

**CITY OF CIRCLE PINES, MINNESOTA
REGULAR UTILITIES COMMISSION MEETING**

**April 23, 2024
5:00 P.M.**

AGENDA

- 1. Call to Order
- 2. Roll Call

*Jan Kreminski, Chair
Dwight Benoy, Commissioner
Curtis Theis, Commissioner
Eric Peterson, Commissioner
Brian Olson, Commissioner
Patrick Antonen, City Administrator*

- 3. Setting of Agenda

Note: Consent agenda items will be acted on with one motion unless a Utilities Commission Member requests their placement on the regular agenda.

- 4. Comments
 - a. Public Comments
 - b. Commission Member Comments

5. COMMISSION BUSINESS

- a. Consent Agenda

<u>Item</u>	<u>Action</u>
1. March 26, 2024 Minutes (Enclosed)	Approve
2. Disbursement List (Enclosed)	Approve
3. Financial Statement (Enclosed)	Approve
4.	Approve

Commission Action _____

- b. Donation Request – CHS Senior All-Night Party (Enclosed)

Commission Action _____

- c. Environmental Initiatives (Presentation)

Commission Action _____

- d. _____

Commission Action _____

6. ADJOURN

**CITY OF CIRCLE PINES, MINNESOTA
REGULAR UTILITIES COMMISSION MEETING**

March 26, 2024

Minutes

1. CALL TO ORDER

Chairman Jan Kreminski called the meeting to order at 5:00 p.m.

2. ROLL CALL

Commission Members Brian Olson, Curtis Theis, and Dwight Benoy were present, and City Administrator Patrick Antonen was present, representing staff. Eric Peterson was absent.

3. SETTING OF AGENDA

There were no changes to the agenda.

4. COMMENTS

a. Public Comments

There were no public comments.

b. Commission Member Comments

Commission members commented on the following:

- Benoy commented that after the latest snowfall, he wanted to remind the community that storm drains can get clogged up and lead to localized flooding. Now is the time to clear those catch basins, and if anyone hasn't yet, adopt a drain.

Matt Kocian from the Rice Creek Watershed District reported the status of Golden Lake to the City Council. There was also an article in the Quad Press, and North Metro TV posted a YouTube video that featured Mayor Bartholomay and Matt regarding Golden Lake being delisted from the impaired lakes list.

- Kreminski commented that the Centennial Area Education Foundation will have its annual fundraising gala on April 13th, which supports teachers in the school district as well as scholarships for our graduating seniors, and tickets are now available.

The Rotary will have its annual fundraiser on Friday, May 3rd, at 6 p.m., which goes towards Strive Scholarships for Centennial students, and tickets can be purchased online at ChainOfLakesRotary.com.

5. COMMISSION BUSINESS

a. Consent Agenda

<u>Item</u>	<u>Action</u>
1. February 21, 2024 Meeting Minutes	Approve
2. Disbursement List	Approve
3. Financial Statement	Approve

Motion: This is moved, seconded by Olson, to approve the Consent Agenda as presented. **Motion carried 4-0.**

b. 2024 Centennial Utilities Essay Contest – Scholarship Winners

Antonen explained that tonight is the awarding of the 2024 Centennial Utilities Scholarship winners for the Municipal Utilities Essay Contest. There were three essays submitted, but only two scholarships were awarded. The second-place winner was Nora Fredrick of Lino Lakes, awarded a scholarship of \$1,000.00 towards the costs of her post-secondary educational institution, and the first-place winner, Cameron Sherer of Lino Lakes, will be awarded a scholarship of \$2,000.00 towards the cost of his post-secondary educational institution. The winners will be presented with their scholarship award at the Centennial High School Scholarship Night on May 13th by the Utility Commission Chair.

Motion: Benoy moved, seconded by Olson, to approve the 1st place winner, Cameron Sherer and 2nd place winner, Nora Fredrick for the Centennial Utilities Essay Contest Scholarships. **Motion carried 4-0.**

c. Sewer and Storm Sewer Repair Project

Antonen explained that presented before you tonight are two sewer and storm sewer repair projects that were not anticipated this year. So, through our annual inspections of our sanitary sewer system, we found an area in need of repair near Golden Lake Elementary School. The sewer pipe is cracked and needs to be lined to prevent any further deterioration of the system. The manhole is located quite far from the right-of-way; it is basically in someone's backyard. To do this, there will be quite a bit of work involved to remove a tree so the manhole can be rebuilt because it's in rough shape, and then we will be able to line it and fix the substandard problem in the pipe there. That pipe dates to when that neighborhood was built in the 1980's; it is a PVC pipe, but it has sustained some damage.

