



City of

CIRCLE PINES

200 Civic Heights Circle
Circle Pines, MN 55014
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To: Property Owners along North Star Lane, Center Road, Aurora Lane, Moonlite Drive, Stardust Boulevard east of Galaxy Drive, Pine Drive South, Civic Heights Drive, and Shepherd Court

From: Mayor Bartholomay, Council Members Percy, Schweigert, Rauner, and Goldberg

Date: July 12, 2019

Re: Public Informational Open House
Thursday, August 1, 2019: 7:00 p.m. – 8:00 p.m.
2020 Street and Utility Improvement Project

On February 26, 2019, the Circle Pines City Council authorized the preparation of a feasibility report to review the proposed 2020 street improvements within your neighborhood as shown on the enclosed map. This project is part of the Long-term Streets Plan which was discussed and passed by the City Council in 2007. The plan was updated in 2011 and identified the condition of all city streets, a rough timeline for repairing deteriorating streets over the next 20 years, and the Council's approach to street repair. The plan is available on the city website at www.ci.circle-pines.mn.us under Street Projects.

The proposed improvements for North Star Lane, Center Road, Aurora Lane, Moonlite Drive, and Stardust Boulevard east of Galaxy Drive are as follows: replacement of bituminous pavement with subgrade correction, curb and gutter replacement, replacement of sanitary sewer and water main, storm sewer improvements and new natural gas mains.

The proposed improvements for Pine Drive South, Civic Heights Drive, and Shepherd Court are as follows: replacement of bituminous pavement with subgrade correction, curb and gutter replacement as needed.

You are invited to attend an Informational Open House regarding the project on **Thursday, August 1, 2019 from 7:00 p.m. to 8:00 p.m.** in the Council Chambers at Circle Pines City Hall, 200 Civic Heights Circle. City Staff and representatives from the City's engineering consultant will be available to answer any questions or concerns you may have regarding the proposed improvements. A brief presentation will be given at 7:00 p.m. explaining the proposed improvements, followed by an informal question-and-answer session. This meeting is the first in a series of meetings to keep you informed about the proposed project.

You will find enclosed a Frequently Asked Questions handout. If you are unable to attend the open house, you will find information on our website under Street Projects, 2020 Street Project.

(Over)



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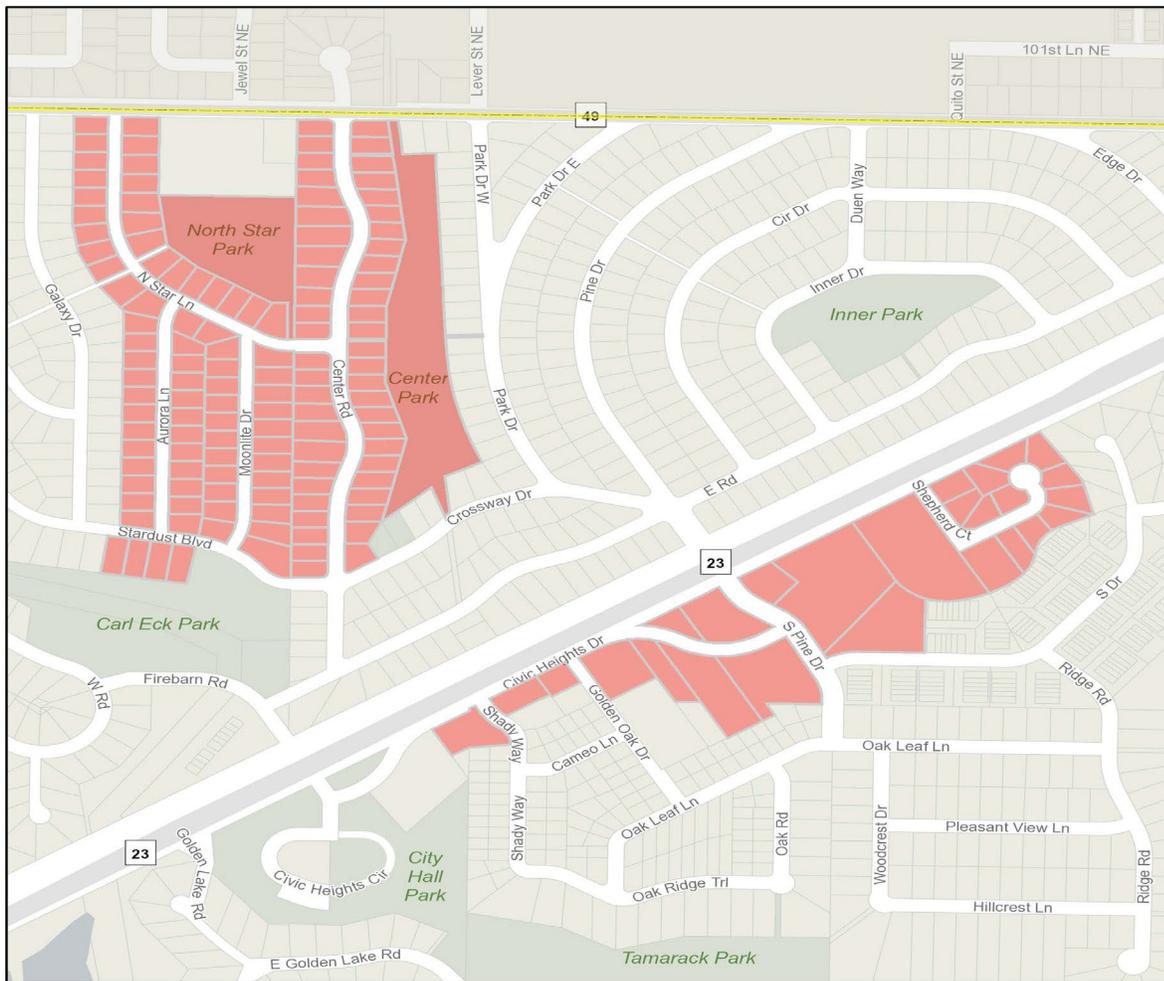
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The Council will make a final decision at a public hearing at a later date on whether to move forward with the project.

