll for 2020 Full Street Reconstruction Project.

**Motion carried by Roll Call Vote of 5 Ayes and 0 Nays.**

**h. Resolution No. 2020-21 Ordering Preparation of Assessment Roll for 2020 Partial Street Reconstruction Project**

**MOTION:** McChesney moved, seconded by Rauner, to approve **Resolution No. 2020-21**, a Resolution Declaring Costs to be Assessed and Ordering Preparation of Proposed Assessment Roll for 2020 Partial Street Reconstruction Project.

**Motion carried by Roll Call Vote of 5 Ayes and 0 Nays.**

**i. Resolution No. 2020-22 Calling Hearing on Proposed Assessments 2020 Full Street Improvement Project**

**MOTION:** Percy moved, seconded by Goldberg, to approve **Resolution No. 2020-22**, a Resolution Calling Hearing on Proposed Assessment for 2020 Full Street Reconstruction Project.

**Motion carried by Roll Call Vote of 5 Ayes and 0 Nays.**

**j. Resolution No. 2020-23 Calling Hearing on Proposed Assessments 2020 Partial Street Improvement Project**

**MOTION:** Rauner moved, seconded by McChesney, to approve **Resolution No. 2020-23**, a Resolution Calling Hearing on Proposed Assessment for 2020 Partial Street Reconstruction Project.  
**Motion carried by Roll Call Vote of 5 Ayes and 0 Nays.**

**k. Resolution No. 2020-17 Proclaiming October Domestic Violence Awareness Month**

Mayor Bartholomay commented this is done each year. He noted he has asked representatives from the Alexandra House to attend a meeting this year to provide a report on their programs and services.

**MOTION:** Goldberg moved, seconded by Percy, to approve **Resolution No. 2020-17**, a Resolution Proclaiming October as Domestic Violence Awareness Month.  
**Motion carried by Roll Call Vote of 5 Ayes and 0 Nays.**

**l. Change Order No. 1 – 2020 Street and Utility Improvement Project**

Mayor Bartholomay mentioned this change order in the amount of \$27,170 is for pedestrian crosswalk flashers at two different locations – North Star Lane and Center Road, and mid-block at North Star Lane. City Administrator Antonen added that this change order involves adding two flashers to the city’s north trail system, a safety addition also added to previous street projects.

Council Member Percy asked why this wasn’t part of the original bid. Antonen said it is an oversight that it wasn’t part of the bid documents as it should’ve been included. Percy asked if there are more change orders upcoming for this project. Antonen said he is not aware of any.

**MOTION:** Rauner moved, seconded by Percy, to approve Change Order No. 1 for the 2020 Street and Utility Improvement Project in the amount of \$27,170.  
**Motion carried by Roll Call Vote of 5 Ayes and 0 Nays.**

**7. ADJOURNMENT**

**MOTION:** Percy moved, seconded by McChesney, to adjourn the meeting at 8:00 p.m.  
**Motion carried by Roll Call Vote of 5 Ayes and 0 Nays.**

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**Mayor**

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**Clerk**

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Per
<b>09/14/2020</b>						
<b>30480 CENTENNIAL UTILITIES</b>						
092220	15	Invoice	August Utilities	09/22/2020	47.42	09/20
092220	16	Invoice	August Utilities	09/22/2020	44.44	09/20
092220	17	Invoice	August Utilities	09/22/2020	44.44	09/20
092220	18	Invoice	August Utilities	09/22/2020	101.38	09/20
092220	19	Invoice	August Utilities	09/22/2020	21.65	09/20
Total 092220:					259.33	
Total 30480 CENTENNIAL UTILITIES:					259.33	
<b>90200 INNOVATIVE OFFICE SOLUTION,LLC</b>						
IN3092735	1	Invoice	Toner/misc	09/22/2020	5.14	09/20
IN3092735	2	Invoice	Toner/misc	09/22/2020	123.31	09/20
Total IN3092735:					128.45	
IN3093805	1	Invoice	Storage Boxes	09/22/2020	2.88	09/20
IN3093805	2	Invoice	Storage Boxes	09/22/2020	69.11	09/20
Total IN3093805:					71.99	
Total 90200 INNOVATIVE OFFICE SOLUTION,LLC:					200.44	
<b>150150 DAVID J OLSON</b>						
92220	1	Invoice	Sanitizer Dispenser	09/22/2020	10.38	09/20
92220	2	Invoice	Sanitizer Dispenser	09/22/2020	5.19	09/20
Total 92220:					15.57	
Total 150150 DAVID J OLSON:					15.57	
<b>190350 SHRED-N-GO, INC</b>						
100721	1	Invoice	Shredding	09/22/2020	75.17	09/20
Total 100721:					75.17	
Total 190350 SHRED-N-GO, INC:					75.17	
<b>190670 PAT STAPLETON</b>						
92220	1	Invoice	Uniform Pants	09/22/2020	9.00	09/20
92220	2	Invoice	Uniform Pants	09/22/2020	71.98	09/20
92220	3	Invoice	Uniform Pants	09/22/2020	9.00	09/20
Total 92220:					89.98	
Total 190670 PAT STAPLETON:					89.98	
<b>200215 TOSHIBA AMERICA BUSINESS SOLUTIONS</b>						
5345391	1	Invoice	Qtrly Mtc & Sept. Allowance	09/22/2020	298.97	09/20
Total 5345391:					298.97	

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Per
			Total 200215 TOSHIBA AMERICA BUSINESS SOLUTIONS:		<u>298.97</u>	
			Total 09/14/2020:		<u>939.46</u>	

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Invoice	Seq	Type	Description	Invoice Date	Total Cost	Per
<b>09/15/2020</b>						
<b>20128 BAUER BUILT TIRE, INC</b>						
940069544	1	Invoice	TOOLCAT TIRES	09/22/2020	1,130.70	09/20
Total 940069544:					1,130.70	
Total 20128 BAUER BUILT TIRE, INC:					1,130.70	
<b>30460 CENTENNIAL LAKES POLICE DEPT.</b>						
092220	1	Invoice	SEPT 2020 CONTRACT	09/22/2020	89,339.33	09/20
092220	2	Invoice	ACCOUNTING SERVICE	09/22/2020	675.00	09/20
092220	3	Invoice	AUG/SEPT DENTAL COBRA CL	09/22/2020	169.20	09/20
Total 092220:					88,833.53	
Total 30460 CENTENNIAL LAKES POLICE DEPT.:					88,833.53	
<b>50105 EHLERS</b>						
84514	1	Invoice	CONSULTING TIF 1-4	09/22/2020	125.00	09/20
84514	2	Invoice	CONSULTING TIF 1-3	09/22/2020	125.00	09/20
Total 84514:					250.00	
Total 50105 EHLERS:					250.00	
<b>130409 MENARDS - BLAINE</b>						
1525	1	Invoice	DISH SOAP/ALL PURPOSE WASH	09/22/2020	3.54	09/20
1525	2	Invoice	DISH SOAP/ALL PURPOSE WASH	09/22/2020	15.19	09/20
1525	3	Invoice	EQUIP MTC ARMOR	09/22/2020	8.97	09/20
1525	4	Invoice	TOOL SLOTTED SQ	09/22/2020	9.48	09/20
1525	5	Invoice	LEX AVE FENCE STAIN	09/22/2020	50.95	09/20
1525	6	Invoice	CONCESSION FAN	09/22/2020	29.08	09/20
1525	7	Invoice	FISHING PIER GREEN TREATED	09/22/2020	23.28	09/20
1525	8	Invoice	SAFETY GLASSES	09/22/2020	4.98	09/20
1525	9	Invoice	SAFETY GLASSES	09/22/2020	4.99	09/20
Total 1525:					150.46	
Total 130409 MENARDS - BLAINE:					150.46	
<b>230100 W S B &amp; ASSOCIATES, INC</b>						
R-013639-00	1	Invoice	JULY COMP PLAN ENG	09/22/2020	4,136.00	09/20
Total R-013639-000-5:					4,136.00	
Total 230100 W S B & ASSOCIATES, INC:					4,136.00	
<b>240100 XCEL ENERGY</b>						
092220	1	Invoice	STREET LIGHT ELEC	09/22/2020	94.17	09/20
Total 092220:					94.17	
Total 240100 XCEL ENERGY:					94.17	

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Per
Total 09/15/2020:					<u>94,594.86</u>	

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Invoice	Seq	Type	Description	Invoice Date	Total Cost	Per
<b>09/17/2020</b>						
<b>30640 CINTAS</b>						
4061806797	1	Invoice	CH Cleaning	09/22/2020	76.90	09/20
Total 4061806797:					76.90	
4061806819	1	Invoice	Shop Cleaning	09/22/2020	9.33	09/20
4061806819	2	Invoice	Shop Cleaning	09/22/2020	9.33	09/20
Total 4061806819:					18.66	
Total 30640 CINTAS:					95.56	
Total 09/17/2020:					95.56	

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Per
<b>09/18/2020</b>						
<b>20353 BOARMAN KROOS VOGEL GROUP, INC</b>						
55178	1	Invoice	PLANNING CITY HALL REMODEL	09/22/2020	4,510.00	09/20
Total 55178:					4,510.00	
55179	1	Invoice	CITY HALL REMODELCONSTRUCTION DO	09/22/2020	22,000.00	09/20
Total 55179:					22,000.00	
Total 20353 BOARMAN KROOS VOGEL GROUP, INC:					26,510.00	
<b>30450 CENTENNIAL FIRE DISTRICT</b>						
092220	1	Invoice	4TH QTR 2020 CONTRACT	09/22/2020	88,462.00	09/20
092220	2	Invoice	4TH QTR ACCOUNTING	09/22/2020	1,575.00	09/20
092220	3	Invoice	5 RENTAL INSPECTIONS	09/22/2020	325.00	09/20
Total 092220:					87,212.00	
Total 30450 CENTENNIAL FIRE DISTRICT:					87,212.00	
<b>60668 FRESH PAINT, INC</b>						
12245	1	Invoice	PARKS POLE BUILDING PAINTING	09/17/2020	9,964.00	09/20
Total 12245:					9,964.00	
Total 60668 FRESH PAINT, INC:					9,964.00	
<b>90151 IMAGE PRINTING &amp; GRAPHICS, INC</b>						
157396	1	Invoice	ELECTION POSTCARD	09/22/2020	1,106.41	09/20
Total 157396:					1,106.41	
Total 90151 IMAGE PRINTING & GRAPHICS, INC:					1,106.41	
<b>130409 MENARDS - BLAINE</b>						
1870	1	Invoice	PARK BLDG MTC TRIM/PULL CHAIN	09/22/2020	12.94	09/20
Total 1870:					12.94	
Total 130409 MENARDS - BLAINE:					12.94	
Total 09/18/2020:					124,805.35	
Grand Totals:					220,435.23	

Report GL Period Summary

Vendor number hash:	0
Vendor number hash - split:	0
Total number of invoices:	0
Total number of transactions:	0

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Report Criteria:

Invoice Detail.GL Account = 10110100-506477506710,70210100-702499702730

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## Agenda Item 6a3

CENTENNIAL LAKES POLICE DEPT    Check Register - Police GL without invoice numbers  
 Check Issue Dates: 9/9/2020 - 9/14/2020

Page: 1  
 Sep 14, 2020 02:25PM

Report Criteria:  
 Report type: Summary

GL Period	Check Issue Date	Ck No	Payee	Description	Check Amount
09/20	09/14/2020	13399	ASPEN MILLS, INC	CLPD PATCHES	550.35
09/20	09/14/2020	13400	CENTENNIAL UTILITIES	UTILITIES AUGUST	836.61
09/20	09/14/2020	13401	CONSOLIDATED COMMUNICATIONS	PHONES SEPT	398.20
09/20	09/14/2020	13402	DON'S CIRCLE SERVICE	#117 OIL CHANGE/FILTER	106.00
09/20	09/14/2020	13403	FRATTALLONES HARDWARE, INC.	SQUAD KEYS	45.84
09/20	09/14/2020	13404	MY HOLDINGS INC	TREATMENT FOR VIRUSES/BACTERI	168.00
09/20	09/14/2020	13405	QUILL LLC	POST ITS/BATTERIES/USB'S	112.54
09/20	09/14/2020	13406	SHRED-N-GO, INC	SHREDDING SERVICE	120.58
09/20	09/14/2020	13407	SIGNS NOW	GRAPHICS NEW SQUAD	592.29
09/20	09/14/2020	13408	TRANSUNION RISK & ALTERNATIVE	INVESTIGATION EXPENSES AUGUST	50.00
Grand Totals:					2,980.41

Name	Vendor #	Invoice	Seq	Type	Description	Invoice Date	Pmt Due Date	Total Cost	GL Account	GL Period	GL Activity
<b>09/14/2020</b>											
<b>11565 ASPEN MILLS, INC</b>											
ASPEN MIL	11565	260936	1	Invoi	TIEBAR/GOLD STARS CHIEF	09/14/2020	09/14/2020	36.35	901-42-2100-218	09/20	0
ASPEN MIL	11565	261253	1	Invoi	CLPD PATCHES	09/14/2020	09/14/2020	514.00	901-42-2100-218	09/20	0
Total 11565 ASPEN MILLS, INC:								550.35			
<b>30480 CENTENNIAL UTILITIES</b>											
CENTENNI	30480	091420	1	Invoi	IRRIGATION AUGUST	09/14/2020	09/14/2020	613.87	901-42-2100-380	09/20	0
CENTENNI	30480	091420	2	Invoi	UTILITIES AUGUST	09/14/2020	09/14/2020	222.74	901-42-2100-380	09/20	0
Total 30480 CENTENNIAL UTILITIES:								836.61			
<b>31170 CONSOLIDATED COMMUNICATIONS</b>											
CONSOLID	31170	091420	1	Invoi	PHONES SEPT	09/14/2020	09/14/2020	398.20	901-42-2100-321	09/20	0
Total 31170 CONSOLIDATED COMMUNICATIONS:								398.20			
<b>40700 DON'S CIRCLE SERVICE</b>											
DON'S CIR	40700	210323	1	Invoi	2016 EXPLORER OIL CHG/TIRE ROTA	09/14/2020	09/14/2020	50.00	901-42-2100-404	09/20	0
DON'S CIR	40700	221561	1	Invoi	#218 OIL CHANGE	09/14/2020	09/14/2020	28.00	901-42-2100-404	09/20	0
DON'S CIR	40700	221607	1	Invoi	#117 OIL CHANGE/FILTER	09/14/2020	09/14/2020	28.00	901-42-2100-404	09/20	0
Total 40700 DON'S CIRCLE SERVICE:								106.00			
<b>60650 FRATTALLONES HARDWARE, INC.</b>											
FRATTALL	60650	72501	1	Invoi	GORILLA TAPE	09/14/2020	09/14/2020	6.99	901-42-2100-201	09/20	0
FRATTALL	60650	72741	1	Invoi	SQUAD KEYS	09/14/2020	09/14/2020	38.85	901-42-2100-213	09/20	0
Total 60650 FRATTALLONES HARDWARE, INC.:								45.84			
<b>131265 MY HOLDINGS INC</b>											
MY HOLDI	131265	3902	1	Invoi	TREATMENT FOR VIRUSES/BACTERI	09/14/2020	09/14/2020	168.00	901-42-2100-401	09/20	2020
Total 131265 MY HOLDINGS INC:								168.00			
<b>170165 QUILL LLC</b>											
QUILL LLC	170165	100920	1	Invoi	POST ITS/BATTERIES/USB'S	09/14/2020	09/14/2020	112.54	901-42-2100-201	09/20	0
Total 170165 QUILL LLC:								112.54			
<b>190387 SHRED-N-GO, INC</b>											
SHRED-N-	190387	108536	1	Invoi	SHREDDING SERVICE	09/14/2020	09/14/2020	120.58	901-42-2100-201	09/20	0
Total 190387 SHRED-N-GO, INC:								120.58			
<b>190460 SIGNS NOW</b>											
SIGNS NO	190460	I-5383	1	Invoi	GRAPHICS NEW SQUAD	09/14/2020	09/14/2020	592.29	901-42-2100-550	09/20	0
Total 190460 SIGNS NOW:								592.29			
<b>200250 TRANSUNION RISK &amp; ALTERNATIVE</b>											
TRANSUNI	200250	091420	1	Invoi	INVESTIGATION EXPENSES AUGUST	09/14/2020	09/14/2020	50.00	901-42-2100-217	09/20	0
Total 200250 TRANSUNION RISK & ALTERNATIVE:								50.00			
Total 09/14/2020:								2,980.41			

Name	Vendor #	Invoice	Seq	Type	Description	Invoice Date	Pmt Due Date	Total Cost	GL Account	GL Period	GL Activity
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9/14/2020 GL Period Summary

GL Period	Amount
09/20	2,980.41
<b>Grand Totals:</b>	<b>2,980.41</b>

Grand Totals: 2,980.41

Report GL Period Summary

GL Period	Amount
09/20	2,980.41
<b>Grand Totals:</b>	<b>2,980.41</b>

Vendor number hash: 1210707  
 Vendor number hash - split: 1241187  
 Total number of invoices: 14  
 Total number of transactions: 15

Terms Description	Invoice Amount	Discount Amount	Net Invoice Amount
Open Terms	2,980.41	.00	2,980.41
<b>Grand Totals:</b>	<b>2,980.41</b>	<b>.00</b>	<b>2,980.41</b>

200 Civic Heights Circle  
Circle Pines, MN 55014  
Office: (763) 784-5898  
TDD: (763) 784-9724



# CIRCLE PINES

Fax: (763) 785-2859  
www.ci.circle-pines.mn.us

## MEMO

TO: City Council Members  
FROM: Patrick Antonen *KA*  
RE: 2021 Proposed General Fund Budget  
DATE: September 16, 2020

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The 2021 Proposed General Fund Budget is hereby submitted to you for your review and consideration. The recommended budget is \$3,028,414, up from the 2020 budget amount of \$2,957,697. The 2021 budget is a 2.4 percent increase in expenditures.

