

**CITY OF CIRCLE PINES, MINNESOTA
REGULAR CITY COUNCIL MEETING**

**April 28, 2020
7:00 P.M.**

AGENDA

1. Call to Order
2. Roll Call

*Dave Bartholomay, Mayor
Matt Percy, Council Member
Jennifer Rauner, Council Member
Dean Goldberg, Council Member
Steve McChesney, Council Member
Patrick Antonen, City Administrator*

3. Setting of Agenda **Note:** Consent Agenda items will be acted on with one motion unless a council member requests their placement on the regular agenda -
4. a. Taxpayer Comments
b. Council Member Comments
c. Mayor Comments

5. COMMITTEE REPORTS

- a. Utilities Commission
- b. Fire Steering Committee
- c. Anoka County Fire Protection Council
- d. Cable Commission

6. COUNCIL BUSINESS

- a. Consent Agenda

Item

Action

- | | |
|---|---------|
| 1. Minutes - 4/14/20 Regular Council Meeting (Enclosed) | Approve |
| 2. General Fund Disbursements (Enclosed) | Approve |
| 3. Police Disbursements (Enclosed) | Approve |
| 4. Fire Disbursements (Enclosed) | Approve |
| 5. | Approve |

Council Action _____

- b. COVID-19 Update (Verbal)

Council Action _____

c. Summer Park Plan (Memo)

Council Action _____

7. ADJOURNMENT

**CITY OF CIRCLE PINES, MINNESOTA
REGULAR CITY COUNCIL MEETING**

**Tuesday, April 14, 2020
7:00 p.m.**

1. CALL TO ORDER

Mayor Bartholomay called the meeting to order at 7:00 p.m. He noted the meeting is being conducted via online video means pursuant to Minnesota Statutes Section 13D.021.

2. ROLL CALL

Present via video conferencing were Council Members McChesney, Goldberg, Rauner and Percy. City Administrator Antonen was present in Circle Pines city council chambers and participating via video conferencing.

3. SETTING OF AGENDA

There were no changes to the agenda.

4. COMMENTS

a. Taxpayer Comments

It was noted there were no audience members present in council chambers and therefore, no taxpayer comments. Mayor Bartholomay reminded the public they may email comments to council members or the city administrator if they'd like them mentioned during this time.

b. Council Member Comments

Council Member Goldberg mentioned April 22 is Earth Day and the Adopt-A-Drain program is celebrating Earth Day's 50th anniversary. He urged residents to participate in the Adopt-A-Drain program to help keep lakes and wetlands clean. He said the website is www.adopt-a-drain.org.

Council Member Percy added that last year he was involved in a Scout service project to paint messages on storm drains.

Mayor Bartholomay mentioned an Earth Day event at the Iron-enhanced Sand Filter project would have been appropriate, but not possible at this time.

Council Member Goldberg noted the number of COVID-19 cases, as well as number of deaths due to COVID-19 in Minnesota is relatively low. He urged citizens to stay safe at home, continue social distancing and protect themselves with face masks when in public places.

Goldberg also gave an update on the 2020 Census. He said nationally there is a near-49 percent response rate, and Minnesota currently has the highest state response rate at 58.1 percent. He said in Circle Pines the response rate is at almost 69 percent and mentioned the importance of retaining the eighth seat in Congress. Goldberg said citizens can still respond to the Census by mail, online or by calling 844-330-2020.

He spoke about how COVID-19 has affected census efforts. He said it has temporarily suspended field data collection activities as of March and yesterday notified the public that because of COVID-19, the census bureau is adjusting their operations to make sure the public and their employees stay safe in efforts to ensure a complete count. It is not yet determined when census employees will begin to knock on doors; at this time it is planned for some time in August through October but those dates could change. Goldberg added that if residents fill out census information now, there will be no need for someone to knock on their door.

Goldberg said he is aware of discussions on possibly extending the census timeframe by an additional two to four months and those who collect information (enumerators) will do so by incorporating the most current guidance to promote health and safety practices.

Goldberg said over 600 household have not completed the census and reminded the public of what is at stake for the city. He suggested creating a mailer as a reminder and sending it to Circle Pines residents, including all renters. Goldberg mentioned census advertisements specific to Circle Pines have also been running in the local newspaper.