The second repair is on East Golden Lake Road. We have only known about this issue for a few years, or it would have been repaired back in 2016 during the Golden Lake Road project. This is a storm sewer outfall; the storm sewers all lead somewhere and the storm sewers on the north side of East Golden Lake all lead into Rice Creek. This outfall is located behind the properties at 51 and 49 East Golden Lake Road. It was installed in the early 1970's, and is made of a concrete structure that has completely fallen apart.

All the outfalls in Ditch 53-62 were just rebuilt, which is on the north side of Lake Drive behind Stardust. Repairing all those outfalls was quite a bit more expensive than what we're having to pay for just this one outfall from the storm sewer. Neither of these repairs were anticipated when we did the budget this year, but we do have enough in reserves to cover these expenses.

Staff would recommend the Utility Commission approve the repairs of both the sanitary sewer system at the intersection of School Road and Canterbury and the storm sewer between 51 and 49, East Golden Lake Road. All the property owners associated with these projects have been contacted, and they are cooperating, having encroachment agreements that will allow access to the private property and perform the work. We are working on gathering the signatures for the waivers.

Olson inquired about the consequences of not performing these repairs.

Antonen explained that if we don't repair the sanitary sewer, it will back up, and that would not be good. If we don't repair the storm sewer, it is just going to further deteriorate. Some of the homeowners have little kids that play back there, and it could be hazardous for anyone, especially kids or dogs, because the concrete structure is literally falling apart. Someone could get injured, and we could be potentially liable there.

Theis questioned if there is a risk of the sanitary sewer backing up?

Antonen responded, no, it's flowing right now, well enough. We could probably hold off another 6 months or so. We examine and sewer jet a third of our sanitary sewer system every year. When we saw that this area was looking deficient, we had our engineer, WSB, look at it, and they recommended we get it fixed sooner rather than later.

Motion: Benoy moved, seconded by Theis, to approve the contract with Olson's Sewer Service at 146 Canterbury Road for a sanitary manhole extension in the amount of \$7,411.31 and for a storm sewer repair at 49 and 51 East Golden Lake Road in the amount of \$17,578.22.

Motion carried 4-0.

6. ADJOURN TO A WORKSESSION

- Discussion: Utility Redundancy and Resiliency

Motion: Benoy moved, seconded by Theis, to adjourn at 5:17 p.m. **Motion carried 4-0.**