The proposed budget is increased, but the tax rate will actually decrease from 52.64 to 49.99, a 2.65 percent decrease in the city tax rate. Homeowners will see a small increase in city taxes, only related to the increased value of their property.

The enclosed 2021 Proposed General Fund Budget continues our existing operation. Local Government Aid (LGA) is assumed to be fully funded.

The revenue side continues to rely on property taxpayers as a significant source of revenue. The General Fund levy is increasing by 2.8 percent and the main portion of the revenue increase is driven by personnel costs associated with settled union contracts and health insurance increases.

For taxes payable in 2021, homeowners will see a decrease in their tax rate if the value of their home did not improve. A \$200,000 Circle Pines home that remained at \$200,000 value for 2020 taxes will see a decrease in city taxes of \$3.99 a month. Please see page 5 for estimates.

As we have done in past years, the proposed budget uses a line-item format with detailed explanations. Using this combination of information, we hope that we will provide each of you, and any interested citizens, sufficient information to understand what the city is planning to accomplish in 2021. It also should give a clear understanding to those individuals of where their tax dollars go for the provision of services.

The budget gives you comparative actual and budget historical data to assist you in comparing changes on a line-item basis. It should also give you an overall view of the operation of the city. Where illustrative, we have tried to graphically show

the use of our General Fund dollars and provide a visual summary or overview of the budget.

Overall, the city's budget is done as a plan of what the city expects to accomplish during the coming year. The plan is based on a composite of our local needs and state and federal conditions as they impact our operation. Once adopted by the council, the budget becomes a plan for the operation of the city in the upcoming year. Through the use of budgeting and planning, the city has the opportunity to meet the majority of needs of the citizens without requesting more tax dollars than are absolutely necessary.

The City Council must set the proposed levy at its September 22<sup>nd</sup> council meeting. That levy amount will be used as the basis for the preparation of notices of the proposed taxes. The notices will include information on the meeting in which the budget and levy will be discussed, and the estimated amounts that will be paid by the individual homeowner to the various taxing jurisdictions. The amount set at the September 22<sup>nd</sup> meeting is the maximum amount the city will be able to levy for receipt in 2021. The amount of the levy can be reduced as a result of the budget meeting, which will be scheduled for the December 8<sup>th</sup> council meeting.

Listed below is the proposed levy comparison for 2021.

The levy breakout is shown below:

<b>PROPOSED LEVY BREAKOUT</b>	<b>2021</b>	<b>2020</b>
General Fund Property Tax	\$2,373,675	\$2,309,743
Police Station Levy	\$0	\$72,835
Street Debt	\$410,000	\$450,000
<b>TOTAL</b>	<b>\$2,783,675</b>	<b>\$2,832,578</b>

On the expenditure side, we are continuing basic city operations. Just a reminder, street project funds are separate from the General Fund and street projects are paid from those funds set aside in the Street Project Fund. As you can see from the levy above, we are decreasing the street debt by \$40,000.

The **City Administration** budget increased due to step and cost of living increases for staff.

The **Finance** department increased due to personnel costs. We did move maintenance contracts from Finance over to General Building Maintenance as the costs associated with this line item are split between all departments in City Hall.

The budget for **City Attorney** remained the same as there are some properties we need to address this next year.

The **Police** contract cost is determined by a formula for the three cities. Circle Pines' costs increased by \$29,752 based on the budget recommendations by the Police Governing Board. The department is in a good position right now with their reserves and is able to have a stable budget. Prosecutions and other elements of the overall police budget remain very stable. The overall CLPD budget increase is 2.69 percent.

The **Fire** budget will remain flat as we are in the middle of an operational study of the fire department structure. The overall budget for the department is a 0 percent increase. Based on the formula which takes into account calls and population, our share of the budget is decreasing by 0.18 percent.

We are projecting **Building Inspection** costs to will decrease as we have contracted out electrical inspections to the State.

The **Street** budget is increasing since the new dump truck has been pushed from last budget year to this budget year due to ordering issues. We also are planning for seal coating the 2016 street project area.

The **Park** budget reflects the ongoing staffing and operating costs. The overall increase in this budget line item is 0.4 percent which is mainly due to personnel costs. We have decreases in Golden Lake Park and Shade Tree Program due to projects having been completed this budget year.

We have \$14,000 in the **Contingency Fund** in this proposed budget. Therefore, if any unexpected expenses come up throughout the year, we can allocate these funds towards those expenses.

In summary, the 2021 proposed budget continues the core services with the theme of trying to maximize the benefit from the dollars available while providing a basic level of service to residents. Departmental budgets reflect the decisions necessary to create a balanced budget.

Once the preliminary levy is set at the September 22<sup>nd</sup> council meeting, parcel-specific notices will be sent out in mid-November indicating the amount of dollars being asked for in 2021 from each particular property. The dollars will be compared in that notice to the dollars paid by that property in 2020. These parcel-specific notices will also provide information on the proposed increase by the county and school district, as well as metropolitan agencies. The city is required by law to reimburse the county for expenses related to the mailing of these informational notices.

Finally, we present you, the City Council, the 2021 Proposed General Fund Budget for your review. As always, we are happy to answer your questions and provide clarification or review of any area that you might desire. We have tentatively

scheduled the budget discussion during the December 8<sup>th</sup> council meeting. After public input, we would need to adopt the final levy for Pay 2021. The purpose of the budget discussion is to provide the public with an opportunity to make comments on the proposed budget.

I would like to thank staff for their assistance in the production of the 2021 Proposed General Fund Budget. We will continue to monitor developments to see what changes or additional information can be provided to the council as we get closer to the budget meeting.

**CITY TAX IMPACT ANALYSIS  
Current Year Taxes**

<b>Market Value 2019 Pay 2020</b>	<b>TAX RATE</b>	<b>100,000</b>	<b>150,000</b>	<b>200,000</b>	<b>250,000</b>	<b>300,000</b>
<b>Net tax Capacity 2020</b>		<b>717.6</b>	<b>1262.6</b>	<b>1807.6</b>	<b>2352.6</b>	<b>2897.6</b>
<b>Existing 2020 City Tax Rate and Tax</b>	<b>52.640</b>	<b>378</b>	<b>665</b>	<b>952</b>	<b>1,238</b>	<b>1,525</b>

**CITY TAX IMPACT ANALYSIS  
With no change in individual values and Proposed Levy**

<b>Market Value 2019 Pay 2020</b>	<b>TAX RATE</b>	<b>100,000</b>	<b>150,000</b>	<b>200,000</b>	<b>250,000</b>	<b>300,000</b>
<b>Net tax Capacity 2020</b>		<b>717.6</b>	<b>1262.6</b>	<b>1807.6</b>	<b>2352.6</b>	<b>2897.6</b>
<b>2021 Proposed Tax Rate and City Tax</b>	<b>49.990</b>	<b>359</b>	<b>631</b>	<b>904</b>	<b>1,176</b>	<b>1,449</b>
<b>Monthly change</b>		<b>\$ (1.58)</b>	<b>\$ (2.79)</b>	<b>\$ (3.99)</b>	<b>\$ (5.20)</b>	<b>\$ (6.40)</b>

*This is prepared without Final numbers from Anoka County on Fiscal Disparities and TIF Values so numbers will change.*

**CITY TAX IMPACT ANALYSIS  
With Average change in individual values and Proposed Levy - 4.22%**

<b>Market Value 2019 Pay 2020</b>	<b>TAX RATE</b>	<b>104,220</b>	<b>156,330</b>	<b>208,440</b>	<b>260,550</b>	<b>312,660</b>
<b>Net tax Capacity 2020</b>		<b>764</b>	<b>1332</b>	<b>1900</b>	<b>2468</b>	<b>3036</b>
<b>2021 Proposed Tax Rate and City Tax</b>	<b>49.990</b>	<b>382</b>	<b>666</b>	<b>950</b>	<b>1,234</b>	<b>1,517</b>
<b>Monthly change</b>		<b>\$ 0.33</b>	<b>\$ 0.09</b>	<b>\$ (0.16)</b>	<b>\$ (0.40)</b>	<b>\$ (0.65)</b>



*City of*  
**CIRCLE PINES**  
*Minnesota*

2021 PROPOSED GENERAL FUND

# **BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	6/30/2020 ACTUAL	2021 PROPOSED	2021 Proposed vs Adopted	2020
<b>REVENUE</b>									
<b>Taxes</b>									
101-31-1010-000	AD VALOREM TAXES	1,638,095	1,672,295	1,740,276	1,750,447	-	1,840,801	90,354	5.2%
101-31-1040-000	FISCAL DISPARITIES	419,124	422,335	418,514	558,546	-	532,124	(26,422)	-4.7%
101-31-1051-000	EXCESS TAX INCREMENTS	-	-	8,005	-	-	-	-	*
101-31-1910-000	PENALTIES & INTEREST	653	2,351	302	750	-	750	-	0.0%
	<b>Subtotal - Taxes</b>	<b>2,057,872</b>	<b>2,096,981</b>	<b>2,167,097</b>	<b>2,309,743</b>	<b>-</b>	<b>2,373,675</b>	<b>63,932</b>	<b>2.8%</b>
<b>Licenses &amp; Permits</b>									
101-32-2110-000	LIQUOR LICENSE	550	550	555	550	-	550	-	0.0%
101-32-2120-000	REFUSE LICENSE	150	600	-	450	450	450	-	0.0%
101-32-2130-000	MASSAGE LICENSE	1,500	1,250	1,750	1,000	250	750	(250)	-25.0%
101-32-2160-000	CONTRACTORS LICENSE	5,939	5,495	4,910	4,000	1,905	4,500	500	12.5%
101-32-2180-000	TOBACCO LICENSE	600	800	800	600	-	600	-	0.0%
101-32-2190-000	RENTAL INSPECTION FEE	3,300	3,100	2,700	4,000	2,100	4,200	200	5.0%
101-32-2195-000	FILLING STATION FEE	100	300	-	100	-	100	-	0.0%
101-32-2215-000	BUILDING PERMITS	112,551	109,227	68,537	30,000	22,647	31,050	1,050	3.5%
101-32-2216-000	PLAN REVIEW FEE	3,176	13,273	8,294	8,000	4,133	7,000	(1,000)	-12.5%
101-32-2220-000	MECHANICAL PERMITS	6,962	10,585	7,324	6,000	3,087	6,000	-	0.0%
101-32-2230-000	PLUMBING PERMITS	1,406	4,930	4,707	3,000	2,291	3,000	-	0.0%
101-32-2235-000	ELECTRICAL PERMITS	2,178	7,009	3,961	4,000	-	-	(4,000)	-100.0%
101-32-2237-000	OTHER PERMITS	3,020	1,017	1,454	1,000	609	1,000	-	0.0%
101-32-2238-000	STATE BUILDING PERMIT SURCHARGE	146	214	78	100	377	100	-	0.0%
101-32-2240-000	ANIMAL LICENSES	325	200	90	175	140	210	35	20.0%
101-32-2250-000	MERCHANT LICENSE	63	63	83	100	-	100	-	0.0%
101-32-2270-000	ROAD PERMITS	1,200	1,275	250	500	325	500	-	0.0%
101-32-2275-000	UNDERGROUND PERMITS	815	4,114	-	500	188	500	-	0.0%
	<b>Subtotal - Licenses &amp; Permits</b>	<b>143,981</b>	<b>163,983</b>	<b>105,491</b>	<b>64,075</b>	<b>38,503</b>	<b>60,610</b>	<b>(3,465)</b>	<b>-5.4%</b>
<b>Intergovernmental</b>									
101-33-3401-000	STATE AID-LOCAL GOVERNMENT AID	347,891	370,140	371,402	408,419	-	439,419	31,000	7.6%
101-33-3403-000	STATE AID-LOCAL PERFORMANCE AID	687	703	711	700	-	700	-	0.0%
101-33-3416-000	STATE AID-POLICE	47,105	51,271	54,545	50,000	-	55,000	5,000	10.0%
101-33-3418-000	STATE AID-ROAD MAINTENANCE	2,430	4,860	37,835	4,860	2,430	4,860	-	0.0%
101-33-3429-000	STATE AID-PERA	3,792	3,792	3,792	-	-	-	-	*
101-33-3431-000	STATE AID-CENSUS	-	-	750	-	-	-	-	*
	<b>Subtotal - Intergovernmental</b>	<b>401,905</b>	<b>430,766</b>	<b>469,035</b>	<b>463,979</b>	<b>2,430</b>	<b>499,979</b>	<b>36,000</b>	<b>7.8%</b>
<b>Charges for Services</b>									
101-34-4102-000	GROUNDS MAINTENANCE SERVICES	2,002	1,633	412	2,000	-	2,000	-	0.0%
101-34-4103-000	ACCOUNTING SERVICES	14,400	14,400	14,400	14,400	8,775	14,400	-	0.0%
101-34-4105-000	COPIES/MAPS/PUBLICATIONS/NOTAR	977	699	298	500	59	250	(250)	-50.0%
101-34-4106-000	COUNCIL CHAMBER USE	1,800	1,325	2,725	2,000	75	1,000	(1,000)	-50.0%
101-34-4108-000	VILLAGE SIGN LEASE	1,500	1,500	1,500	1,500	1,500	1,500	-	0.0%
101-34-4115-000	GOLDEN LAKE CONCESSION	7,583	7,140	8,176	7,000	-	7,000	-	0.0%
101-34-4120-000	PRIVATE PROPERTY SERVICES	110	426	605	-	1,550	-	-	0.0%
101-34-4125-000	EAB INJECTION FEES	125	-	-	-	-	-	-	0.0%
101-34-4701-000	PARK SHELTER RENTAL	5,265	7,079	6,736	6,500	915	6,500	-	0.0%
	<b>Subtotal - Charges for Services</b>	<b>33,781</b>	<b>34,203</b>	<b>34,851</b>	<b>33,900</b>	<b>12,874</b>	<b>32,650</b>	<b>(1,250)</b>	<b>-3.7%</b>
<b>Fines</b>									
101-35-5101-000	COURT FINES	9,715	12,462	11,175	12,000	5,220	10,000	(2,000)	-16.7%
101-35-5102-000	MUNICIPAL TICKET EDUCATION	1,581	-	-	-	-	-	-	0.0%
	<b>Subtotal - Fines</b>	<b>11,296</b>	<b>12,462</b>	<b>11,175</b>	<b>12,000</b>	<b>5,220</b>	<b>10,000</b>	<b>(2,000)</b>	<b>-16.7%</b>
<b>Other Revenue</b>									
101-36-6210-000	INTEREST EARNINGS	42,261	76,769	111,381	35,000	-	25,000	(10,000)	-28.6%
101-36-6215-000	CABLE FRANCHISE FEE	19,202	18,491	17,857	19,000	17,956	16,500	(2,500)	-13.2%
101-36-6235-000	MISCELLANEOUS/REFUNDS	14,309	25,871	8,667	20,000	4,485	10,000	(10,000)	-50.0%