Bartholomay asked who received the most recent census mailing. Goldberg responded this was the third or fourth reminder letter for those who have not yet responded to the paper form. Bartholomay asked if a mailing could target just those who haven't responded or would it have to include everyone. Goldberg said a list of those who have not responded is private data.

Council members expressed support for mailers, as well as signage or banners, to help increase the number of census respondents and also provide other city-related information.

c. Mayor Comments

Mayor Bartholomay commented on the following:

- Thanks to council, city staff and community for their patience
- 2020 street reconstruction project
- Virtual meeting April 3 with Senator Chamberlain and Representative Runbeck and other local officials
- Utility budget concerns
- Virtual Metro Cities meeting

5. COMMITTEE REPORTS

There were no committee reports.

6. COUNCIL BUSINESS

a. Consent Agenda

Items included:

1. Minutes – 03/17/20 Special Council Meeting
- 03/24/20 Regular Council Meeting
2. General Fund Disbursements
2. Police Disbursements
3. Fire Disbursements
4. Licenses

MOTION: Percy moved, seconded by Rauner, to approve the Consent Agenda as presented. **Motion carried by Roll Call Vote of 5 Ayes and 0 Nays.**

b. Resolution 2020-05 Calling for Bond Sale

City Administrator Antonen introduced Nick Anhut from Ehlers & Associates who joined the meeting via video conferencing. Antonen noted within this bond sale there will be a refunding of the project debt for the 2012 street project.

Anhut gave a PowerPoint presentation that included 2020A bonds presale discussion, bonds financing options with consideration of a 10- or 15-year assessment term, bond financing for utility system improvements, and refinancing of existing debt 2012A bonds. He said there are no additional costs in including the existing debt.

Anhut explained this is a public offering of securities that is overseen by the MSRB, the Securities and Exchange Commission, and the city will provide disclosures on its financial condition to its bond holders. He said national bids will be solicited and the bid will be awarded based on lowest potential interest

cost. He mentioned the bonds will be tax exempt because the projects are for public purpose. Anhut explained timing of the steps accomplished by the resolution and said it is anticipated the bonds would be sold in conjunction with the council meeting on May 12.

Antonen clarified the plan would be for a 10-year term for assessments as that timeframe is what has been used for all previous street projects, but there would be an option open for a 15-year term.

Mayor Bartholomay noted the city's AA+ rating is important and asked what could be done to reach the AAA rating. Anhut said there are smaller communities with the AAA rating and they are communities with a very high tax base. He suggested the city maintain its policies and procedures, budget conservatively, maintain fund balances for flexibility and coverage for making bond payments, keep a strong history of budgetary practices, and grow the tax base.

Bartholomay commented he likes that this process requires the city to put its financials, or state of the city, in perspective. He asked if refinancing of the 2012 bonds for the police building would still have a 2021 end date. Antonen said it would, just at a lower rate.

Bartholomay said payments would be lower over a longer period of time for the 15-year assessment term and residents would be paying 10 percent more over the course of time, but traditionally street projects have been 10-year terms. He said the city administrator has also been looking into the deferral process and the council will be discussing that.

Bartholomay expressed the importance of considering how the utility fund balance could potentially be affected by those who are struggling to pay their bills. Antonen said analysis of the utilities reserves is well underway with potential delinquencies being considered. He said he will discuss these with the finance director and Anhut to make sure the best possible decision will be made with the facts available.

Council Member Goldberg asked why there is a different method used to sign off on the bond with the city administrator and mayor. Anhut explained the plan is to proceed as normal, but if there is a spike in the market similar to the end of March, we don't want to lock into pricing the bonds at a time when there is uncertainty so it would be better to weather the storm and wait for a more opportune time. He said all terms would still come back to the council in a resolution to be adopted.

Antonen commented this is probably the lowest interest rate so far for any of the city's street reconstruction projects.

MOTION: Percy moved, seconded by McChesney, to approve **Resolution No. 2020-05**, a Resolution Approving the Authorization for the Issuance of General Obligation Bonds, Series 2020A. . **Motion carried by Roll Call Vote of 5 Ayes and 0 Nays.**

Ahnut exited the meeting.

c. COVID-19 Update

City Administrator Antonen reported the city has been operating with proper segregation of staff including social distancing with staff working alternate hours as possible to limit interactions between public works, parks and administrative staff. He said phones are busy with the upcoming street project a factor and we'll continue in this mode until the Stay At Home Order is exhausted. Antonen added that there are currently no illnesses reported with either the police or fire department and they are fully staffed

It was noted that work session discussion will include budget items, summer work schedule, street assessment options, and Earth Day.