Chair

City Administrator

Name	Invoice	Description	Invoice Date	Total Cost
ALLINA HEALTH SYSTEM (117)				
ALLINA HEALTH SYST	CI00049332	Heartsafe Package	03/31/2024	48.76
ALLINA HEALTH SYST	CI00049332	Heartsafe Package	03/31/2024	13.20
ALLINA HEALTH SYST	CI00049332	Heartsafe Package	03/31/2024	13.20
ALLINA HEALTH SYST	CI00049332	Heartsafe Package	03/31/2024	3.66-
Total ALLINA HEALTH SYSTEM (117):				71.50
Amazon Capital Services (122)				
Amazon Capital Service	19YJ-GNYM-	Sales Tax	03/25/2024	2.16-
Amazon Capital Service	19YJ-GNYM-	Vacuum for City Hall, Pen Refills & Easel	03/25/2024	28.70
Amazon Capital Service	19YJ-GNYM-	Vacuum for City Hall, Pen Refills & Easel	03/25/2024	8.56
Amazon Capital Service	19YJ-GNYM-	Vacuum for City Hall, Pen Refills & Easel	03/25/2024	7.70
Amazon Capital Service	1TPK-GYMJ-	Sales Tax	04/01/2024	.30-
Amazon Capital Service	1TPK-GYMJ-	Red Pen Refills	04/01/2024	3.97
Amazon Capital Service	1TPK-GYMJ-	Red Pen Refills	04/01/2024	1.18
Amazon Capital Service	1TPK-GYMJ-	Red Pen Refills	04/01/2024	1.06
Total Amazon Capital Services (122):				48.71
AMERICAN EXPRESS (124)				
AMERICAN EXPRESS	04 04 24	Mar Amex Credit Card Processing Fees for Utility Pay	04/04/2024	387.96
AMERICAN EXPRESS	04 04 24	Mar Amex Credit Card Processing Fees for Utility Pay	04/04/2024	48.49
AMERICAN EXPRESS	04 04 24	Mar Amex Credit Card Processing Fees for Utility Pay	04/04/2024	48.49
Total AMERICAN EXPRESS (124):				484.94
AMERICAN MESSAGING (125)				
AMERICAN MESSAGIN	D2039644YD	Apr Paging	04/01/2024	31.26
Total AMERICAN MESSAGING (125):				31.26
ANOKA COUNTY TREASURY DEPT (137)				
ANOKA COUNTY TREA	B240319F	Mar Broadband	03/19/2024	46.50
ANOKA COUNTY TREA	B240319F	Mar Broadband	03/19/2024	15.00
ANOKA COUNTY TREA	B240319F	Mar Broadband	03/19/2024	13.50
Total ANOKA COUNTY TREASURY DEPT (137):				75.00
BATTERIES PLUS BULBS (157)				
BATTERIES PLUS BUL	P71493252	Battery for 2010 Ford F350	03/28/2024	97.57
BATTERIES PLUS BUL	P71493252	Battery for 2010 Ford F350	03/28/2024	32.12
BATTERIES PLUS BUL	P71493252	Battery for 2010 Ford F350	03/28/2024	30.59
BATTERIES PLUS BUL	P71493252	Sales Tax	03/28/2024	7.33-
BATTERIES PLUS BUL	P71581709	Batteries for pager	04/01/2024	18.00
Total BATTERIES PLUS BULBS (157):				170.95
BORDER STATES INDUSTRIES INC (169)				
BORDER STATES IND	928061210	Gas Piping (1000)	03/21/2024	3,182.98
BORDER STATES IND	928061210	Sales Tax	03/21/2024	239.18-
Total BORDER STATES INDUSTRIES INC (169):				2,943.80

Name	Invoice	Description	Invoice Date	Total Cost
C-AIRE, INC (181)				
C-AIRE, INC	001119	Annual Preventative Maintenance	03/22/2024	1,095.25
C-AIRE, INC	001119	Sales Tax	03/22/2024	50.59-
Total C-AIRE, INC (181):				1,044.66
CENTURY LINK (200)				
CENTURY LINK	04 04 24	Apr Filter Plant Phone	04/04/2024	66.14
Total CENTURY LINK (200):				66.14
CHASE (205)				
CHASE	40424	Mar Chase Credit Card Processing Fees for Utility Pay	04/04/2024	2,098.67
CHASE	40424	Mar Chase Credit Card Processing Fees for Utility Pay	04/04/2024	262.34
CHASE	40424	Mar Chase Credit Card Processing Fees for Utility Pay	04/04/2024	262.34
Total CHASE (205):				2,623.35
CINTAS (208)				
CINTAS	4187596841	Shop Cleaning	03/26/2024	76.64
CINTAS	4187596841	Shop Cleaning	03/26/2024	21.27
CINTAS	4187596841	Shop Cleaning	03/26/2024	21.27
CINTAS	4187596841	Sales Tax	03/26/2024	5.76-
CINTAS	4187596894	CH Cleaning	03/26/2024	71.99
CINTAS	4187596894	CH Cleaning	03/26/2024	21.48
CINTAS	4187596894	CH Cleaning	03/26/2024	19.33
CINTAS	4187596894	Sales Tax	03/26/2024	5.41-
Total CINTAS (208):				220.81
COMCAST (222)				
COMCAST	40424	Apr Internet	03/27/2024	22.45
COMCAST	40424	Apr Internet	03/27/2024	6.69
COMCAST	40424	Apr Internet	03/27/2024	6.02
COMCAST	40424	Sales Tax	03/27/2024	1.69-
Total COMCAST (222):				33.47
COVERALL NORTH AMERICA, INC. (237)				
COVERALL NORTH AM	1590035576	Apr CH Cleaning	04/01/2024	163.91
COVERALL NORTH AM	1590035576	Apr CH Cleaning	04/01/2024	48.90
COVERALL NORTH AM	1590035576	Apr CH Cleaning	04/01/2024	44.01
COVERALL NORTH AM	1590035576	Sales Tax	04/01/2024	12.32-
Total COVERALL NORTH AMERICA, INC. (237):				244.50
DEERE & COMPANY (253)				
DEERE & COMPANY	2097882	(City Exp) 246 BTC 1585 TerrainCut Mower w/Comfort	03/12/2024	48,662.22
Total DEERE & COMPANY (253):				48,662.22
Frattalone's Hardware & Garden (291)				
Frattalone's Hardware &	H66947	Brass Pipe Connectors	03/21/2024	13.98