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	6/30/2020 ACTUAL	2021 PROPOSED	2021 Proposed vs Adopted	
101-36-6280-000	POLICE FORFEITURE DISTRIBUTION	174	21	825	-	-	-	-	*
	<b>Subtotal - Other Revenue</b>	<b>75,946</b>	<b>121,268</b>	<b>138,731</b>	<b>74,000</b>	<b>164,208</b>	<b>51,500</b>	<b>(22,500)</b>	<b>-30.4%</b>
	<b>Other Financing Sources</b>								
	TRANS TO CLOSE FUNDS	-	-	-	-	-	-	-	*
	USE OF RESERVE FUNDS	-	-	-	-	-	-	-	*
	<b>Subtotal - Other Financing Sources</b>	<b>-</b>	<b>*</b>						
	<b>TOTAL REVENUES</b>	<b>2,724,781</b>	<b>2,859,664</b>	<b>2,926,380</b>	<b>2,957,697</b>	<b>223,235</b>	<b>3,028,414</b>	<b>70,717</b>	<b>2.4%</b>
<b>EXPENDITURES</b>									
	<b>MAYOR &amp; COUNCIL</b>								
101-41-1110-103	SALARIES	20,115	20,115	20,115	20,115	10,058	20,115	-	0.0%
101-41-1110-120	PAYROLL TAXES	1,539	1,539	1,539	1,539	769	1,539	-	0.0%
101-41-1110-201	OFFICE SUPPLIES	224	46	1,472	200	37	200	-	0.0%
101-41-1110-322	POSTAGE	4,455	4,508	4,396	4,870	2,081	4,870	-	0.0%
101-41-1110-331	TRAVEL/CONFERENCES	884	1,781	3,534	3,000	575	3,000	-	0.0%
101-41-1110-350	PRINTING & PUBLISHING	8,197	8,277	8,855	16,100	5,342	16,100	-	0.0%
101-41-1110-433	DUES & MEMBERSHIPS	11,690	11,806	11,509	11,310	5,565	11,310	-	0.0%
101-41-1110-495	MISCELLANEOUS	590	2,614	66	1,525	16	1,075	(450)	-29.5%
	<b>TOTAL MAYOR &amp; COUNCIL</b>	<b>47,693</b>	<b>50,686</b>	<b>51,485</b>	<b>58,659</b>	<b>24,443</b>	<b>58,209</b>	<b>(450)</b>	<b>-0.8%</b>
	<b>CITY ADMINISTRATION</b>								
101-41-1320-101	SALARIES	100,928	101,506	114,853	114,986	56,675	127,796	12,810	11.1%
101-41-1320-102	SALARIES OT	-	-	-	-	-	-	-	*
101-41-1320-120	PAYROLL TAXES	14,907	14,881	16,667	17,420	8,017	19,361	1,941	11.1%
101-41-1320-130	INSURANCE	14,285	18,340	22,137	22,836	14,688	27,071	4,234	18.5%
101-41-1320-201	OFFICE SUPPLIES	6	3	41	1,160	600	140	(1,020)	-87.9%
101-41-1320-307	CONSULTING	-	-	7,500	1,000	-	500	(500)	-50.0%
101-41-1320-331	TRAVEL/CONFERENCES	1,275	3,332	3,393	3,500	620	2,680	(820)	-23.4%
101-41-1320-404	MAINTENANCE OF EQUIPMENT	-	-	-	-	103	122	122	*
101-41-1320-433	DUES & MEMBERSHIPS	658	585	1,145	1,061	45	1,061	-	0.0%
101-41-1320-435	BOOKS & MAGAZINES	113	126	-	-	-	-	-	*
101-41-1320-495	MISCELLANEOUS	2,000	-	-	200	-	200	-	0.0%
	<b>TOTAL CITY ADMINISTRATION</b>	<b>134,173</b>	<b>138,773</b>	<b>165,736</b>	<b>162,164</b>	<b>80,748</b>	<b>178,930</b>	<b>16,767</b>	<b>10.3%</b>
	<b>ELECTIONS</b>								
101-41-1410-102	SALARIES OT	540	728	-	-	-	-	-	*
101-41-1410-103	SALARIES PT	2,793	10,303	3,305	24,326	8,698	5,024	(19,302)	-79.3%
101-41-1410-120	PAYROLL TAXES	91	109	-	1,861	-	384	(1,477)	*
101-41-1410-201	OFFICE SUPPLIES	36	313	195	500	1,285	500	-	0.0%
101-41-1410-322	POSTAGE	9	15	18	53	-	53	-	0.0%
101-41-1410-331	TRAVEL/CONFERENCES	67	208	119	300	66	150	(150)	-50.0%
101-41-1410-350	PRINTING & PUBLISHING	665	46	517	400	54	750	350	87.5%
101-41-1410-404	EQUIP MTC CONTRACT	-	-	-	-	-	-	-	*
101-41-1410-411	EQUIPMENT RENT	1,140	2,243	1,114	1,200	1,138	1,500	300	25.0%
101-41-1410-412	BUILDING RENTAL	-	-	-	-	650	350	350	*
	<b>TOTAL ELECTIONS</b>	<b>5,340</b>	<b>13,965</b>	<b>5,268</b>	<b>28,640</b>	<b>11,891</b>	<b>8,711</b>	<b>(19,929)</b>	<b>-69.6%</b>
	<b>CABLE TV</b>								
101-41-1430-103	SALARIES PT	1,152	1,225	1,064	1,440	453	-	(1,440)	-100.0%
101-41-1430-120	PAYROLL TAXES	88	94	81	110	35	-	(110)	-100.0%
101-41-1430-201	SUPPLIES	-	-	-	100	-	100	-	0.0%
101-41-1430-219	MISC SUPPLIES	-	14	35	-	-	-	-	*
101-41-1430-404	EQUIPMENT MAINTENANCE	-	-	-	250	-	250	-	0.0%
101-41-1430-411	EQUIPMENT RENTAL	5,500	7,500	9,100	8,919	8,919	9,153	234	2.6%
	<b>TOTAL CABLE TV</b>	<b>6,740</b>	<b>8,833</b>	<b>10,281</b>	<b>10,819</b>	<b>9,407</b>	<b>9,503</b>	<b>(1,316)</b>	<b>-12.2%</b>
	<b>FINANCE</b>								

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	6/30/2020 ACTUAL	2021 PROPOSED	2021 Proposed vs Adopted	2020
101-41-1500-101	SALARIES FT	75,377	70,200	82,205	82,611	43,716	100,051	17,440	21.1%
101-41-1500-102	SALARIES OT	105	33	-	1,175	1,305	-	(1,175)	-100.0%
101-41-1500-120	PAYROLL TAXES	11,059	10,227	11,364	12,515	6,280	15,158	2,642	21.1%
101-41-1500-130	INSURANCES	12,012	15,562	16,148	16,614	8,894	25,788	9,174	55.2%
101-41-1500-142	UNEMPLOYMENT	-	1,776	4,530	-	-	-	-	*
101-41-1500-155	EMPLOYEE REIMB EXPENSE	4,127	4,283	1,180	-	247	-	-	*
101-41-1500-201	OFFICE SUPPLIES	2,683	5,896	3,332	4,800	3,238	3,360	(1,440)	-30.0%
101-41-1500-218	UNIFORMS	1,014	906	650	800	-	1,000	200	25.0%
101-41-1500-301	AUDITING	26,548	23,946	24,500	25,123	17,680	25,752	629	2.5%
101-41-1500-306	EMPLOYMENT PHYSICALS & TESTING	141	-	118	330	-	160	(170)	-51.5%
101-41-1500-307	CONSULTING	-	-	600	600	600	618	18	3.0%
101-41-1500-314	CONTRACT SERVICES	26,971	27,045	28,638	34,012	2,221	32,412	(1,600)	-4.7%
101-41-1500-322	POSTAGE	489	602	660	700	-	700	-	0.0%
101-41-1500-331	TRAVEL/CONFERENCES	1,954	943	1,135	1,491	183	1,491	-	0.0%
101-41-1500-350	PRINTING & PUBLISHING	551	96	188	1,100	123	600	(500)	-45.5%
101-41-1500-404	MTC EQUIPMENT	-	-	-	800	77	895	95	11.8%
101-41-1500-405	MAINT CONTRACTS	15,569	20,268	23,076	22,911	14,184	7,980	(14,931)	-65.2%
101-41-1500-411	EQUIPMENT RENTAL	2,462	927	927	1,971	1,971	303	(1,668)	-84.6%
101-41-1500-431	CASH SHORT/OVER	(15)	21	-	-	-	-	-	*
101-41-1500-433	DUES & MEMBERSHIPS	320	375	260	260	160	420	160	61.5%
101-41-1500-435	BOOKS & MAGAZINES	19	19	79	25	-	80	55	220.0%
101-41-1500-440	BANK CHARGES	164	3,490	2,856	2,000	1,031	2,300	300	15.0%
101-41-1500-495	MISCELLANEOUS	(279)	39	40	-	-	-	-	0.0%
<b>TOTAL FINANCE</b>		<b>181,270</b>	<b>186,652</b>	<b>202,485</b>	<b>209,838</b>	<b>101,912</b>	<b>219,067</b>	<b>9,229</b>	<b>4.4%</b>
<b>CITY ATTORNEY</b>									
101-41-1610-304	GENERAL LEGAL FEES	12,265	25,606	17,742	30,000	14,215	30,000	-	0.0%
<b>PLANNING &amp; ZONING</b>									
101-41-1910-201	OFFICE SUPPLIES	68	29	19	150	37	150	-	0.0%
101-41-1910-307	CONSULTING	1,336	14,090	8,202	2,000	-	2,500	500	25.0%
101-41-1910-322	POSTAGE	88	11	35	345	-	345	-	0.0%
101-41-1910-331	TRAVEL/CONFERENCES	-	-	-	100	-	100	-	0.0%
101-41-1910-350	PUBLISHING & PRINTING	52	51	59	100	28	100	-	0.0%
101-41-1910-433	DUES & MEMBERSHIPS	-	-	-	350	-	350	-	0.0%
<b>TOTAL PLANNING &amp; ZONING</b>		<b>1,544</b>	<b>14,181</b>	<b>8,315</b>	<b>3,045</b>	<b>65</b>	<b>3,545</b>	<b>500</b>	<b>16.4%</b>
<b>ENGINEERING</b>									
101-41-1930-303	ENGINEERING-GENERAL	17,591	11,583	9,451	5,000	10,763	5,000	-	0.0%
<b>TOTAL ENGINEERING</b>		<b>17,591</b>	<b>11,583</b>	<b>9,451</b>	<b>5,000</b>	<b>10,763</b>	<b>5,000</b>	<b>-</b>	<b>0.0%</b>
<b>GENERAL GOVERNMENT BUILDINGS</b>									
101-41-1940-102	SALARIES OT	-	-	-	-	-	-	-	0.0%
101-41-1940-103	SALARIES PT	2,728	1,344	-	-	-	-	-	0.0%
101-41-1940-120	PAYROLL TAXES	209	103	-	-	-	-	-	0.0%
101-41-1940-219	MISC SUPPLIES	588	612	1,349	960	1,149	2,760	1,800	187.5%
101-41-1940-314	CONTRACT SERVICES	-	2,554	370	3,521	2,483	5,549	2,028	0.0%
101-41-1940-321	COMMUNICATIONS	3,349	3,860	6,709	6,639	5,259	6,905	267	4.0%
101-41-1940-322	POSTAGE	724	1,715	648	-	-	-	-	0.0%
101-41-1940-380	UTILITIES	7,192	7,289	7,260	7,688	2,996	6,465	(1,223)	-15.9%
101-41-1940-402	BUILDING MAINTENANCE	1,634	3,780	21,034	8,328	3,603	3,750	(4,578)	-55.0%
101-41-1940-405	MAINTENANCE CONTRACTS	406	275	213	585	-	26,430	25,845	4417.9%
101-41-1940-411	EQUIPMENT RENTAL	1,270	1,270	593	9,593	9,593	700	(8,893)	-92.7%
101-41-1940-412	BUILDING RENTAL	-	-	-	11,550	-	1,790	(9,760)	0.0%
<b>TOTAL GEN GOVT BUILDINGS</b>		<b>18,100</b>	<b>22,802</b>	<b>38,177</b>	<b>48,863</b>	<b>25,083</b>	<b>54,349</b>	<b>5,485</b>	<b>11.2%</b>
<b>POLICE</b>									
101-42-2100-304	LEGAL PROSECUTIONS	43,341	42,777	43,863	55,000	17,764	50,000	(5,000)	-9.1%