7. ADJOURN TO WORK SESSION

MOTION: Rauner moved, seconded by Goldberg, to adjourn to work session at 8:00 p.m. **Motion carried by Roll Call Vote of 5 Ayes and 0 Nays.**

Mayor

Clerk

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Per
04/19/2020						
40326 DELTA DENTAL OF MN						
041920	1	Invoice	APRIL DENTAL TP ADJ EFT MAR	04/19/2020	577.00	04/20
Total 041920:					<u>577.00</u>	
Total 40326 DELTA DENTAL OF MN:					<u>577.00</u>	
Total 04/19/2020:					<u>577.00</u>	

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Per
04/20/2020						
20617 BROADVIEW BUILDERS, INC						
32420	1	Invoice	Final Pmt Security Window	04/28/2020	1,035.00	04/20
Total 32420:					1,035.00	
Total 20617 BROADVIEW BUILDERS, INC:					1,035.00	
31137 CONNEXUS ENERGY						
42820	1	Invoice	Mar. Electric	04/28/2020	257.37	04/20
42820	2	Invoice	Mar. Electric	04/28/2020	430.43	04/20
42820	3	Invoice	Mar. Electric	04/28/2020	75.19	04/20
42820	4	Invoice	Mar. Electric	04/28/2020	75.19	04/20
42820	5	Invoice	Mar. Electric	04/28/2020	452.07	04/20
42820	6	Invoice	Mar. Electric	04/28/2020	1,404.87	04/20
Total 42820:					2,695.12	
Total 31137 CONNEXUS ENERGY:					2,695.12	
80555 THE HOME DEPOT PRO						
545806234	1	Invoice	Covid-19 Vinyl gloves	04/28/2020	6.84	04/20
545806234	2	Invoice	Covid-19 Vinyl gloves	04/28/2020	3.42	04/20
Total 545806234:					10.26	
545806234-2	1	Invoice	Shop Towels	04/28/2020	5.60	04/20
545806234-2	2	Invoice	Shop Towels	04/28/2020	2.80	04/20
Total 545806234-2:					8.40	
Total 80555 THE HOME DEPOT PRO:					18.66	
150180 OPTUM BANK						
9510045709	1	Invoice	Mar. Monthly Fee	04/28/2020	1.69	04/20
9510045709	2	Invoice	Mar. Monthly Fee	04/28/2020	2.25	04/20
Total 9510045709:					3.94	
Total 150180 OPTUM BANK:					3.94	
260110 ZEE MEDICAL SERVICE						
54007402	1	Invoice	COVID 19 GLOVES	04/28/2020	12.50	04/20
54007402	2	Invoice	COVID 19 GLOVES	04/28/2020	6.25	04/20
Total 54007402:					18.75	
54007407	1	Invoice	Gloves-Nitr.	04/28/2020	11.00	04/20
54007407	2	Invoice	Gloves-Nitr.	04/28/2020	11.00	04/20
Total 54007407:					22.00	
Total 260110 ZEE MEDICAL SERVICE:					40.75	

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Per
Total 04/20/2020:					<u>3,793.47</u>	