We look forward to seeing you at the Informational Open House on August 1, 2019. If you have any further questions regarding this meeting, please feel free to call City Hall at 763-784-5898.

2020 Reconstruction Project Mailing Area



1 in = 752 ft



- City Mask
- City Boundary



March 26, 2019
Map Powered by DataLink
from WSB & Associates

(Over)

Frequently Asked Questions:

Q - How much is this project going to cost me?

The assessment rate for street reconstruction will be discussed at the neighborhood meeting on August 1st and again at the public hearing in the fall.

Q – How is the assessment paid?

The assessment can be prepaid up to 30 days after the assessment hearing that is typically held in the fall following the construction, without any interest charges. If prepayment is not chosen, the assessment will be added to your property taxes, usually over a 10-15 year period, at an interest rate that is 2% higher than the City's bond rate for the project. The City Council will establish the final repayment terms at the time the assessments are adopted.

Q – How will the contractor maintain access for residents during the project?

Due to the depth of the utility construction, the road will not be passable during the day in the area where the contractor will be working. The project will be constructed in phases to prevent the entire project from being under construction at one time. This may cause delays in travel and will result in residents needing to use alternate routes at times. Residents will be provided notification when possible during the project when access to their homes will be restricted.

Q - Will I always have access to my driveway?

For the majority of the construction project a resident will have access to their driveway. However, if a concrete driveway or concrete curb and gutter is being replaced in front of your driveway, a 72-hour curing time with no disturbance to the concrete is recommended. There also may be periods throughout the day that sewer or watermain is being placed in the roadway by means of open trench. This will result in the road being closed and driveway access limited.

Q - My driveway is being replaced. Will it be put back the same as it was before?

The portion of your driveway disturbed by the project will be replaced to as close as it was originally before construction began if it meets City Code. If your driveway does not meet City Code, your driveway will be replaced to the best of the City's ability to meet your requests and to stay within the City Code. Current City Code states the maximum width of a residential driveway shall be no more than 10 feet wider than the garage and in no case shall be wider than 36 feet. The project inspector will work with each resident to determine the final driveway sizes and locations.

Q – Will delivery or removal services be disrupted (mail service, UPS/FedEx and garbage service)?

The City will coordinate with the Post Office, delivery services, and garbage service during periods of limited access if deemed necessary.

Q - Where will I be able to pick up my mail?

At the start of construction, the contractor will install temporary mailboxes and residents will be notified of the location. The location of temporary mailboxes is coordinated with the Post Office. During construction, all mailboxes will be salvaged by the contractor and given to the homeowner. Upon the completion of the project the contractor will install new mailboxes at a location approved by the Post Office. Generally, the Post Office regulations will require placement on one side of the street at the property line, in a group serving two to four residents.

Q - How will the school bus pick up my children?

The City will coordinate with the bus company to determine if an alternate pick-up location is required during construction. If a new location is required, the affected residents will be notified.

Q – Will the contractor work in front of my house on weekends?

The maximum available project work hours based on the City’s noise ordinances are listed below:

Monday – Friday	7:00 a.m. – 10:00 p.m.
Weekends or holidays	9:00 a.m. – 9:00 p.m.

Any variations from this would need prior City Council approval. Once a contractor has been selected, a more exact work schedule will be made available.

Q – Whom may I contact if I have a question or a concern during the project?

The City of Circle Pines will send out a letter to all residents with contact names and phone numbers associated with the project prior to the beginning of construction. You can call the City of Circle Pines at 763-784-5898. During the project the City can provide updates to the residents via newsletters and the City’s website.

Q – Will the areas of my lawn that are disturbed be replaced?

Sections of maintained lawn that need to be removed for construction will be restored with new sod at the end of the project. The contractor is responsible for watering of the new sod for 45 calendar days following installation, after which it is the homeowner’s responsibility. All residents will receive mailings notifying them of the end dates of the contractor’s sod maintenance period, as well as tips on how best to care for new sod.

Q – How are landscaping features and lawn irrigation systems dealt with during construction?

The contractor is responsible for protecting, or replacing to their original condition if damaged, most items such as small retaining walls, landscape features, or irrigation systems found in homeowners’ yards. For underground items such as invisible pet fences and irrigation lines, all homeowners are asked to make an effort to mark them so that the

contractor can work around them and protect them as much as possible from damage.

Q – Will my water be shut off during the project?

The project includes the proposed replacement of the water main and there will be limited periods of time when water service will need to be shut off. Residents will be notified a minimum of 24 hours in advance of all planned water shutdowns as a part of normal utility construction. While the water main and water services are being replaced in the street, temporary water services will be available to each house for the duration of the construction for the water main.