Name	Invoice	Description	Invoice Date	Total Cost
Total Frattalone's Hardware & Garden (291):				13.98
GOPHER STATE ONE CALL INC (306)				
GOPHER STATE ONE	4030291	Mar Circle Pines Locates	03/31/2024	20.18
GOPHER STATE ONE	4030291	Mar Blaine & LL Locates	03/31/2024	97.20
GOPHER STATE ONE	4030291	Mar Circle Pines Locates	03/31/2024	9.32
GOPHER STATE ONE	4030291	Mar Circle Pines Locates	03/31/2024	1.55
Total GOPHER STATE ONE CALL INC (306):				128.25
GROEBNER & ASSOCIATES, INC. (315)				
GROEBNER & ASSOCI	134562-00	Meter Bar Component	03/18/2024	568.31
GROEBNER & ASSOCI	134562-00	Sales Tax	03/18/2024	42.71-
GROEBNER & ASSOCI	135317-01	Supplies for Kerotest Vlave Project	04/03/2024	323.41
GROEBNER & ASSOCI	135317-01	Sales Tax	04/03/2024	24.30-
GROEBNER & ASSOCI	135317-04	Electrofusio Tap Tees for Kerotest Valve Project	04/01/2024	203.19
GROEBNER & ASSOCI	135317-04	Sales Tax	04/01/2024	15.27-
GROEBNER & ASSOCI	135526-00	Locking Vice Clamp	03/28/2024	206.09
GROEBNER & ASSOCI	135526-00	Sales Tax	03/28/2024	15.49-
GROEBNER & ASSOCI	135661-00	Alcohol Wipes for Gas Pipes Before Fusing	04/03/2024	63.46
GROEBNER & ASSOCI	135661-00	Sales Tax	04/03/2024	4.77-
Total GROEBNER & ASSOCIATES, INC. (315):				1,261.92
HOME DEPOT CREDIT SERVICES (333)				
HOME DEPOT CREDIT	40424	Adhesive Spray	03/21/2024	14.37
HOME DEPOT CREDIT	40424	Pleated Filters	03/21/2024	14.76
HOME DEPOT CREDIT	40424	Tee Nut	03/21/2024	1.49
HOME DEPOT CREDIT	40424	Aluminum Bar Flat	03/21/2024	26.99
HOME DEPOT CREDIT	40424	Aluminum Bar Flat	03/21/2024	7.34
HOME DEPOT CREDIT	40424	Aluminum Bar Flat	03/21/2024	6.85
HOME DEPOT CREDIT	40424	Sales Tax	03/21/2024	3.22-
Total HOME DEPOT CREDIT SERVICES (333):				68.58
I U O E LOCAL 49 (347)				
I U O E LOCAL 49	40424	May Health Insurance	04/04/2024	5,049.60
I U O E LOCAL 49	40424	May Health Insurance	04/04/2024	1,104.60
I U O E LOCAL 49	40424	May Health Insurance	04/04/2024	789.00
I U O E LOCAL 49	40424	May Health Insurance	04/04/2024	78.90
Total I U O E LOCAL 49 (347):				7,022.10
IMAGE PRINTING & GRAPHICS, INC (353)				
IMAGE PRINTING & G	166380	Utility Statement Envelopes & Statement Paper (30,00	03/22/2024	3,033.81
IMAGE PRINTING & G	166380	Utility Statement Envelopes & Statement Paper (30,00	03/22/2024	777.00
IMAGE PRINTING & G	166380	Utility Statement Envelopes & Statement Paper (30,00	03/22/2024	733.83
IMAGE PRINTING & G	166380	Sales Tax	03/22/2024	227.97-
IMAGE PRINTING & G	166657	Apr Utility Newsletter	04/04/2024	268.46
IMAGE PRINTING & G	166657	Apr Utility Newsletter	04/04/2024	90.73
IMAGE PRINTING & G	166657	Apr Utility Newsletter	04/04/2024	85.95
IMAGE PRINTING & G	166657	Apr Utility Newsletter	04/04/2024	52.53
IMAGE PRINTING & G	166657	Sales Tax	04/04/2024	20.17-