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	6/30/2020 ACTUAL	2021 PROPOSED	2021 Proposed vs Adopted	2020
101-42-2100-314	SERVICES	980,270	978,528	1,005,043	1,072,072	536,036	1,101,824	29,752	2.8%
101-42-2100-316	CONTRACTED COMMUNITY OUTREAC	5,000	5,000	5,000	5,000	-	5,000	-	0.0%
101-42-2100-404	EQUIPMENT MAINTENANCE	1,943	1,107	1,107	1,200	1,107	2,500	1,300	108.3%
101-42-2100-411	EQUIPMENT RENTAL	1,300	1,300	1,300	1,300	1,300	-	(1,300)	-100.0%
<b>TOTAL POLICE</b>		<b>1,031,853</b>	<b>1,028,712</b>	<b>1,056,313</b>	<b>1,134,572</b>	<b>556,207</b>	<b>1,159,324</b>	<b>24,752</b>	<b>2.2%</b>
<b>FIRE</b>									
101-42-2210-314	CONTRACT SERVICE	329,962	334,761	342,392	353,848	265,386	353,276	(572)	-0.2%
101-42-2210-404	VEHICLE/BUILDING MAINTENANCE	-	-	-	-	-	-	-	*
101-42-2210-411	BUILDING IMPROVEMENTS	-	-	-	-	-	-	-	*
<b>TOTAL FIRE</b>		<b>329,962</b>	<b>334,761</b>	<b>342,392</b>	<b>353,848</b>	<b>265,386</b>	<b>353,276</b>	<b>(572)</b>	<b>-0.2%</b>
<b>BUILDING INSPECTIONS</b>									
101-42-2400-201	INSP FEES-OFFICE SUPPLIES	34	11	42	250	-	250	-	0.0%
101-42-2400-310	INSP FEES-ELECTRIC	2,035	5,663	3,140	3,000	-	-	(3,000)	-100.0%
101-42-2400-311	INSP FEES-BUILDING	42,125	67,488	42,773	29,485	22,445	29,730	245	0.8%
101-42-2400-331	TRAVEL/CONFERENCES	28	24	-	200	-	100	(100)	-50.0%
101-42-2400-404	MAINTENANCE OF EQUIPMENT	-	-	-	250	-	-	(250)	-100.0%
101-42-2400-435	BOOKS & MAGAZINES	-	-	-	100	-	-	(100)	-100.0%
<b>TOTAL BUILDING INSPECTIONS</b>		<b>44,272</b>	<b>73,236</b>	<b>45,955</b>	<b>33,285</b>	<b>22,445</b>	<b>30,080</b>	<b>(3,205)</b>	<b>-9.6%</b>
<b>ANIMAL CONTROL</b>									
101-42-2700-219	MISC SUPPLIES	-	-	-	-	-	-	-	*
101-42-2700-314	CONTRACT SERVICES	-	179	-	1,200	-	200	(1,000)	-83.3%
<b>TOTAL ANIMAL CONTROL</b>		<b>-</b>	<b>179</b>	<b>-</b>	<b>1,200</b>	<b>-</b>	<b>200</b>	<b>(1,000)</b>	<b>-83.3%</b>
<b>STREETS</b>									
101-43-3100-101	SALARIES FT	54,880	50,821	55,054	56,139	28,795	59,849	3,710	6.6%
101-43-3100-102	SALARIES OT	625	8,388	8,667	7,000	1,920	7,000	-	0.0%
101-43-3100-103	SALARIES PT	-	-	2,270	2,000	614	2,000	-	*
101-43-3100-120	PAYROLL TAXES	8,171	8,739	9,558	9,822	4,560	10,391	569	5.8%
101-43-3100-130	INSURANCE	8,903	8,831	10,749	10,591	6,369	11,352	761	7.2%
101-43-3100-212	MTR FUEL & LUBS	1,371	2,792	4,766	3,730	1,500	3,600	(130)	-3.5%
101-43-3100-214	TOOLS	1,535	166	185	715	412	715	-	0.0%
101-43-3100-215	SHOP SUPPLIES	669	1,210	1,484	900	370	900	-	0.0%
101-43-3100-218	UNIFORMS	408	572	550	600	380	600	-	0.0%
101-43-3100-219	MISC SUPPLIES	10,759	11,784	21,351	19,200	4,555	19,200	-	0.0%
101-43-3100-307	CONSULTING	500	-	333	350	400	400	50	14.3%
101-43-3100-314	CONTRACTED SERVICES	-	-	140	247	121	247	-	*
101-43-3100-331	TRAVEL/CONFERENCES	175	-	444	200	50	200	-	0.0%
101-43-3100-350	PRINT PUBLISHING	-	-	-	-	-	-	-	*
101-43-3100-380	UTILITIES	1,472	1,524	1,679	1,572	793	1,780	208	13.2%
101-43-3100-390	STREET LIGHT UTILITIES	22,902	22,111	21,522	21,300	8,236	21,360	60	0.3%
101-43-3100-401	BUILDING MAINTENANCE	1,690	1,346	2,213	2,900	943	2,900	-	0.0%
101-43-3100-402	STREET LIGHT MAINTENANCE	17,036	9,236	6,985	12,500	-	6,250	(6,250)	-50.0%
101-43-3100-403	STREET MAINTENANCE	9,693	4,543	7,623	15,200	5,288	15,000	(200)	-1.3%
101-43-3100-404	EQUIPMENT MAINTENANCE	5,923	3,292	9,453	7,000	1,488	10,054	3,054	43.6%
101-43-3100-405	SIGNAL LIGHT CONTROL (OPTICON)	1,419	-	404	900	1,070	900	-	0.0%
101-43-3100-406	MAINT WALKWAYS	-	-	-	-	-	-	-	*
101-43-3100-407	ANOKA CTRY TRAIL JPA	-	17,289	-	-	19,927	-	-	*
101-43-3100-411	EQUIPMENT RENTAL	30,360	35,111	34,611	50,026	50,026	56,987	6,961	13.9%
101-43-3100-413	CAPITAL IMPROVEMENT (LEASE)	5,096	-	51,366	57,401	-	65,945	8,544	14.9%
101-43-3100-433	DUES SUBCRIPTIONS	-	-	-	-	-	-	-	*
101-43-3100-535	STREET IMPROVEMENTS	-	3,938	-	-	-	-	-	*
<b>TOTAL STREETS</b>		<b>183,587</b>	<b>191,694</b>	<b>251,406</b>	<b>280,293</b>	<b>137,817</b>	<b>297,629</b>	<b>17,336</b>	<b>6.2%</b>
<b>PARKS</b>									
101-45-5202-101	SALARIES FT	172,519	145,041	155,230	158,512	80,495	169,690	11,178	7.1%

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	6/30/2020 ACTUAL	2021 PROPOSED	2021 Proposed vs Adopted	2020
101-45-5202-102	SALARIES OT	381	2,569	1,227	1,500	520	1,500	-	0.0%
101-45-5202-103	SALARIES PT	14,342	22,698	21,203	30,450	15,021	34,650	4,200	13.8%
101-45-5202-120	PAYROLL TAXES	25,681	23,614	24,418	26,984	12,946	29,027	2,042	7.6%
101-45-5202-130	INSURANCE	22,266	22,896	24,836	28,312	13,743	30,358	2,046	7.2%
101-45-5202-142	UNEMPLOYMENT	-	-	-	510	-	-	(510)	-100.0%
101-45-5202-201	OFFICE SUPPLIES	56	176	222	350	3	350	-	0.0%
101-45-5202-212	MOTOR FUEL & LUBS	4,661	6,982	9,568	7,200	2,472	6,750	(450)	-6.3%
101-45-5202-214	TOOLS	528	2,411	790	5,000	4,290	4,000	(1,000)	-20.0%
101-45-5202-215	SUPPLIES SHOP	1,405	1,806	2,369	3,300	3,325	2,700	(600)	-18.2%
101-45-5202-216	SUPPLIES CHEMICAL	1,437	64	3,634	2,000	404	2,500	500	25.0%
101-45-5202-218	UNIFORMS	902	2,168	1,970	1,815	1,320	1,815	-	0.0%
101-45-5202-219	SUPPLIES MISC	96	607	143	300	136	-	(300)	-100.0%
101-45-5202-306	PHYSICALS	-	537	690	500	1,230	500	-	0.0%
101-45-5202-307	CONSULTING	500	-	333	350	400	400	50	14.3%
101-45-5202-314	CONTRACT SERVICE	-	750	1,415	397	121	397	-	0.0%
101-45-5202-321	COMMUNICATIONS	976	1,198	1,766	1,852	815	1,852	-	0.0%
101-45-5202-322	POSTAGE	7	3	31	100	-	100	-	0.0%
101-45-5202-331	TRAVEL/CONFERENCES	353	185	966	1,815	566	2,085	270	14.9%
101-45-5202-350	PRINTING & PUBLISHING	580	635	40	500	299	500	-	0.0%
101-45-5202-380	UTILITIES	5,757	6,358	7,029	6,272	3,210	6,880	608	9.7%
101-45-5202-401	BUILDING MAINTENANCE	11,221	8,944	17,415	26,700	4,415	22,000	(4,700)	-17.6%
101-45-5202-403	VILLAGE MAINTENANCE	50	591	1,545	6,500	-	6,500	-	0.0%
101-45-5202-404	EQUIPMENT MAINTENANCE	7,267	11,702	8,321	8,500	5,234	9,149	649	7.6%
101-45-5202-411	EQUIPMENT RENTAL	31,141	32,322	32,663	35,474	35,474	38,019	2,545	7.2%
101-45-5202-412	CAPITAL IMPROVEMENT(LEASE)	2,804	-	10,805	25,838	-	13,513	(12,325)	-47.7%
101-45-5202-413	PARK EQUIP REPLACEMENT FUND	19,237	19,237	27,358	25,552	-	23,062	(2,490)	-9.7%
101-45-5202-415	PARK BUILDING RENTAL	847	857	803	1,440	456	1,440	-	0.0%
101-45-5202-433	DUES & MEMBERSHIPS	-	60	-	510	605	635	125	24.5%
101-45-5202-435	BOOKS & MAGAZINES	-	44	-	50	-	50	-	0.0%
101-45-5202-490	REC/COMM SERVICES/ADVERTISING	3,700	3,700	3,700	3,700	-	3,700	-	0.0%
101-45-5202-530	PARK SHOP IMPROVEMENTS	-	-	-	-	-	-	-	*
101-45-5202-535	OTHER IMPROVEMENTS	-	-	-	-	-	-	-	*
101-45-5202-580	OTHER EQUIPMENT	4,755	-	4,683	-	2,558	-	-	0.0%
<b>TOTAL PARKS</b>		<b>333,466</b>	<b>318,151</b>	<b>365,172</b>	<b>412,283</b>	<b>190,057</b>	<b>414,120</b>	<b>1,837</b>	<b>0.4%</b>
<b>GOLDEN LAKE</b>									
101-46-6101-103	SALARIES PT	20,025	17,429	17,617	19,895	1,775	19,895	-	0.0%
101-46-6101-120	PAYROLL TAXES	1,532	1,333	1,348	1,522	136	1,522	(0)	0.0%
101-46-6101-217	SUPPLIES RESALE	4,888	5,351	4,893	5,000	70	5,000	-	0.0%
101-46-6101-218	UNIFORMS	436	-	483	500	-	500	-	0.0%
101-46-6101-219	MISC SUPPLIES	1,615	1,266	1,175	2,300	245	1,300	(1,000)	-43.5%
101-46-6101-303	ENGINEERING	-	-	1,967	2,000	-	2,000	-	0.0%
101-46-6101-306	PHYSICALS & TESTING	501	669	1,449	1,200	-	1,200	-	0.0%
101-46-6101-307	CONSULTING	-	-	-	250	-	250	-	0.0%
101-46-6101-314	CONT SERVICE(GOOSE CON)	1,900	1,600	-	-	-	-	-	*
101-46-6101-321	COMMUNICATIONS	909	474	447	456	169	456	-	0.0%
101-46-6101-331	TRAVEL/CONFERENCES	105	45	146	100	-	100	-	0.0%
101-46-6101-350	PRINTING & PUBLISHING	460	489	28	650	271	650	-	0.0%
101-46-6101-380	UTILITIES	8,330	8,234	7,190	8,300	1,957	7,800	(500)	-6.0%
101-46-6101-401	BUILDING/GROUNDS MTC	2,406	7,588	3,664	6,000	5,282	3,000	(3,000)	-50.0%
101-46-6101-404	EQUIPMENT MAINTENANCE	-	250	-	250	2,413	250	-	0.0%
101-46-6101-412	RENTAL CAPITAL IMPROV	1,200	-	3,550	14,350	-	14,380	30	0.2%
101-46-6101-415	EQUIPMENT RENTAL	711	822	803	1,440	488	1,440	-	0.0%
101-46-6101-433	DUES & MEMBERSHIPS	-	-	-	-	-	-	-	*
101-46-6101-495	MISCELLANEOUS	315	315	390	315	-	315	-	*
<b>TOTAL GOLDEN LAKE</b>		<b>45,333</b>	<b>45,865</b>	<b>45,150</b>	<b>64,528</b>	<b>12,805</b>	<b>60,058</b>	<b>(4,470)</b>	<b>-6.9%</b>

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	6/30/2020 ACTUAL	2021 PROPOSED	2021 Proposed vs Adopted	2020	2021
<b>SHADE TREE PROGRAM</b>										
101-46-6102-101	SALARIES FT	21,565	18,088	19,357	19,766	10,062	21,161	1,396	7.1%	
101-46-6102-120	PAYROLL TAXES	3,065	2,642	2,819	3,046	1,465	3,261	215	7.1%	
101-46-6102-130	INSURANCE	2,777	2,852	3,092	3,533	1,713	3,788	256	7.2%	
101-46-6102-212	MOTOR FUEL & LUBS	368	419	186	650	80	650	-	0.0%	
101-46-6102-214	TOOLS	1,123	631	1,019	1,000	40	1,000	-	0.0%	
101-46-6102-218	UNIFORMS	106	270	199	280	157	280	-	0.0%	
101-46-6102-219	MISC SUPPLIES	95	176	291	600	113	600	-	0.0%	
101-46-6102-314	CONTRACT SERVICES	16,825	16,679	18,952	31,256	5,300	23,256	(8,000)	-25.6%	
101-46-6102-322	POSTAGE	24	39	-	50	-	50	-	0.0%	
101-46-6102-331	TRAVEL/CONFERENCES	643	1,105	885	1,000	1,075	730	(270)	-27.0%	
101-46-6102-350	PRINTING & PUBLISHING	199	-	-	100	-	100	-	0.0%	
101-46-6102-404	EQUIPMENT MAINTENANCE	6,899	531	2,153	4,000	217	4,014	14	0.3%	
101-46-6102-411	EQUIPMENT RENTAL	6,230	6,730	6,230	6,230	6,230	6,806	576	9.2%	
101-46-6102-433	DUES & MEMBERSHIPS	-	445	-	175	-	175	-	0.0%	
101-46-6102-435	BOOKS & MAGAZINES	-	-	-	-	-	-	-	*	
101-46-6102-495	MISCELLANEOUS	-	-	375	-	-	-	-	*	
<b>TOTAL SHADE TREE PROGRAM</b>		<b>59,918</b>	<b>50,607</b>	<b>55,559</b>	<b>71,685</b>	<b>26,453</b>	<b>65,871</b>	<b>(5,815)</b>	<b>-8.1%</b>	
<b>UNALLOCATED</b>										
101-49-9240-360	INSURANCE	59,707	51,849	50,444	48,975	65,336	66,542	17,567	35.9%	
101-49-9240-495	MISCELLANEOUS	-	5,000	-	-	-	-	-	*	
101-49-9250-495	BUDGET CONTINGENCY	-	-	-	-	-	14,000	14,000	*	
101-49-9280-735	TRANSFER TO STREET PROJ FUND	-	-	-	-	-	-	-	*	
101-49-9360-000	TRANSFER FROM GENERAL FUND	-	150,000	-	-	-	-	-	*	
<b>TOTAL UNALLOCATED</b>		<b>59,707</b>	<b>206,849</b>	<b>50,444</b>	<b>48,975</b>	<b>65,336</b>	<b>80,542</b>	<b>31,567</b>	<b>64.5%</b>	
<b>TOTAL EXPENDITURES</b>		<b>2,512,814</b>	<b>2,723,135</b>	<b>2,721,331</b>	<b>2,957,697</b>	<b>1,555,031</b>	<b>3,028,414</b>	<b>70,716</b>	<b>2.391%</b>	
REVENUES OVER (UNDER) EXPENDITURES		211,967	136,528	205,049	(0)	(1,331,796)	0	1		

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2020 Adopted Budget	2021 Proposed Budget
<b>REVENUES</b>		12/31/2020	
<b>Taxes</b>			
101-31-1010-000	Ad Valorem Taxes	1,750,447	1,840,801
101-31-1040-000	Fiscal Disparities - Metro region tax base sharing	558,546	532,124
101-31-1910-000	Penalties & Interest	750	750
	<b>Total Taxes</b>	<b>2,309,743</b>	<b>2,373,675</b>
<b>Licenses and Permits</b>			
101-32-2110-000	Liquor Licenses - Two off sale liquor licenses	550	550
101-32-2120-000	Refuse Licenses	450	450
	<i>Waste Management, Ace, Allied</i>		
101-32-2130-000	Massage Licenses	1,000	750
101-32-2160-000	Contractor Licenses	4,000	4,500
	<i>Majority of licensing performed by State</i>		
101-32-2180-000	Tobacco License	600	600
101-32-2190-000	Rental Inspection Fees	4,000	4,200
101-32-2195-000	Gas Station	100	100
101-32-2215-000	Building Permits	30,000	31,050
	<i>Building projects, remodeling, decks, additions and garages</i>		
101-32-2216-000	Plan Review Fees	8,000	7,000
101-32-2220-000	Mechanical Permits	6,000	6,000
	<i>Gas furnaces, dryers, ranges, etc.</i>		
101-32-2230-000	Plumbing Permits	3,000	3,000
	<i>Water and sewer</i>		
101-32-2235-000	Electrical Permits	4,000	-
	<i>Higher estimate based upon historical trend</i>		
101-32-2237-000	Other Permits	1,000	1,000
	<i>Banner, sign, fence and driveway</i>		
101-32-2238-000	State Building Permit Surcharge	100	100
101-32-2240-000	Animal Licenses	175	210
101-32-2250-000	Merchant License	100	100
101-32-2270-000	Road Permits	500	500
101-32-2275-000	Right-of-Way Permits	500	500
	<b>Total Licenses &amp; Permits</b>	<b>64,075</b>	<b>60,610</b>
<b>Intergovernmental</b>			
101-33-3401-000	Local Government Aid	408,419	439,419
101-33-3403-000	Local Performance Aid	700	700
101-33-3418-000	State Aid Road Maintenance (MSA)	4,860	4,860
101-33-3416-000	Police State Aid	50,000	55,000
	<i>Circle Pine's share only</i>		
101-33-3429-000	PERA State Aid	-	-
	<b>Total Intergovernmental</b>	<b>463,979</b>	<b>499,979</b>
<b>Charges for Services</b>			
101-34-4102-000	Ground Maintenance (Library)	2,000	2,000
101-34-4103-000	Accounting Services	14,400	14,400
	<i>Police (\$8,100), Fire (\$6,300)</i>		
101-34-4105-000	Copy / Fax / Notary Fees	500	250
101-34-4106-000	Building Rental Fees	2,000	1,000
	<i>Council Chambers / Conference Room</i>		
	<i>Food Shelf reimbursement for utilities / other</i>		
101-34-4108-000	Village Sign Lease	1,500	1,500
101-34-4701-000	Park Shelter Rents/Golden Lake	6,500	6,500
101-34-4115-000	Park Concessions	7,000	7,000
101-34-4125-000	EAB Injection Fees/Emerald Ash Borer treatments	-	-