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Per
04/21/2020						
20347 BLAINE LOCK & SAFE, INC						
23954	1	Invoice	REPAIR TOUCH PAD PW	04/28/2020	54.00	04/20
Total 23954:					54.00	
Total 20347 BLAINE LOCK & SAFE, INC:					54.00	
30450 CENTENNIAL FIRE DISTRICT						
042820	1	Invoice	3 RENTAL INSPECTIONS	04/28/2020	195.00	04/20
Total 042820:					195.00	
Total 30450 CENTENNIAL FIRE DISTRICT:					195.00	
30460 CENTENNIAL LAKES POLICE DEPT.						
042820	1	Invoice	APRIL 2020 CONTRACT	04/28/2020	89,339.33	04/20
042820	2	Invoice	ACCOUNTING SERVICE	04/28/2020	675.00-	04/20
042820	3	Invoice	MAR & APRIL 2020 DENTAL COBRA CL	04/28/2020	169.20	04/20
Total 042820:					88,833.53	
Total 30460 CENTENNIAL LAKES POLICE DEPT.:					88,833.53	
50105 EHLERS						
83134	1	Invoice	PREP CONFIRMATION TIF 3 DECERTIFICAT	04/28/2020	125.00	04/20
Total 83134:					125.00	
Total 50105 EHLERS:					125.00	
80555 THE HOME DEPOT PRO						
545806226	1	Invoice	SAFETY GOGGLES COVID 19	04/28/2020	3.39	04/20
545806226	2	Invoice	SAFETY GOGGLES COVID 19	04/28/2020	3.39	04/20
Total 545806226:					6.78	
Total 80555 THE HOME DEPOT PRO:					6.78	
100080 JLR GARAGE DOOR SERVICE, INC						
61933	1	Invoice	SHOP GARAGE DOOR REPAIR	04/28/2020	46.43	04/20
Total 61933:					46.43	
Total 100080 JLR GARAGE DOOR SERVICE, INC:					46.43	
100135 JIMMY'S JOHNNYS, INC						
162511	1	Invoice	BALDWIN PORTABLE RESTROOM	04/28/2020	68.00	04/20
Total 162511:					68.00	
162512	1	Invoice	GL PORTABLE RESTROOM	04/28/2020	68.00	04/20

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Per
Total 162512:					68.00	
Total 100135 JIMMY'S JOHNNYS, INC:					136.00	
130828 MN DEPT OF LABOR & INDUSTRY						
MARCH0030	1	Invoice	1ST QTR BLDG SURCHG	04/28/2020	296.65	04/20
Total MARCH0030352020:					296.65	
Total 130828 MN DEPT OF LABOR & INDUSTRY:					296.65	
131080 MN UNEMPLOYMENT INS						
13332999	1	Invoice	UNEMP QTR ENDING 3-31 H. OLSON	04/28/2020	35.64	04/20
Total 13332999:					35.64	
Total 131080 MN UNEMPLOYMENT INS:					35.64	
180700 RUM RIVER CONST. CONSULTANTS						
261	1	Invoice	BLDG INSPECTIONS MARCH	04/28/2020	3,122.83	04/20
261	2	Invoice	CALL LOG MARCH	04/28/2020	1,332.50	04/20
Total 261:					4,455.33	
Total 180700 RUM RIVER CONST. CONSULTANTS:					4,455.33	
240100 XCEL ENERGY						
042820	1	Invoice	STREET LIGHT ELEC	04/28/2020	129.91	04/20
Total 042820:					129.91	
Total 240100 XCEL ENERGY:					129.91	
260110 ZEE MEDICAL SERVICE						
54052098	1	Invoice	SHOP 1ST AID SUPPLIES	04/28/2020	50.80	04/20
54052098	2	Invoice	SHOP 1ST AID SUPPLIES	04/28/2020	33.86	04/20
54052098	8	Invoice	SHOP HAND SANITIZER COVID 19	04/28/2020	16.11	04/20
54052098	9	Invoice	SHOP HAND SANITIZER COVID 19	04/28/2020	10.74	04/20
Total 54052098:					111.51	
Total 260110 ZEE MEDICAL SERVICE:					111.51	
999710 ALL STAR PLUMBING						
042820	1	Invoice	REF OVERPMT OF PERMIT 20-67	04/28/2020	18.15	04/20
Total 042820:					18.15	
Total 999710 ALL STAR PLUMBING:					18.15	
Total 04/21/2020:					94,443.93	

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Per
Grand Totals:					<u>98,814.40</u>	

Report GL Period Summary

Vendor number hash: 0
Vendor number hash - split: 0
Total number of invoices: 0
Total number of transactions: 0

Report Criteria:

Invoice Detail.GL Account = 10110100-506477506710,70210100-702499702730

Report Criteria:
 Report type: Summary

GL Period	Check Issue Date	Ck No	Payee	Description	Check Amount
04/20	04/21/2020	13178	CONNEXUS ENERGY	ELECTRIC MARCH	2,211.28
04/20	04/21/2020	13179	DON'S CIRCLE SERVICE	VEHICLE REPAIRS & MTC	420.24
04/20	04/21/2020	13180	OFFICE OF MN IT SERVICES	WAN SERVICES MARCH	43.20
04/20	04/21/2020	13181	OPTUM	MONTHLY SERVICE FEE MARCH	26.25
04/20	04/21/2020	13182	POPP COMUNICATIONS	DSL LINE FOR WIFI	70.90
Grand Totals:					<u>2,771.87</u>