Name	Invoice	Description	Invoice Date	Total Cost
Total IMAGE PRINTING & GRAPHICS, INC (353):				4,794.17
Innovative Office Solutions, LLC (355)				
Innovative Office Solutio	IN4505700	Sales Tax	04/04/2024	12.65-
Innovative Office Solutio	IN4505700	Toner	04/04/2024	168.38
Innovative Office Solutio	IN4505700	Toner	04/04/2024	45.58
Innovative Office Solutio	IN4505700	Toner	04/04/2024	45.58
Total Innovative Office Solutions, LLC (355):				246.89
Instrumental Research, Inc. (357)				
Instrumental Research, I	5477	Water Testing-Mar 24	04/01/2024	72.00
Total Instrumental Research, Inc. (357):				72.00
J. Becher & Associates, Inc. (714)				
J. Becher & Associates,	2413001-R	(City Exp) Outdoor Rink Lighting @ Inner Park - 50% D	03/31/2024	11,403.50
Total J. Becher & Associates, Inc. (714):				11,403.50
LEAGUE OF MN CITIES (399)				
LEAGUE OF MN CITIE	401719	2023 LMCIT/MMUS Regional Safety Trainings (1/12,2/	03/12/2024	1,995.84
LEAGUE OF MN CITIE	401719	2023 LMCIT/MMUS Regional Safety Trainings (1/12,2/	03/12/2024	598.75
LEAGUE OF MN CITIE	401719	2023 LMCIT/MMUS Regional Safety Trainings (1/12,2/	03/12/2024	598.75
Total LEAGUE OF MN CITIES (399):				3,193.34
MACQUEEN EQUIPMENT (411)				
MACQUEEN EQUIPME	P56582	Gasket for Jetter Truck	03/25/2024	103.33
Total MACQUEEN EQUIPMENT (411):				103.33
MENARDS - BLAINE (429)				
MENARDS - BLAINE	66221	White pex stick, QC Removal tool, Brass elbows	03/21/2024	29.46
Total MENARDS - BLAINE (429):				29.46
METRO COUNCIL-ENVIRONMENTAL (434)				
METRO COUNCIL-ENV	1170533	May Sewer Contract	04/04/2024	31,434.12
Total METRO COUNCIL-ENVIRONMENTAL (434):				31,434.12
Metro-INET (685)				
Metro-INET	1827	Apr IT Support & Phones	04/01/2024	1,622.85
Metro-INET	1827	Apr IT Support & Phones	04/01/2024	523.50
Metro-INET	1827	Apr IT Support & Phones	04/01/2024	471.15
Total Metro-INET (685):				2,617.50
MINNESOTA RURAL WATER ASSOCIATION (451)				
MINNESOTA RURAL W	040424	MRWA Technical Conference Registration-RL 3/5-3/7	04/01/2024	175.00
MINNESOTA RURAL W	040424	MRWA Technical Conference Registration-RL 3/5-3/7	04/01/2024	175.00
MINNESOTA RURAL W	040424	Credit for JS's Conference Registration	04/01/2024	150.00-