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2020 Adopted Budget	2021 Proposed Budget
	<u>Total Charges for Services</u>	<u>33,900</u>	<u>32,650</u>
<b>Fines</b>			
101-35-5101-000	Court Fines	12,000	10,000
101-35-5102-000	Municipal Ticket Education Program	-	-
	<u>Total Fines</u>	<u>12,000</u>	<u>10,000</u>
<b>Other</b>			
101-36-6210-000	Interest Earnings	35,000	25,000
101-36-6215-000	Cable Franchise Fees	19,000	16,500
101-36-6235-000	Miscellaneous/Insurance / other refunds	20,000	10,000
	<u>Total Other</u>	<u>74,000</u>	<u>51,500</u>
	<u>TOTAL REVENUE</u>	<u>2,957,697</u>	<u>3,028,414</u>

**Significant Changes & New Items / Projects requested for 2021:**

***STREETS***

Dump Truck - delayed from 2020 budget	200,000
New Salt Pad - delayed from 2020 budget	10,000
Sealcoat East Golden Lake Road & Lane	55,000
Fog Sealing-Indian Hills	6,000

***GOLDEN LAKE PARK***

Replace Sand on VB Court -delayed from 2020 budget	6,000
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***GENERAL BUILDING***

Update Landscaping-partially delayed from 2020 budget	16,000
Council Chambers Carpet & Painting	10,000

Total	<u>303,000</u>
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## EXPENDITURES

Department:		Mayor & City Council
<b>101-41-1110-103</b>	<b>Mayor &amp; Council Salaries</b>	<b>20,115</b>
<b>101-41-1110-120</b>	<b>Payroll Taxes</b>	7.65% <b>1,539</b>
<b>101-41-1110-201</b>	<b>Office Supplies</b> General Office supplies attributed to Mayor and Council activities	<b>200</b>
<b>101-41-1110-322</b>	<b>Postage</b> Correspondence from Council / Administrator on Council matters: Special mailings / city newsletters - 12 @ \$365 Postage permit Packets / Correspondence	   4,380 240 250
<b>101-41-1110-331</b>	<b>Travel, Conferences, Meetings</b> League of MN Cities Council work sessions Expenses assoc with Citizen Participation Miscellaneous conferences, registrations & mileage reimbursement	 2,000 250 500 250
<b>101-41-1110-350</b>	<b>Printing &amp; Publishing</b> City Newsletters - 12 @ \$1300 (now color) Public hearing notices & other legal notices	 15,600 500
<b>101-41-1110-433</b>	<b>Dues &amp; Memberships</b> League of MN Cities Metro Cities Anoka County Mediation North Metro Mayors Anoka County Encomic Development MN Mayors Association Quad Cities Chamber	 5,654 2,292 546 2,500 275 50% 138 30 150
<b>101-41-1110-495</b>	<b>Miscellaneous</b> Plaques, awards and other recognitions City recognition program	 750 325
	<b>TOTAL for department</b>	<b>58,209</b>

## EXPENDITURES

Department:		City Administration		
<b>101-41-1320-101</b>	<b>Administration Salaries</b>			<b>127,796</b>
<b>101-41-1320-120</b>	<b>Payroll Taxes</b>			<b>19,361</b>
<b>101-41-1320-130</b>	<b>Insurance</b>			<b>27,071</b>
<b>101-41-1320-201</b>	<b>Office Supplies</b>			<b>140</b>
	General office supplies for city operations; paper, envelopes, folders, pens	7,000	2%	140
<b>101-41-1320-307</b>	<b>Consulting</b>			<b>500</b>
	Labor consulting			500
<b>101-41-1320-331</b>	<b>Travel, Conferences, Meetings</b>			<b>2,680</b>
	Compass Leadership Group	1,450	40%	580
	ICMA Annual Conference	3,000	40%	1,200
	LMC Annual Conference	500	100%	500
	MAMA meetings	6 @ \$50	40%	120
	MCMA Spring Conference	650	40%	260
	Miscellaneous conferences, registrations & mileage reimbursements			300
	City Training Fund	1,500	20%	300
<b>101-41-1320-404</b>	<b>Maintenance of Equipment</b>			<b>122</b>
	Fire Extinguisher Maintenance	1,350	9%	121.50
<b>101-41-1320-433</b>	<b>Dues &amp; Memberships</b>			<b>1,061</b>
	MAMA			62
	ICMA			400
	MCMA			150
	Chain of Lakes Rotary Club			450
<b>101-41-1320-435</b>	<b>Books and Pamphlets</b>			<b>200</b>
	ICMA books			100
	LMC / other periodicals			100
	TOTAL for department			<b>178,930</b>

## EXPENDITURES

<b>Department:</b>		<b>Elections</b>
<b>101-41-1410-103</b>	<b><i>Election Salaries</i></b>	<b>5,024</b>
<b>101-41-1410-120</b>	<b><i>Payroll Taxes</i></b>	<b>384</b>
<b>101-41-1410-201</b>	<b><i>Supplies</i></b>	<b>500</b>
<b>101-41-1410-322</b>	<b><i>Postage</i></b>	<b>53</b>
<b>101-41-1410-331</b>	<b><i>Travel, Conferences &amp; Schools</i></b> Mileage reimbursement	<b>150</b>
<b>101-41-1410-350</b>	<b><i>Printing &amp; Publications</i></b> Notices Ballot Printing by Anoka County	<b>750</b> 400 350
<b>101-41-1410-411</b>	<b><i>Equipment Rental</i></b> Payments to Anoka County	<b>1,500</b>
<b>101-41-1410-412</b>	<b><i>Building Rental</i></b>	<b>350</b>
	TOTAL for department	<b><u>8,711</u></b>

## EXPENDITURES

<b>Department:</b>		<b>Cable TV</b>
<b>101-41-1430-103</b>	<b>Cable TV PT Salaries</b>	<b>0</b>
<b>101-41-1430-120</b>	<b>Payroll Taxes</b>	<b>0</b>
<b>101-41-1430-219</b>	<b>Miscellaneous Supplies</b> Supplies for recording public meetings, etc.	<b>100</b>
<b>101-41-1430-404</b>	<b>Maintenance of Equipment</b>	<b>250</b>
<b>101-41-1430-411</b>	<b>Equipment Rental</b>	<b>9,153</b>
	TOTAL for department	<b>9,503</b>

## EXPENDITURES

Department:				Finance
<b>101-41-1500-101</b>	<b>Finance Salaries</b>			<b>100,051</b>
<b>101-41-1500-102</b>	<b>Overtime</b>			-
<b>101-41-1500-120</b>	<b>Payroll Taxes</b>			<b>15,158</b>
<b>101-41-1500-130</b>	<b>Insurance</b>			<b>25,788</b>
<b>101-41-1500-201</b>	<b>Office Supplies</b>			<b>3,360</b>
	General office supplies for city operations; paper, envelopes, folders, pens	7,000	48%	3,360
<b>101-41-1500-218</b>	<b>Uniforms</b>	2,000	50%	1,000
<b>101-41-1500-301</b>	<b>Audit Services</b>			<b>25,752</b>
	Estimate for 2020 audit	39,619	65%	25,752
<b>101-41-1500-306</b>	<b>Employment Physicals &amp; Testing</b>			<b>160</b>
<b>101-41-1500-307</b>	<b>Consulting</b>			<b>618</b>
	EAP (Employee Assist. Program)	1,546	40%	618
<b>101-41-1500-314</b>	<b>Contracted Services</b>			<b>32,412</b>
	Property assessment (County)			27,000
	TNT notices (County)			750
	Shredding Service (Shred-N-Go)	270	60%	162
	Investment Management Fee (Ehlers)			4,500
<b>101-41-1500-322</b>	<b>Postage</b>			<b>700</b>
	City's general mailing and postage			
<b>101-41-1500-331</b>	<b>Travel, Conferences, Meetings</b>			<b>1,491</b>
	Civic Systems conference / training			
	Registration (\$225 each)	450	60%	270
	Hotel & meals	400	60%	240
	Travel	250	60%	150
	Ehler's			
	Registration	300	60%	180
	Travel	60	60%	36
	MNGFOA Conference			
	Registration (\$210 in 2019)	250	60%	150
	Hotel & meals	250	60%	150
	Travel	150	60%	90
	City Training Fund	1,500	15%	225
<b>101-41-1500-350</b>	<b>Printing &amp; Publishing</b>			<b>600</b>
	Ordinances / code publications			200
	Other legal notices			200
	Employment ads			200

## EXPENDITURES

Department:				Finance
<b>101-41-1500-404</b>	<b>Maintenance of Equipment</b>			<b>895</b>
	Fire Extinguisher Maintenance	1,350	7%	95
	Office equipment repairs	2,000	40%	800
<b>101-41-1500-405</b>	<b>Maintenance Contracts</b>			<b>7,980</b>
	Copy machine	2,000	60%	1,200
	Caselle software & support	9,900	60%	5,940
	Laserfiche software & support 5 full users, 1 retrieval user	1,400	60%	840
<b>101-41-1500-411</b>	<b>Equipment Rental</b>			<b>303</b>
	2019 - New copy machine	2,020	15%	303
<b>101-41-1500-433</b>	<b>Dues &amp; Memberships</b>			<b>420</b>
	GFOA	1 membership		160
	Notary Renewal	3 membership		160
	MNGFOA	1 membership		100
<b>101-41-1500-435</b>	<b>Subscriptions</b>			<b>80</b>
	Upexchange/ETM -Unclaimed Property Assistance			80
<b>101-41-1500-440</b>	<b>Bank Service Fees</b>			<b>2,300</b>
	TOTAL for department			<b><u>219,067</u></b>

## EXPENDITURES

<b>Department:</b>		<b>City Attorney</b>
<b>101-41-1610-304</b>	<b>Legal Fees</b>	<b>30,000</b>
	General legal work	30,000
	TOTAL for department	<u><b>30,000</b></u>
<b>Department:</b>		<b>Planning &amp; Zoning</b>
<b>101-41-1910-201</b>	<b>Office Supplies</b>	<b>150</b>
<b>101-41-1910-307</b>	<b>Consulting</b>	<b>2,500</b>
	Economic Development	2,500
<b>101-41-1910-322</b>	<b>Postage</b>	<b>345</b>
	Commission packets, mailings and correspondence	
<b>101-41-1910-331</b>	<b>Travel, Conferences, Meetings</b>	<b>100</b>
	Seminars and mileage reimbursement	
<b>101-41-1910-350</b>	<b>Printing &amp; Publication</b>	<b>100</b>
	Public hearing notices Zoning code changes Miscellaneous	
<b>101-41-1910-433</b>	<b>Dues</b>	<b>350</b>
	TOTAL for department	<u><b>3,545</b></u>
<b>Department:</b>		<b>Engineering</b>
<b>101-41-1930-303</b>	<b>Engineering Services</b>	<b>5,000</b>
	TOTAL for department	<u><b>5,000</b></u>
	TOTAL LEGAL, PLANNING & ENGINEERING	<u><b>38,545</b></u>

## EXPENDITURES

Department:		General Building Maintenance		
<b>101-41-1940-219</b>	<b>Supplies</b>			<b>2,760</b>
	Towels, tissues, ice melt, lights and cleaning supplies	1,600	60%	960
	2021 - Exterior Payment Drop Box	3,000	60%	1,800
<b>101-41-1940-314</b>	<b>Contract Services</b>			<b>5,549</b>
	Coverall [Custodial Services]-CH	5,868	60%	3,521
	Cintas [Bath Custodial Serv]-CH	3,380	60%	2,028
<b>101-41-1940-321</b>	<b>Communications</b>			<b>6,905</b>
	Anoka County [Broadband]	1,800	50%	900
	Comcast [Internet]	900	50%	450
	GovOffice [Website Host]	3,665	100%	3,665
	GovOffice [Connect Plus]	1,890	100%	1,890
<b>101-41-1940-380</b>	<b>Utilities</b>			<b>6,465</b>
	Centennial Utilities (Gas) - Office	2,500	50%	1,250
	Connexus Energy (Electric) - Office	10,000	50%	5,000
	WH Security (Security System)	431	50%	215
<b>101-41-1940-402</b>	<b>City Hall Building Maintenance</b>			<b>3,750</b>
	Contracted services for plumbing, electrical, carpet cleaning painting and other maintenance	7,500	50%	3,750
<b>101-41-1940-405</b>	<b>Maintenance Contracts</b>			<b>26,430</b>
	Metro I-Net, Roseville [Phone + IT]	52,427	50%	26,214
	Fire sprinkler system	360	60%	216
<b>101-41-1940-411</b>	<b>Equipment Rental</b>			<b>700</b>
	2013 Phone system	4,167 / 10 yrs		417
	2019 - New copy machine	2,021	14%	283
<b>101-41-1940-412</b>	<b>Building Rental</b>			<b>1,790</b>
	2020 LED Upgrades	25,000 / 20 yrs	60%	750
	2021 Update Landscaping	16,000 / 15 yrs	60%	640
	2021 Council Chambers Carpet & Painting	10,000 / 15 yrs	60%	400
<b>101-41-1940-535</b>	<b>Other Improvement</b>			-
	TOTAL for department			<b>54,349</b>

## EXPENDITURES

<b>Department:</b>		<b>Police</b>
<b>101-42-2100-304</b>	<b>Prosecutions</b> Attorney fees for prosecutions	<b>50,000</b>
<b>101-42-2100-314</b>	<b>Contracted Police Services</b> Police contracted services based on Circle Pines' share per JPA	<b>1,101,824</b>
<b>101-42-2100-316</b>	<b>Contracted Services</b> Alexandria House - community outreach	<b>5,000</b>
<b>101-42-2100-404</b>	<b>Maintenance of Equipment</b> Siren monitoring and repair Miscellaneous	<b>2,500</b> 1,300 1,200
<b>101-42-2100-411</b>	<b>Equipment Rental</b>	-
	TOTAL for department	<b><u>1,159,324</u></b>

<b>Department:</b>		<b>Fire</b>
<b>101-42-2210-314</b>	<b>Contracted Fire Services</b> Fire contracted services based on Circle Pines' share per JPA Fire capital equipment portion	<b>353,276</b> 313,276 40,000
	TOTAL for department	<b><u>353,276</u></b>

## EXPENDITURES

<b>Department:</b>		<b>Building Inspection</b>
<b>101-42-2400-201</b>	<b>Supplies</b>	<b>250</b>
	Forms and information material	
<b>101-42-2400-311</b>	<b>Building Inspection Fee</b>	<b>29,730</b>
	Building, plumbing and mechanical inspection fees	27,000
	Rental inspection fees	2,730
<b>101-42-2400-331</b>	<b>Travel and Conferences</b>	<b>100</b>
	TOTAL for department	<b>30,080</b>