Name	Vendor #	Invoice	Seq	Type	Description	Invoice Date	Pmt Due Date	Total Cost	GL Account	GL Period	GL Activity
04/21/2020											
31137 CONNEXUS ENERGY											
CONNEXU	31137	042120	1	Invoi	ELECTRIC MARCH	04/21/2020	04/21/2020	2,211.28	901-42-2100-380	04/20	0
Total 31137 CONNEXUS ENERGY:								<u>2,211.28</u>			
40700 DON'S CIRCLE SERVICE											
DON'S CIR	40700	219833	1	Invoi	VEHICLE REPAIRS & MTC	04/21/2020	04/21/2020	27.50	901-42-2100-404	04/20	0
DON'S CIR	40700	219839	1	Invoi	VEHICLE REPAIRS & MTC	04/21/2020	04/21/2020	28.00	901-42-2100-404	04/20	0
DON'S CIR	40700	219840	1	Invoi	VEHICLE REPAIRS & MTC	04/21/2020	04/21/2020	364.74	901-42-2100-404	04/20	0
Total 40700 DON'S CIRCLE SERVICE:								<u>420.24</u>			
150250 OFFICE OF MN IT SERVICES											
OFFICE OF	150250	DV2003	1	Invoi	WAN SERVICES MARCH	04/21/2020	04/21/2020	43.20	901-42-2100-386	04/20	0
Total 150250 OFFICE OF MN IT SERVICES:								<u>43.20</u>			
150400 OPTUM											
OPTUM	150400	951004	1	Invoi	MONTHLY SERVICE FEE MARCH	04/21/2020	04/21/2020	26.25	901-42-2100-130	04/20	0
Total 150400 OPTUM:								<u>26.25</u>			
160470 POPP COMMUNICATIONS											
POPP COM	160470	992610	1	Invoi	DSL LINE FOR WIFI	04/21/2020	04/21/2020	70.90	901-42-2100-321	04/20	0
Total 160470 POPP COMMUNICATIONS:								<u>70.90</u>			
Total 04/21/2020:								<u>2,771.87</u>			

4/21/2020 GL Period Summary

GL Period	Amount
04/20	<u>2,771.87</u>
Grand Totals:	<u><u>2,771.87</u></u>
Grand Totals:	<u><u>2,771.87</u></u>

Report GL Period Summary

GL Period	Amount
04/20	<u>2,771.87</u>
Grand Totals:	<u><u>2,771.87</u></u>

Vendor number hash: 614357
 Vendor number hash - split: 614357
 Total number of invoices: 7
 Total number of transactions: 7

<u>Terms Description</u>	<u>Invoice Amount</u>	<u>Discount Amount</u>	<u>Net Invoice Amount</u>
<u>Terms Description</u>	<u>Invoice Amount</u>	<u>Discount Amount</u>	<u>Net Invoice Amount</u>
Open Terms	2,771.87	.00	2,771.87
Grand Totals:	<u>2,771.87</u>	<u>.00</u>	<u>2,771.87</u>

Report Criteria:
Report type: Summary

GL Period	Check Issue Date	Ck No	Payee	Description	Check Amount
04/20	04/20/2020	2020011	DEARBORN NATIONAL	ACH MAY LIFE/DISABILITY INS	1,479.38
04/20	04/20/2020	2020012	DELTA DENTAL	ACH APRIL DENTAL INS	1,245.80
04/20	04/20/2020	2020013	HEALTH PARTNERS	ACH HEALTH INS MAY	9,634.09
04/20	04/20/2020	2020014	OPTUM	ACH 2ND QTR HSA EMPLOYEE CONT	19,500.61
Grand Totals:					<u>31,859.88</u>