Name	Invoice	Description	Invoice Date	Total Cost
Total MINNESOTA RURAL WATER ASSOCIATION (451):				200.00
MN Dept of Health (459)				
MN Dept of Health	040424	Class D Water Oper Cert RH	04/04/2024	23.00
Total MN Dept of Health (459):				23.00
MN Healthcare Consortium-Your Regional (727)				
MN Healthcare Consorti	40424	Apr Health Insurance	03/19/2024	774.04
MN Healthcare Consorti	40424	Apr Health Insurance	03/19/2024	730.12
MN Healthcare Consorti	40424	Apr Health Insurance	03/19/2024	3,097.19
Total MN Healthcare Consortium-Your Regional (727):				4,601.35
O'REILLY AUTOMOTIVE, INC (516)				
O'REILLY AUTOMOTIV	3472-323312	Blue Def Fluid	03/25/2024	15.05
O'REILLY AUTOMOTIV	3472-323312	Blue Def Fluid	03/25/2024	4.08
O'REILLY AUTOMOTIV	3472-323312	Blue Def Fluid	03/25/2024	4.08
O'REILLY AUTOMOTIV	3472-323312	Sales Tax	03/25/2024	1.13-
Total O'REILLY AUTOMOTIVE, INC (516):				22.08
QUADIENT, INC (545)				
QUADIENT, INC	60931123	Postage Meter Rental 04/25/24-07/24/24	03/26/2024	56.70
Total QUADIENT, INC (545):				56.70
The Home Depot Pro (612)				
The Home Depot Pro	796019149	Toilet Tissue	03/22/2024	25.27
The Home Depot Pro	796019149	Toilet Tissue	03/22/2024	7.54
The Home Depot Pro	796019149	Toilet Tissue	03/22/2024	6.78
The Home Depot Pro	796019149	Sales Tax	03/22/2024	1.90-
Total The Home Depot Pro (612):				37.69
TOSHIBA AMERICA BUSINESS SOLUTIONS (621)				
TOSHIBA AMERICA BU	6250525	Apr Monthly BW Allowance	04/01/2024	11.86
TOSHIBA AMERICA BU	6250525	Apr Monthly BW Allowance	04/01/2024	3.54
TOSHIBA AMERICA BU	6250525	Apr Monthly BW Allowance	04/01/2024	3.19
TOSHIBA AMERICA BU	6250525	Apr Monthly BW Allowance	04/01/2024	.89-
Total TOSHIBA AMERICA BUSINESS SOLUTIONS (621):				17.70
Total Compliance Solutions Inc. (622)				
Total Compliance Soluti	74654	Random Medical Testing March 24 - March 25	03/21/2024	320.00
Total Compliance Solutions Inc. (622):				320.00
W S B & ASSOCIATES, INC (658)				
W S B & ASSOCIATES,	R-013404-00	MS4 Services-Feb Billings	03/29/2024	516.50
W S B & ASSOCIATES,	R-023817-00	Storm Sewer Repairs EGL & WAC Reporting	03/29/2024	1,232.50
W S B & ASSOCIATES,	R-023817-00	Utility Services-GIS Mapping	03/29/2024	2,106.30
W S B & ASSOCIATES,	R-023817-00	Utility Services-GIS Mapping	03/29/2024	451.35

Name	Invoice	Description	Invoice Date	Total Cost
W S B & ASSOCIATES,	R-023817-00	Utility Services-GIS Mapping	03/29/2024	451.35
W S B & ASSOCIATES,	R-023817-00	Center Rd Sewer Video Review	03/29/2024	177.00
W S B & ASSOCIATES,	R-023817-00	Lead Service Inventory	03/29/2024	1,735.50
Total W S B & ASSOCIATES, INC (658):				6,670.50
WH SECURITY (667)				
WH SECURITY	40424	Apr Monitoring	03/28/2024	19.95
WH SECURITY	40424	SALES TAX	03/28/2024	1.50-
Total WH SECURITY (667):				18.45
XPRESS BILL PAY (672)				
XPRESS BILL PAY	INV-XPR010	Mar Xpress Bill Pay Processing Fees for Utility Payme	04/04/2024	1,049.34
XPRESS BILL PAY	INV-XPR010	Mar Xpress Bill Pay Processing Fees for Utility Payme	04/04/2024	131.17
XPRESS BILL PAY	INV-XPR010	Mar Xpress Bill Pay Processing Fees for Utility Payme	04/04/2024	131.17
Total XPRESS BILL PAY (672):				1,311.68
ZIEGLER, INC (682)				
ZIEGLER, INC	SI000465366	Well #3 Oil Leak Repair	03/25/2024	4,892.21
Total ZIEGLER, INC (682):				4,892.21
Grand Totals:				137,281.81