<b>Department:</b>		<b>Animal Control</b>
<b>101-42-2700-314</b>	<b>Animal Control Contract</b>	<b>200</b>
	TOTAL for department	<b>200</b>

## EXPENDITURES

Department:					Streets
<b>101-43-3100-101</b>	<b>Streets Salaries Full Time</b>				<b>59,849</b>
<b>101-43-3100-102</b>	<b>Overtime</b>				<b>7,000</b>
	Overtime - snow plowing				
<b>101-43-3100-103</b>	<b>Part-time &amp; Seasonal Wages</b>				<b>2,000</b>
<b>101-43-3100-120</b>	<b>Payroll Taxes</b>				<b>10,391</b>
<b>101-43-3100-130</b>	<b>Insurance</b>				<b>11,352</b>
<b>101-43-3100-212</b>	<b>Motor Fuel</b>				<b>3,600</b>
	'14 and '05 Sterling dumps, diesel street sweeper, trash pump, air compressor, front-end loader and miscellaneous equipment				
	100 gallons gasoline @ \$2.50			250	
	1,000 gallons diesel fuel @ \$3.00			3,000	
	Misc. oil and lubricants			350	
<b>101-43-3100-214</b>	<b>Street Tools &amp; Supplies</b>				<b>715</b>
	Miscellaneous hand tools, automotive tools, rakes, etc.	2,150	10%	215	
	Tools for streets			500	
<b>101-43-3100-215</b>	<b>Shop Supplies</b>				<b>900</b>
	Miscellaneous supplies & equip <i>paint, brushes, degreaser bug and weed spray, etc.</i>	3,000	10%	300	
	General shop supplies - <i>Welding rods, gas cylinders, floor dry, gloves, tools, etc.</i>	2,000	10%	200	
	General cleaning supplies - <i>Toilet paper, shop rages, soap, brooms, etc.</i>	1,000	10%	100	
	Safety supplies			300	
<b>101-43-3100-218</b>	<b>Uniforms</b>				<b>600</b>
	600/person x 10	6,000	10%	600	
<b>101-43-3100-219</b>	<b>Snow Removal Supplies</b>				<b>19,200</b>
	Snowplow blades	4 x 550		2,200	
	Deicing material	200 tons	\$ 85	17,000	
<b>101-43-3100-307</b>	<b>Consulting</b>				<b>400</b>
	Safety program	4,000	10%	400	

## EXPENDITURES

Department:				Streets
<b>101-43-3100-314</b>	<b>Contracted Services</b>			<b>247</b>
	Cintas [Bath Custodial Serv]-shop	2,470	10%	247
<b>101-43-3100-331</b>	<b>Travel and Conferences</b>			<b>200</b>
	Sweeper school, operator equipment training, misc.			
<b>101-43-3100-380</b>	<b>Shop Utilities</b>			<b>1,780</b>
	Centennial Utilities - shop	8,000	10%	800
	Connexus (Electric) - shop	8,400	10%	840
	Connexus (Electric) - pole barn	250	10%	25
	Connexus (Electric) - Gate / security ligh	1,150	10%	115
<b>101-43-3100-390</b>	<b>Street Light Utilities</b>			<b>21,360</b>
	Connexus (Electric) - street lights			13,300
	Village lights			3,900
	Stop light [Civic Hts Circle/Firebarn & Lake Dr]			530
	Stop light [S. Pine Drive/Pine & Lake Dr]			930
	Xcel Energy - street lights @ Indian Hills			2,700
<b>101-43-3100-401</b>	<b>Maintenance Bldgs &amp; Structures</b>			<b>2,900</b>
	General bldg maintenance / repairs	8,000	20%	1,600
	Shop roof repairs	5,000	20%	1,000
	LED Shop lights	5 @ \$300 = 1,500	20%	300
<b>101-43-3100-402</b>	<b>Street Light Repair</b>			<b>6,250</b>
	City-owned lights, placement & repair			6,250
<b>101-43-3100-403</b>	<b>Maintenance of Streets</b>			<b>15,000</b>
	Maintenance and repair of			
	Lexington Avenue fence			1,000
	Street surface repairs			1,000
	Blacktop repairs			1,000
	Crack-filling			3,500
	Winter pothole mix			1,500
	Sod repair			300
	Snowplow damage repair			500
	Curb replacement			1,800
	Traffic paint			900
	Street signs - ID posts, signposts			
	holders, street ID signs,			
	traffic sign replacements			3,500
<b>101-43-3100-404</b>	<b>Maintenance of Equipment</b>			<b>10,054</b>
	Vehicle & equipment parts as needed for basic repair and maintenance of:			
	front-end loader, dump trucks, plows,			

## EXPENDITURES

Department:				Streets
	roller, and			5,000
	Street Sweeper			5,000
	Bobcat skid-steer		50%	
	Fire Extinguisher Maintenance	1,350	4%	54
<b>101-43-3100-405</b>	<b>Street Light Maintenance Contract</b>			<b>900</b>
<b>101-43-3100-411</b>	<b>Equipment Rental</b>			<b>56,987</b>
	Rental payments to Equipment Fund:			
	2012 Street Sweeper	160,082 / 20 yrs		8,004
	2013 Floor jack	2,493 / 10 yrs		250
	2014 Case roller w/ felling trailer	38,505 / 20 yrs		1,925
	2015 Case Backhoe	74,133 / 10 yrs	10%	741
	2015 Dump truck, plow & sander	168,594 / 10 yrs		16,859
	2016 Hoist (replacement)	13,324 / 10 yrs		1,332
	2018 Loader	171,600 / 15 yrs		11,440
	2018 Plow for '10 Ford F350	8,079 / 10 yrs		808
	2019 Painsprayer w/ attachment	8,019 / 10 yrs		802
	2019 New copy machine	8,082 / 4 yrs	10%	202
	2020 Bobcat	64,458 / 10 yrs	20%	1,289
	2021 Dump Truck	200,000 / 15 yrs		13,333
<b>101-43-3100-413</b>	<b>Capital Improvements Fund Revolving Payments</b>			<b>65,945</b>
	1996 Public Works Building	1,094,852 / 40 yrs	10%	2,737
	2013 Shop floor, garage	6,697 / 10 yrs	50%	335
	2018 Shop floor, office	8,640 / 10 yrs	10%	86
	2018 Misc Mill & Overlay (various)	32,275 / 5 yrs		6,455
	2019 City Campus Lights	34,222 / 10 yrs		3,422
	2019 City Hall Parking, Island Removal	79,148 / 10 yrs		7,915
	2019 Lester Pole Building	84,713 / 20 yrs	25%	1,059
	2020 Lester Pole Bldg Outfitted	9,000 / 20 yrs	25%	113
	2020 Shop Kitchen Remodel	5,000 / 10 yrs	10%	50
	2020 LED @ Shop	10,000 / 20 yrs	10%	50
	2021 New Salt Pad	10,000 / 15 yrs		667
	<u>Fencing</u>			
	2018 Shop fence-NW	9630 / 15 yrs	50%	321
	2019 Shop gate fence-W Gate	11,600 / 10 yrs	10%	116
	2020 Lexington Ave Fence	63,170 / 10 yrs		6,317
	2020 Shop fence-SW	6,700 / 15 yrs	10%	45
	<u>Sealcoating</u>			
	2014 City Hall, shop, fire st. pkg lots	38,192 / 10 yrs	60%	2,292
	2019 WGLRD, West, Pine Hollow	74,364 / 7 yrs		10,623
	2020 Sch, Cantrbry, Robin, Cobbl, Tann,	100,000 / 7 yrs		14,286
	2021 East Golden Lake Road & Lane	55,000 / 7 yrs		7,857

## EXPENDITURES

<b>Department:</b>	<b>Streets</b>
2021 Fog Sealing-Indian Hills	6,000 / 5 yrs
1,200	
TOTAL for department	<u>297,629</u>

## EXPENDITURES

Department:				Parks
<b>101-45-5202-101</b>	<b>Parks Salaries Full Time</b>			<b>169,690</b>
<b>101-45-5202-102</b>	<b>Overtime</b>			<b>1,500</b>
<b>101-45-5202-103</b>	<b>Part-time &amp; Seasonal Wages</b>			<b>34,650</b>
<b>101-45-5202-120</b>	<b>Payroll Taxes</b>			<b>29,027</b>
<b>101-45-5202-130</b>	<b>Insurance</b>			<b>30,358</b>
<b>101-45-5202-201</b>	<b>Park Office Supplies</b>			<b>350</b>
<b>101-45-5202-212</b>	<b>Motor Fuel &amp; Lubrication</b>			<b>6,750</b>
	2015 1 ton dump truck			
	2014 & 2012 F350 Pickups	1000 gallons x \$2.50		2,500
	Diesel tractor, 3 mowers, mini-truck bobcat	1250 gallons x \$3.00		3,750
	Miscellaneous equipment - lawnmowers, weed eater, chainsaws, etc.			300
	Oil, lubricants			200
<b>101-45-5202-214</b>	<b>Park Tools</b>			<b>4,000</b>
	Miscellaneous hand tools	2,150	10%	215
	Park specific hand tools			
	Weed eater (1 each yr)			785
	2021 - Hydroseeder			3,000
<b>101-45-5202-215</b>	<b>Shop &amp; Park Supplies</b>			<b>2,700</b>
	Miscellaneous shop supplies	3,000	15%	450
	General shop supplies	2,000	10%	200
	General cleaning supplies	1,000	5%	50
	Park specific supplies			1,700
	Safety equipment, gloves, etc.			300
<b>101-45-5202-216</b>	<b>Supplies - Chemical / Fertilizer</b>			<b>2,500</b>
	Herbicides and fertilizer products for parks and city land areas			
<b>101-45-5202-218</b>	<b>Uniforms</b>			<b>1,815</b>
	600 / person x 3 full-time employees	1,800	80%	1,440
	100 x 3.75 seasonal employees			375
<b>101-45-5202-306</b>	<b>Employment Physicals &amp; Hearing Tests</b>			<b>500</b>
<b>101-45-5202-307</b>	<b>Consulting</b>			<b>400</b>
	Safety program	4,000	10%	400
<b>101-45-5202-314</b>	<b>Contracted Park Services</b>			<b>397</b>
	Soil samples			25
	Equipment rental			125

**EXPENDITURES**

<b>Department:</b>				<b>Parks</b>
	Cintas [Bath Custodial Serv]-shop	2,470	10%	247
<b>101-45-5202-321</b>	<b>Mobile Phones</b>			<b>1,852</b>
	3 smart phones @ \$51.44 per month			
<b>101-45-5202-322</b>	<b>Postage</b>			<b>100</b>
	Park packets			
<b>101-45-5202-331</b>	<b>Travel and Conferences</b>			<b>2,085</b>
	MN Park Supervisor Conference (4)			420
	Northern Green Expo			500
	Pesticide Certification			270
	Playground Safety Inspector			825
	Safety and seasonal recognition			70
<b>101-45-5202-350</b>	<b>Printing &amp; Publishing</b>			<b>500</b>
	Drafting, blueprints, newspaper ads			
<b>101-45-5202-380</b>	<b>Park Utilities</b>			<b>6,880</b>
	Centennial Utilities -			
	Baldwin			850
	Inner			1,100
	Carl Eck			250
	Connexus Electric -			
	Baldwin & irrigation pump			1,500
	Inner			850
	Carl Eck			550
	Park share of shop utilities			
	Centennial Utilities - shop	8,000	10%	800
	Connexus (Electric) - shop	8,400	10%	840
	Connexus (Electric) - pole barn	250	10%	25
	Connexus (Electric) - Gate / security light	1,150	10%	115
<b>101-45-5202-401</b>	<b>Parks Maintenance &amp; Repair</b>			<b>22,000</b>
	Irrigation - parks, city hall, fire station and Baldwin park system			
	Park facilities - electric, plumbing, parking lots			
	Trails, playground, ballfield (aglime, pea rock, timbers)			
	Paint, hardware, lumber and other items			12,000
	Trail Improvements			10,000
<b>101-45-5202-403</b>	<b>Village Maintenance</b>			<b>6,500</b>
	Irrigation			500
	Fountain pond- motor repair			750
	Fountain repair (in-ground)			1,500
	Pond weed control			600
	Banners			1,000
	Labyrinth area trail upgrades			100
	General maintenance			2,050

**EXPENDITURES**

<b>Department:</b>		<b>Parks</b>	
<b>101-45-5202-404</b>	<b>Maintenance of Park Equipment</b>		<b>9,149</b>
	Parts for repair and maintenance of:		
	2015 F350 pickup, 2014 F350 pickup,		
	2009 dump truck, 3 mowers,		
	Bobcat skid-steer,	50%	
	and Toolcat	70%	6,900
	Fire Extinguisher Maintenance	11%	149
	Small engine equipment		400
	Lawn sweeper repair		700
	Miscellaneous parts		1,000
<b>101-45-5202-411</b>	<b>Equipment Rental</b>		<b>38,019</b>
	Rental payments to Capital Equipment Fund:		
	2013 Jackhammer for Bobcat	6,626 / 10 yrs	663
	2013 '13 Ford F350 / Plow [Vin 297]	35,324 / 10 yrs	3,532
	2014 Mower	4,852 / 10 yrs	485
	2014 '15 Ford F250 / Plow [Vin 360]	30,731 / 10 yrs	3,073
	2014 Toolcat	41,995 / 10 yrs	4,200
	2015 '15 Ford F350 / Dump [Vin 579]	45,393 / 10 yrs	4,539
	2015 Tractor & broom	36,796 / 10 yrs	3,680
	2015 Case Backhoe	74,133 / 10 yrs	741
	2017 Mower/attachments	75,103 / 10 yrs	7,510
	2018 Mower	56,432 / 10 yrs	5,643
	2019 Toro Snowblower	5,785 / 5 yrs	1,157
	2019 New copy machine	8,082 / 4 yrs	202
	2019 Sweep Star	26,077 / 20 yrs	1,304
	2020 Bobcat	64,458 / 10 yrs	1,289
<b>101-45-5202-412</b>	<b>Capital Improvements Fund Revolving Payments</b>		<b>13,513</b>
	1996 Public Works Building	1,094,852 / 40 yrs	2737
	2013 Shop floor, garage	6,697 / 10 yrs	335
	2018 Shop floor, office	8,640 / 10 yrs	86
	2019 Trail - City Hall to Golden Lake Rd	18,999 / 20 yrs	950
	2020 Aspen Boardwalk	63,794 / 20 yrs	3,190
	2020 LED Lights for all Park Bldgs	8,500 / 10 yrs	850
	2020 LED @ Shop	10,000 / 20 yrs	50
	2020 Shop Kitchen Remodel	5,000 / 10 yrs	50
	2020 Trail - Golden Lake Rd to Village	85,000 / 20 yrs	4,250
	2020 Lester Pole Bldg (old) Painting	8,000 / 15 yrs	533
	<u>Fencing</u>		
	2018 Shop fence-NW	9,630 / 15 yrs	321
	2019 Shop gate fence-W Gate	11,600 / 10 yrs	116
	2020 Shop fence-SW	6,700 / 15 yrs	45
<b>101-45-5202-413</b>	<b>Parks Capital Equipment Fund</b>		<b>23,062</b>
	<b>PLAYGROUND EQUIPMENT:</b>		
	2007 Indian Hills	9,758 / 20 yrs	488