Name	Vendor #	Invoice	Seq	Type	Description	Invoice Date	Pmt Due Date	Total Cost	GL Account	GL Period	GL Activity
04/20/2020											
40278 DEARBORN NATIONAL											
DEARBOR	40278	042020	1	Invoi	ACH MAY VOL LIFE	04/20/2020	04/20/2020	405.92	901-21850	04/20	0
DEARBOR	40278	042020	2	Invoi	ACH MAY LIFE/DISABILITY INS	04/20/2020	04/20/2020	1,073.46	901-42-2100-130	04/20	0
Total 40278 DEARBORN NATIONAL:								<u>1,479.38</u>			
40300 DELTA DENTAL											
DELTA DEN	40300	042020	1	Invoi	ACH APRIL DENTAL COBRA CL	04/20/2020	04/20/2020	84.60	901-11600	04/20	0
DELTA DEN	40300	042020	2	Invoi	ACH APRIL DENTAL INS	04/20/2020	04/20/2020	1,161.20	901-42-2100-130	04/20	0
Total 40300 DELTA DENTAL:								<u>1,245.80</u>			
80250 HEALTH PARTNERS											
HEALTH PA	80250	965585	1	Invoi	ACH HEALTH INS MAY	04/20/2020	04/20/2020	9,634.09	901-42-2100-130	04/20	0
Total 80250 HEALTH PARTNERS:								<u>9,634.09</u>			
150400 OPTUM											
OPTUM	150400	042020	1	Invoi	ACH 2ND QTR HSA EMPLOYER CONT	04/20/2020	04/20/2020	18,398.95	901-42-2100-130	04/20	0
OPTUM	150400	042020	2	Invoi	ACH 2ND QTR HSA EMPLOYEE CONT	04/20/2020	04/20/2020	1,101.66	901-21760	04/20	0
Total 150400 OPTUM:								<u>19,500.61</u>			
Total 04/20/2020:								<u>31,859.88</u>			

4/20/2020 GL Period Summary

GL Period	Amount
04/20	<u>31,859.88</u>
Grand Totals:	<u><u>31,859.88</u></u>
Grand Totals:	<u><u>31,859.88</u></u>

Report GL Period Summary

GL Period	Amount
04/20	<u>31,859.88</u>
Grand Totals:	<u><u>31,859.88</u></u>

Vendor number hash: 311228
 Vendor number hash - split: 542206
 Total number of invoices: 4
 Total number of transactions: 7

<u>Terms Description</u>	<u>Invoice Amount</u>	<u>Discount Amount</u>	<u>Net Invoice Amount</u>
Open Terms	31,859.88	.00	31,859.88
Grand Totals:	<u>31,859.88</u>	<u>.00</u>	<u>31,859.88</u>

Agenda Item 6a4

CENTENNIAL FIRE DISTRICT

Invoice Register - Edit Report
Input Dates: 4/3/2020 - 4/21/2020

Page: 1
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Name	Vendor Number	Invoice	Seq	Type	Description	Invoice Date	Payment Due Date	Total Cost	GL Account	GL Period
04/21/2020										
31137 CONNEXUS ENERGY										
CONNEXU	31137	4 21 20	1	Invoi	3/5-4/7 Electric (for Station 1)	04/21/2020	04/21/2020	574.31	801-42-2210-380	04/20
Total 31137 CONNEXUS ENERGY:								574.31		
50135 EMERGENCY RESPONSE SOLUTIONS										
EMERGEN	50135	14956	1	Invoi	2 Fire Helmets	04/21/2020	04/21/2020	772.41	801-42-2210-570	04/20
Total 50135 EMERGENCY RESPONSE SOLUTIONS:								772.41		
60650 FRATTALLONE'S HARDWARE STORE										
FRATTALL	60650	071362/G	1	Invoi	Germes Away	04/21/2020	04/21/2020	143.82	801-42-2210-202	04/20
Total 60650 FRATTALLONE'S HARDWARE STORE:								143.82		
110050 K-LEE ELECTRIC LLC										
K-LEE ELE	110050	2197	1	Invoi	St 3 Garage Door Opener Service	04/21/2020	04/21/2020	150.00	801-42-2210-401	04/20
Total 110050 K-LEE ELECTRIC LLC:								150.00		
120331 LEAGUE OF MN CITIES INS TRUST										
LEAGUE O	120331	4 21 20	1	Invoi	4/11/20-4/11/21 Property/Casualty	04/21/2020	04/21/2020	5,369.00	801-42-2210-361	04/20
Total 120331 LEAGUE OF MN CITIES INS TRUST:								5,369.00		
131500 MY ALARM CENTER, LLC										
MY ALARM	131500	13646626	1	Invoi	2nd Quarter Security Monitoring	04/21/2020	04/21/2020	126.00	801-42-2210-401	04/20
Total 131500 MY ALARM CENTER, LLC:								126.00		
180600 CITY OF ROSEVILLE										
CITY OF R	180600	228855	1	Invoi	Apr Phone & IT Services	04/21/2020	04/21/2020	1,196.00	801-42-2210-320	04/20
Total 180600 CITY OF ROSEVILLE:								1,196.00		
200390 TWIN CITY GARAGE DOOR CO, INC										
TWIN CITY	200390	Z132543	1	Invoi	STATION 3 DOOR MTC on 4/3	04/21/2020	04/21/2020	37.00	801-42-2210-401	04/20
Total 200390 TWIN CITY GARAGE DOOR CO, INC:								37.00		
230325 WEX BANK										
WEX BANK	230325	64666116	1	Invoi	Mar fuel	04/21/2020	04/21/2020	190.15	801-42-2210-212	04/20
Total 230325 WEX BANK:								190.15		
Total 04/21/2020:								8,558.69		