## EXPENDITURES

Department:			Parks
	2007 Inner Park structures	29,838 / 20 yrs	1,492
	2009 Golden Lake playground	65,369 / 15 yrs	4,358
	2012 Center Park	68,591 / 20 yrs	3,430
	2013 Golden Lake exercise eq	10,078 / 15 yrs	672
	2013 Carl Eck	29,999 / 20 yrs	1,500
	2014 Golden Lake & water play	95,629 / 15 yrs	6,375
	2019 City Hall playground	94,953 / 20 yrs	4,748
<b>101-45-5202-415</b>	<b>Building Rental</b>		<b>1,440</b>
	Baldwin portable handicap restroom	120 / mo. / 12 months	1,440
<b>101-45-5202-433</b>	<b>Dues</b>		<b>635</b>
	NRPA		450
	MN Parks and Sports Turf Managers Assoc		155
	Pesticide Applicator (Card renewal)		30
<b>101-45-5202-435</b>	<b>Books &amp; Pamphlets</b>		<b>50</b>
	Weeds, Trees & Turf		
<b>101-45-5202-490</b>	<b>Recreational / Community Services &amp; Events</b>		<b>3,700</b>
	Purchase of recreation services from YMCA		
	TOTAL for department		<b><u>414,120</u></b>

## EXPENDITURES

Department:		Golden Lake
<b>101-46-6101-103</b>	<b>Salaries Part-time</b>	<b>19,895</b>
<b>101-46-6101-120</b>	<b>Payroll Taxes</b>	<b>1,522</b>
<b>101-46-6101-217</b>	<b>Supply Items for Resale</b> Concession stand products	<b>5,000</b>
<b>101-46-6101-218</b>	<b>Uniforms - Concession stand employees</b>	<b>500</b>
<b>101-46-6101-219</b>	<b>Concession Stand supplies</b> Cleaning supplies, tissue and towels	<b>1,300</b>
<b>101-46-6101-303</b>	<b>Engineering</b> Lake quality improvement planning	<b>2,000</b>
<b>101-46-6101-306</b>	<b>Employment Physicals &amp; Testing</b> Screening of seasonal employees	<b>1,200</b>
<b>101-46-6101-307</b>	<b>Consulting</b> Chemical analysis of lake	<b>250</b>
<b>101-46-6101-321</b>	<b>Communications</b> 1 phone @ 38 / mo.	<b>456</b>
<b>101-46-6101-331</b>	<b>Travel, Conference, Schools</b>	<b>100</b>
<b>101-46-6101-350</b>	<b>Publishing &amp; Printing</b> Ads and notices	<b>650</b>
<b>101-46-6101-380</b>	<b>Utilities</b> Centennial Utilities Connexus aerator & concession stand	<b>7,800</b> 300 7,500
<b>101-46-6101-401</b>	<b>Building, Grounds, Lake Maintenance</b> Weed control	<b>3,000</b> 3,000
<b>101-46-6101-404</b>	<b>Equipment Repair</b> Evaluation of and/or repair of aerator	<b>250</b>
<b>101-46-6101-412</b>	<b>Capital Improvements Fund Revolving Payments</b> 2016 Sealcoating parking lots - GL 12,000 / 10 yrs 2019 Electrical upgrade w/ pavilion light 6,500 / 10 yrs 2019 Rollup Window, counter, locks 5,300 / 10 yrs 2020 Drinking Fountains, Shower 18,000 / 3 yrs 2021 Replace Sand on VB Court	<b>14,380</b> 1,200 650 530 6,000 6,000
<b>101-46-6101-415</b>	<b>Equipment Rental</b> Portable handicap restrooms 120 / mo. / 12 mos.	<b>1,440</b>

**EXPENDITURES**

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<b>Department:</b>		<b>Golden Lake</b>
<i>101-46-6101-495</i>	<i>Miscellaneous</i>	<b>315</b>
	TOTAL for department	<b><u>60,058</u></b>

## EXPENDITURES

Department:		Shade Tree	
<b>101-46-6102-101</b>	<b>Salaries Full-time</b>		<b>21,161</b>
<b>101-46-6102-120</b>	<b>Payroll Taxes</b>		<b>3,261</b>
<b>101-46-3102-130</b>	<b>Insurance</b>		<b>3,788</b>
<b>101-46-6102-212</b>	<b>Motor Fuels &amp; Lubricants</b>		<b>650</b>
	Chipper, boom truck and miscellaneous equipment		
<b>101-46-6102-214</b>	<b>Tools</b>		<b>1,000</b>
	Miscellaneous hand tools	200	
	Chainsaw	800	
<b>101-46-6102-218</b>	<b>Uniforms</b>		<b>280</b>
	600 / person x 3 full-time employ	1,800	10%
	Gloves, hardhats, etc		180
			100
<b>101-46-6102-219</b>	<b>Miscellaneous Supplies</b>		<b>600</b>
	Tree paint		50
	Safety equipment		300
	Guy wire, tree wrap		150
	Arbor Day presentation / tree		100
<b>101-46-6102-314</b>	<b>Contracted Services</b>		<b>23,256</b>
	Tree trimming - boulevard trees		10,000
	Tree removal - city property		13,256
<b>101-46-6102-322</b>	<b>Postage</b>		<b>50</b>
<b>101-46-6102-331</b>	<b>Travel, Conference, Schools</b>		<b>730</b>
	Shade Tree Short Course		630
	Mileage reimbursement		100
<b>101-46-6102-350</b>	<b>Publishing &amp; Printing</b>		<b>100</b>
	Ads and notices		
<b>101-46-6102-404</b>	<b>Equipment Maintenance</b>		<b>4,014</b>
	Parts for repair and maintenance of: Boom truck, chipper, chipper cutting bars, and Toolcat		4,000
	Fire Extinguisher Maintenance	1,350	30%
			1%
			13.50
<b>101-46-6102-411</b>	<b>Equipment Rental</b>		<b>6,806</b>
	Rental payments to Capital Equipment Fund:		
	2012 Stump Grinder	6,299 / 10 yrs	630
	2016 Chipper	55,313 / 10 yrs	5,531
	2020 Bobcat	64,458 / 10 yrs	10%
			645
<b>101-46-6102-433</b>	<b>Dues</b>		<b>175</b>

## EXPENDITURES

<u>Department:</u>	<u>Shade Tree</u>
MN Society of Arboriculture	40
International Society of Arboriculture	135
TOTAL for department	<u>65,871</u>

## EXPENDITURES

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<b>Department:</b>					<b>Insurance</b>
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<b>101-49-9240-360</b>	<b>Insurance</b>				<b>66,542</b>
	Municipal package through the League of MN Cities Insurance Trust:				
	Property, liability and public officials liability	46,860	75%	35,145	
	Excess liability	8,355	75%	6,266	
	Workers Compensation	76,153	33%	25,130	

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<b>Department:</b>					<b>Budget Contingency</b>
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	<b>Contingency</b>				<b>14,000</b>
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200 Civic Heights Circle  
Circle Pines, MN 55014  
Office: (763) 784-5898  
TDD: (763) 784-9724

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CIRCLE PINES

Fax: (763) 785-2859  
www.ci.circle-pines.mn.us

# Memo

To: City Council  
From: Patrick Antonen ✓  
Date: September 17, 2020  
Re: City Hall – Office Remodel Contract

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Due to COVID-19, we need to remodel our office space to achieve proper social distancing. With this remodel we will be separating workstations and upgrading the HVAC system to properly protect our employees. We have had our Architects draw up construction plans and solicit bids from contractors. We sent out construction plans to eight contractors and five contractors attended the pre-bid meeting. We received bids from four contractors and based on the recommendation of our Architect, BKV, the recommended action is to award the city hall remodel contract to Welsh Construction.

Attached you will find a memo from our Architects discussing this recommendation. One item that I want to clarify is we did have an alternate to remove a portion of a wall so we have better sight lines from the office space to the front counter. Also, I have included the construction documents and design of what the remodel will look like.

PA

Enclosures: (1), Memo from BKV



**TO:** City of Circle Pines

**Attention:** Patrick Antonen

**FROM:** Bruce Schwartzman, AIA – Senior Partner

**DATE:** September 16, 2020

**RE:** Circle Pines City Hall Remodeling – Contractor Bid Review

BKV Group was hired by the City to assist with a design and construction documents to address the current planning needs based on the Covid 19 pandemic and social distancing objectives.

On August 28, 2020 eight general contractors were notified of the project to solicit their interest. On September 2, 2020 a pre bid meeting was held at City Hall for contractors to review existing conditions, 5 general contractors attended the pre bid meeting. On September 5, 2020 the final bid documents and general information was sent to the general contractors that attended the pre bid meeting. An addendum with clarifications and the bid form was issued on September 10, 2020. On Tuesday, September 14, 2020 by the 4:00 PM deadline 4 bids were received. The following is a summary of the bids received:

Company	Base	Alternate	Total w/ Alt
Crawford Merz	\$82,750.00	\$1,176.00	\$83,926.00
Dering Pierson Group	\$84,900.00	\$2,290.00	\$87,190.00
Grindstone Construction	\$81,700.00	\$3,355.00	\$85,055.00
Welsh Construction	\$77,704.00	\$930.00	\$78,634.00

Based on the bids received Welsh Construction is the low bid by \$5,292 below the next low bid, when including alternate 1.

The bids received are in line with the initial estimated construction estimate. Welsh Construction is a Minnesota based commercial construction company that has been in business for 43 years. Based on this information we would propose that the City Council consider awarding the construction contract to Welsh Construction.

BKV Group would be glad to address any question staff or the Council might have.

**End of Memo**

**SECTION 004100 BID  
FORM**

**PART 1 - GENERAL**

**1.1 PROJECT INFORMATION**

Date: September 15, 2020

Project Identification: **Circle Pines City Hall Renovation**

Architects Project No. 2390.01

Bid To: Owner or addressee

Bid From: **Welsh Construction, LLC**  
 (Contractor)  
 10901 Bren Road East  
 (Address)  
 Minnetonka, MN 55343  
 (City / State / Zip)

**1.2 BID OFFER BY CONTRACTOR**

- A. The undersigned Bidder agrees, if this Bid is accepted, to enter into an agreement with Owner to perform and furnish the Work as specified or indicated in the Bidding Documents, for the Bid Price and within the Bid Times indicated in this Bid and in accordance with the other terms and conditions of the Contract Documents.
- B. By submitting this Bid, the Bidder represents that:
  - 1. This Bid will remain valid for 30 days from time of receipt of bid;
  - 2. The Owner reserves the right to reject any and all Bids, waive informalities in bidding, or to accept the Bid or Bids that best serve the interests of the Owner.
  - 3. Bidder has visited the site, and is aware of existing conditions that affect the work;
  - 4. All applicable federal taxes are included, and State taxes are included in the Bid Sum.
- C. Bidder has reviewed the Contract Documents prepared by *BKV Group Inc*, including Drawings and including the following Addenda:

Date	Number / Title
9-10-20	Bruce Schwartzman e-mail with three clarifications

- D. Bidder will complete the Work in accordance with the Contract Documents for the following Bid Sum price:

**BID SUM Seventy-Seven Thousand Seven Hundred Four and no/100 Dollars (\$77,704.00)**

(use words)
(figures)

E. Bidder agrees to the following dates:

Start Date

September 23, 2020

Date of Substantial Completion

November 2, 2020

F. The required bid breakdown is attached to and made a condition of this Bid.

G. Bidder may propose earlier completion dates. Bids evaluation will consider bidder's ability for earlier completion.

### 1.3 BID ACCEPTANCE BY OWNER

A. No faxed bids will be accepted by Owner.

B. This offer shall be open to acceptance and is irrevocable for thirty days from the bid closing date.

C. If this bid is accepted by Owner within the time period stated above, we will:

1. Furnish the required performance and payment bond within seven days of receipt of Notice of Award. Owner will not execute agreement until bonds are received.
2. Execute the Agreement within seven days of receipt of Notice of Award.
3. Commence work within seven days after written Notice to Proceed of this bid.

D. If this bid is accepted within the time stated, and we fail to commence the Work or we fail to provide the required Bond(s), the security deposit shall be forfeited as damages to Owner by reason of our failure, limited in amount to the lesser of the face value of the security deposit or the difference between this bid and the bid upon which a Contract is signed.

E. In the event our bid is not accepted within the time stated above, the required security deposit shall be returned to the undersigned, in accordance with the provisions of the Instructions to Bidders; unless a mutually satisfactory arrangement is made for its retention and validity for an extended period of time.

### 1.4 BIDDER SIGNATURE

Signed:



September 15, 2020

Date

Title:

President

Corporate Seal:

**PART 2 - PRODUCTS (NOT USED)**

**PART 3 - EXECUTION (NOT USED)**

END OF SECTION

Alternate Price: \$930

**DEMOLITION KEYNOTES**

D01	REMOVE WALLS & ANY ASSOCIATED DOORS, FRAMES OR OPENINGS.
D02	REMOVE CASEWORK/MILLWORK.
D03	CONTRACTOR TO RETAIN REMOVED/CUT CARPET FOR REUSE WITHIN IT CLOSET.
D04	REMOVE EXISTING CEILING TILES AND GRID.
D05	EXISTING CEILING TILES AND GRID TO REMAIN, THIS ROOM.
D07	PRICE ALTERNATE #1: REMOVE EXISTING AND INSTALL NEW MILLWORK WITH NEW FINISH MATERIAL.
D08	REMOVE CASEWORK, MILLWORK, AND PLUMBING FIXTURES. RETAIN APPLIANCES FOR REUSE.
D10	REMOVE AND SALVAGE EXISTING LIGHT FIXTURE.
D11	SALVAGE DOOR FOR REUSE
D12	SALVAGE DOOR AND FRAME FOR REUSE.
D13	REMOVE EXISTING GUARDRAIL & WOOD CAP FROM TOP OF EXISTING PARTIAL-HEIGHT WALL.
D14	EXISTING BULKHEAD TO REMAIN.
D15	RELOCATE EXISTING FIRE EXTINGUISHER. SEE SHEET A151 FOR NEW LOCATION.

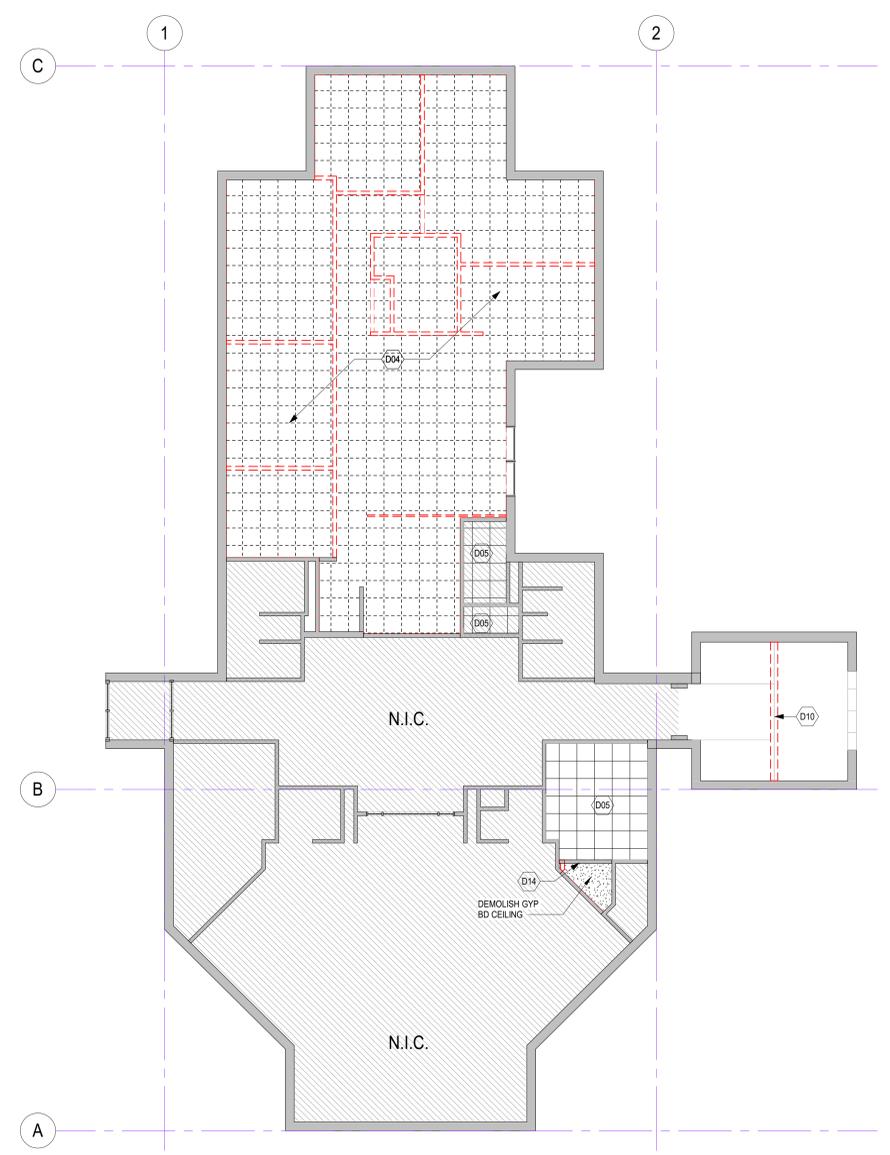
**BKV GROUP**  
 Architecture  
 Interior Design  
 Landscape Architecture  
 Engineering