4/21/2020 GL Period Summary

GL Period	Amount
04/20	8,558.69
Grand Totals:	8,558.69

GL Period	Amount
Grand Totals:	<u>8,558.69</u>

Report GL Period Summary

GL Period	Amount
04/20	<u>8,558.69</u>
Grand Totals:	<u>8,558.69</u>

Vendor number hash: 1115118
Vendor number hash - split: 1115118
Total number of invoices: 9
Total number of transactions: 9

Terms Description	Invoice Amount	Discount Amount	Net Invoice Amount
Open Terms	<u>8,558.69</u>	<u>.00</u>	<u>8,558.69</u>
Grand Totals:	<u>8,558.69</u>	<u>.00</u>	<u>8,558.69</u>

Report Criteria:

Report type: Summary

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
04/20	04/21/2020	8802	31137	CONNEXUS ENERGY	3/5-4/7 Electric (for Station 1)	574.31
04/20	04/21/2020	8803	50135	EMERGENCY RESPONSE SOLU	2 Fire Helmets	772.41
04/20	04/21/2020	8804	60650	FRATTALLONE'S HARDWARE S	Germes Away	143.82
04/20	04/21/2020	8805	110050	K-LEE ELECTRIC LLC	St 3 Garage Door Opener Service	150.00
04/20	04/21/2020	8806	120331	LEAGUE OF MN CITIES INS TR	4/11/20-4/11/21 Property/Casualty	5,369.00
04/20	04/21/2020	8807	131500	MY ALARM CENTER, LLC	2nd Quarter Security Monitoring	126.00
04/20	04/21/2020	8808	180600	CITY OF ROSEVILLE	Apr Phone & IT Services	1,196.00
04/20	04/21/2020	8809	200390	TWIN CITY GARAGE DOOR CO,	STATION 3 DOOR MTC on 4/3	37.00
04/20	04/21/2020	2020010	230325	WEX BANK	Mar fuel	190.15
Grand Totals:						8,558.69



City of

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Agenda Item 6c

Memo

To: City Council Members
From: Patrick Antonen
Date: April 24, 2020
Re: Summer Park Plan

Due to the COVID-19 pandemic, some tough decisions about summer operations throughout our park system. For Golden Lake Park, staff recommends not opening the concession stand this summer. It is not feasible to open the concession stand due to the inability to socially distance while operating the stand. Also Personal Protective Equipment is needed to serve food and we will not have enough to protect the staff for the summer. One silver lining is we will be able to complete construction projects we budgeted for this summer to revamp the concession stand. These construction projects include taking out a wall, removing the roll-up door, and installing an air conditioner, new outdoor shower and new water fountain.

The second tough decision is regarding the bathrooms, park pavilions, playgrounds, tennis courts, pickleball courts and sand volleyball. Staff recommends these facilities should only open when the Stay At Home ban is lifted and we receive further guidance from the State. The bathrooms require cleaning supplies which are limited so we can operate those until we run out of supplies. A phased approach to opening these facilities is the smartest option at this point.

PA