222 North Second Street  
 Long & Kees Bldg  
 Suite 101  
 Minneapolis, MN  
 55401  
 612.339.3752  
 www.bkvgroup.com

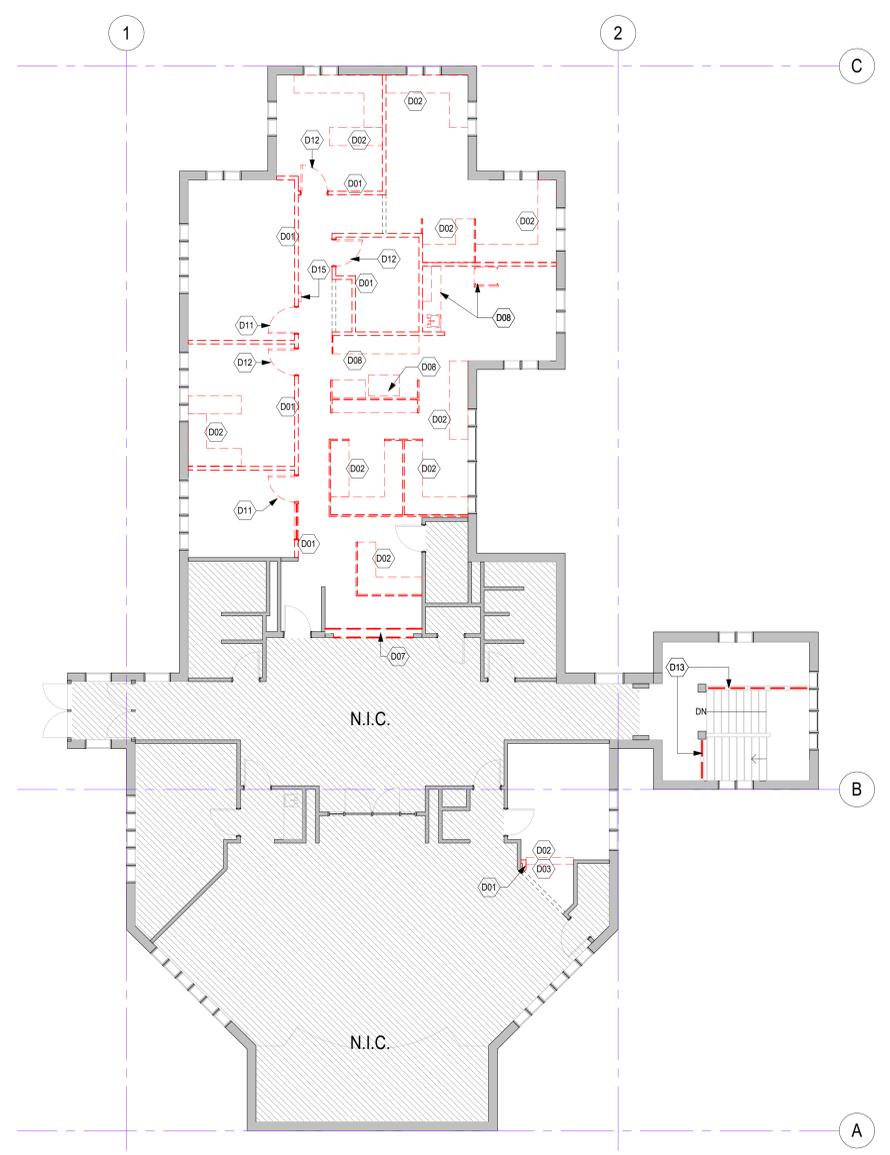
**CONSULTANTS**

**PROJECT TITLE**  
**CIRCLE PINES CITY HALL**

ISSUE #	DATE	DESCRIPTION
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1 LEVEL 1 RCP - DEMO/EXISTING  
 AD101 1/8" = 1'-0"



2 LEVEL 1 - DEMO / EXISTING  
 AD101 1/8" = 1'-0"

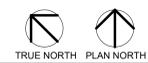
**CERTIFICATION**  
 I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Architect under the laws of the state of Minnesota

*Brigitte Schwartzman*  
 Brigitte Schwartzman 09/04/2020  
 License Number Date  
 DRAWN BY TDE  
 CHECKED BY BS  
 COMMISSION NUMBER 2390.01

**SHEET TITLE**  
**DEMOLITION FLOOR PLAN & REFLECTED CEILING PLAN**

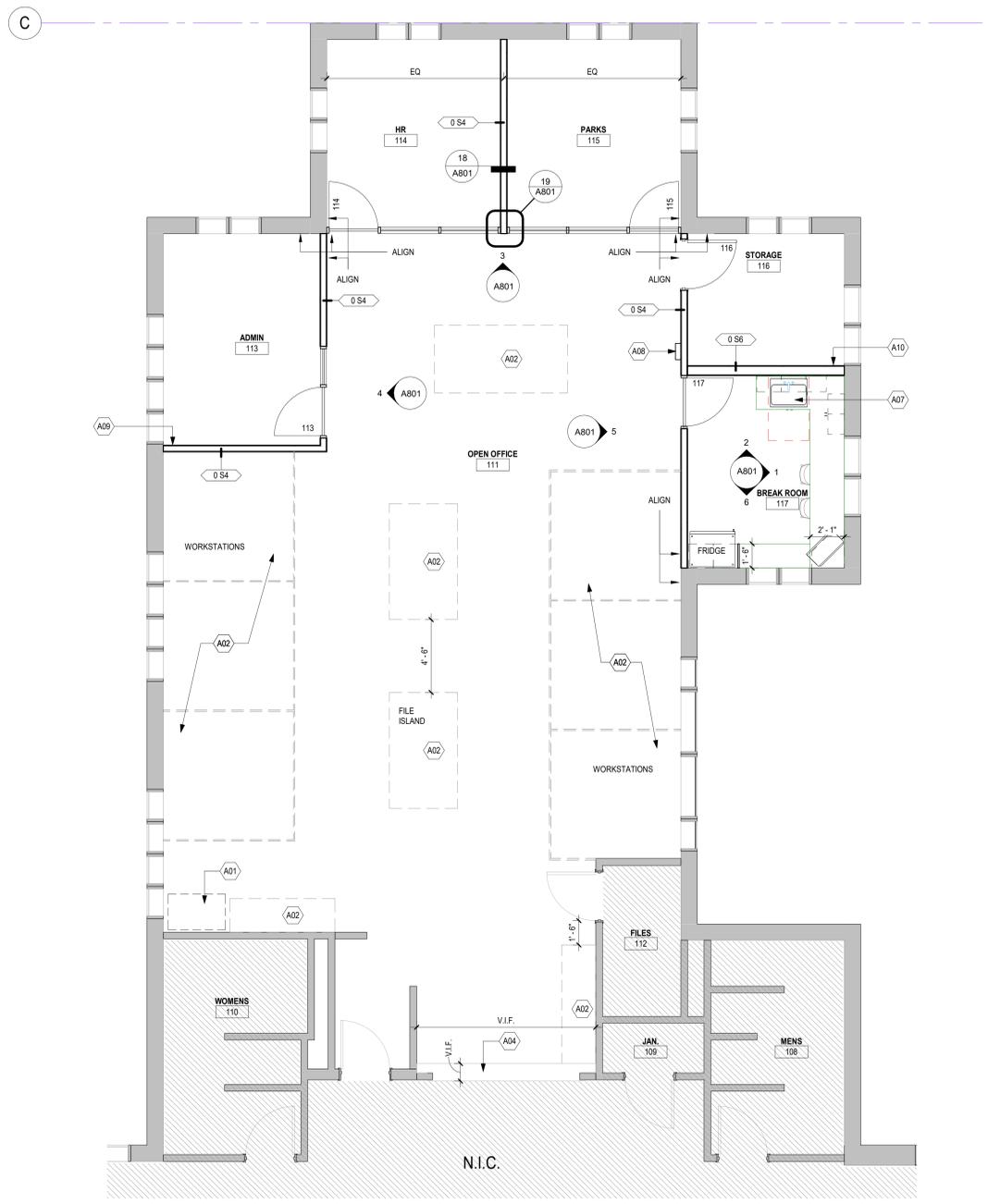
**SHEET NUMBER**

**AD101**  
 © 2019 BKV Group

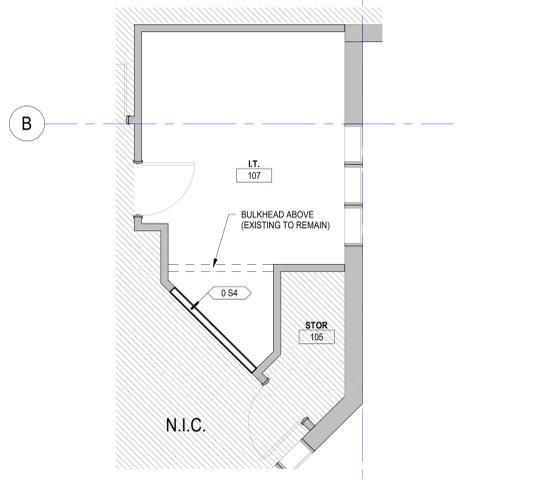


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 9/4/2020 4:24:55 PM

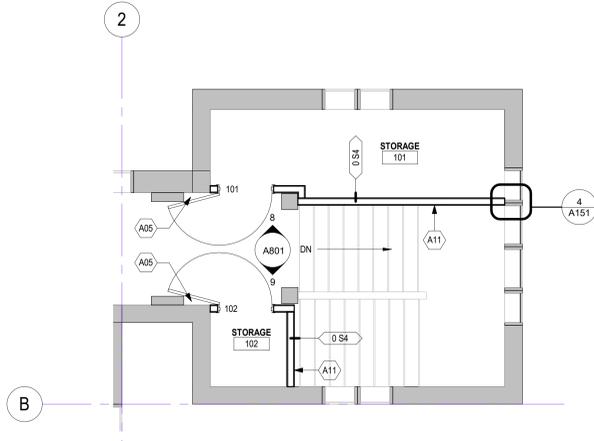
- ARCHITECTURAL KEYNOTES**
- A01 RELOCATED COPIER.
  - A02 FURNITURE & WORKSTATIONS IN SEPARATE CONTRACT -- COORDINATE POWER REQUIREMENTS AND LOCATIONS WITH SUPPLIER. SHOWN HERE FOR REFERENCE ONLY.
  - A04 NEW PLAM. SEE FINISH SCHEDULE.
  - A05 PROVIDE SPRINKLER HEAD OUTSIDE OF NEW CLOSET.
  - A07 NEW SINK. SEE SHEET A801.
  - A08 RELOCATED FIRE EXTINGUISHER.
  - A09 LOCATE THE FACE OF THE NEW WALL A MINIMUM OF 1" CLEAR OF THE WINDOW OPENING.
  - A10 LOCATE THE FACE OF THE NEW WALL FLUSH WITH THE WINDOW OPENING. FINISH TO MATCH EXISTING.
  - A11 LOCATE THE FACE OF THE NEW WALL FLUSH WITH THE FACE OF THE EXISTING WALL BELOW.



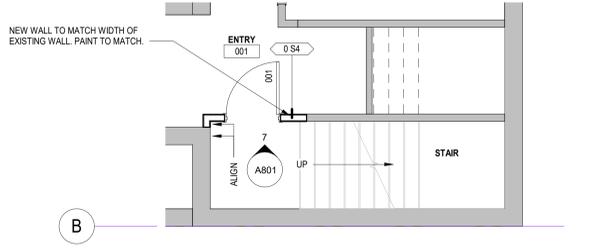
1  
A151  
LEVEL 1 - ENLARGED OFFICE PLAN  
1/4" = 1'-0"



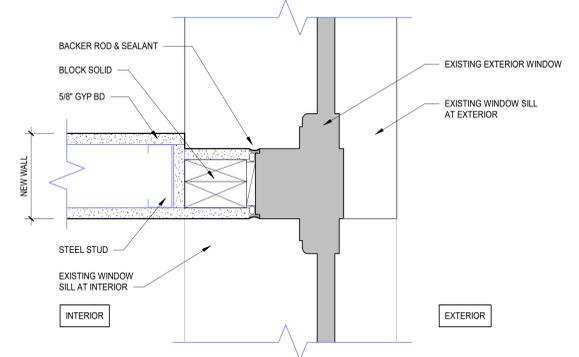
2  
A151  
LEVEL 1 - IT CLOSET  
1/4" = 1'-0"



3  
A151  
LEVEL 1 - STORAGE AT STAIR  
1/4" = 1'-0"



5  
A151  
LOWER LEVEL - SECURITY DOOR @ STAIR  
1/4" = 1'-0"



4  
A151  
PLAN DETAIL - NEW WALL @ EXIST. WINDOW  
3\"/>

**CERTIFICATION**  
I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Architect under the laws of the state of Minnesota

*[Signature]*  
Bruce Schwartzman  
27026  
License Number  
09/04/2020  
Date  
DRAWN BY TDE  
CHECKED BY BS  
COMMISSION NUMBER 2390.01

**SHEET TITLE**

**ENLARGED  
PLANS**

**SHEET NUMBER**

**A151**

**RESOLUTION NO. 2020-24**

**STATE OF MINNESOTA  
COUNTY OF ANOKA  
CITY OF CIRCLE PINES**

**RESOLUTION APPOINTING ELECTION JUDGES FOR GENERAL ELECTION  
TO BE HELD NOVEMBER 3, 2020**

**WHEREAS**, the City of Circle Pines will be conducting a General Election on November 3, 2020; and

**WHEREAS**, pursuant to Minnesota Statutes Section 204B.21, election judges for precincts in a General Election must be appointed by the City Council; and

**WHEREAS**, persons selected to serve meet all requirements of MN statute and county administrative policy, and have been trained and certified pursuant to law.

**NOW THEREFORE LET IT BE RESOLVED THAT**, The City Council of Circle Pines as follows:

- 1) The individuals listed on Attachment A are hereby appointed to serve as election judges for the General Election to be held on November 3, 2020.
- 2) In the event circumstances require judges to be appointed in addition to the persons named in this resolution, the Clerk of Election is authorized to appoint **additional election judges as necessary**, provided that the persons appointed meet all requirements of MN statute and administrative policy.

Adopted this 22nd day of September, 2020 by the City Council of the City of Circle Pines.

**ATTEST:**

---

**Dave Bartholomay, Mayor**  
(Seal)

---

**Patrick Antonen, City Administrator**

## **ATTACHMENT A**

### **Judge Board Report, 2020 Primary Election Tuesday, November 3, 2020**

#### **Circle Pines P-1**

St. Mark Lutheran Church, 1 North Road, Circle Pines, MN 55014

Nadine Bishop

Jill Perron

Don Bisila

Jacqueline Cottingham-Zierdt

Dale Randall

Jeff Ganske

Patti Coleman

Susan Moore

Sandy Rand

Linda Whitney

#### **Circle Pines P-2**

Circle Pines City Hall, 200 Civic Heights Circle, Circle Pines, MN 55014

Lesley Lilligren

Peggy Sandmann

Brian Bohne

Kim Kelso

Janice Boyer Kellerman

Mark Reeves

Sada Ganske

Joe Manson

Barb LaChance

Bonnie Rae

Sue Ziemer

Barb Goldberg