Report GL Period Summary

Vendor number hash:	0
Vendor number hash - split:	0
Total number of invoices:	0
Total number of transactions:	0



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Circle Pines, MN 55014
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www.centennialutilities.com

Agenda Item 5a3

Memo

To: Utility Commission
From: Kate Manson
Date: April 18, 2024
Re: March Utility Funds Financials

Operating income has increased by 8% compared to the previous month, all \$24,954 from gas services. However, gross profits continue their declining trend of last month due to decreased gas sales volume in March, attributable to unusually warm weather. Despite this, the overall financial performance remains aligned with budgetary projections.

March's natural gas sales were notably low at 163,000 MMBtu, compared to a historical range of 170,000-210,000 MMBtu over the last four years. Despite the decrease in sales, fixed costs have provided revenue stability. Although gross profits have dipped, they remain steady, and customers continue to benefit from reduced bills, aided by low commodity costs.

Low winter water sales resulted in a loss of \$9,999. Sales during the winter months are typically consistent, and this year is no exception, with 21.8 million gallons sold, comparable to prior years' figures of 22.2, 21.5, and 22.4 million gallons in 2023, 2022, and 2021 respectively. The fund is projected to use reserves to operate this year, so the current loss comes as no surprise.

Adjusting for the Metropolitan Council's \$31,000 pre-bill disposal expense, the sewer fund's net loss of \$32,954 transforms into a loss of approximately \$2,000. This performance aligns with expectations, as the plan included a reduction in reserves like water.

Stormwater underwent a 12.5% rate increase effective January 1, and like the water and sewer fund, is expected to utilize reserves.

As a reminder, the reserves for the gas fund were in need of replenishing, so there is much anticipation that 2024 will continue to show strong income.

KM

Enclosures:

(1) March Financial Summary

March Financial Summary

Percent of Sales

	GAS				WATER				SEWER				STORM WATER				ALL FUNDS			
	2024 YTD		2023 YTD		2024 YTD		2023 YTD		2024 YTD		2023 YTD		2024 YTD		2023 YTD		2024 YTD		2023 YTD	
<u>UTILITY SALES</u>																				
Residential	931,022	62.4%	1,252,236	58.8%	110,051	69.7%	105,744	69.5%	194,942	81.8%	188,194	81.8%	50,519	83.6%	44,881	83.5%	1,286,534	66.0%	1,591,056	62.0%
Commercial	430,750	28.9%	618,182	29.0%	2,887	1.8%	3,008	2.0%	36,613	15.4%	35,014	15.2%	9,636	15.9%	8,566	15.9%	479,887	24.6%	664,770	25.9%
Interruptible	77,687	5.2%	166,972	7.8%	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%	77,687	4.0%	166,972	6.5%
Penalties	6,023	0.4%	12,087	0.6%	580	0.4%	664	0.4%	1,032	0.4%	1,212	0.5%	263	0.4%	313	0.6%	7,897	0.4%	14,276	0.6%
Service Lines	-	0.0%	10,534	0.5%	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%	10,534	0.4%
Other / Grant	506	0.0%	3,925	0.2%	43,706	27.7%	41,737	27.4%	5,600	2.4%	5,600	2.4%	-	0.0%	-	0.0%	49,812	2.6%	51,262	2.0%
Franchise Fees	46,635	3.1%	64,343	3.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%	46,635	2.4%	64,343	2.5%
Investment Earnings	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%
Bad Debt Recovery	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%
Gain/Loss on Asset Disposal	-	0.0%	-	0.0%	571	0.4%	950	0.6%	-	0.0%	-	0.0%	-	0.0%	-	0.0%	571	0.0%	950	0.0%
TOTAL UTILITY SALES	1,492,622	100.0%	2,128,279	100.0%	157,796	100.0%	152,103	100.0%	238,186	100.0%	230,021	100.0%	60,418	100.0%	53,760	100.0%	1,949,022	100.0%	2,564,163	100.0%
<u>COST OF SALES</u>																				
Gas Purchase	657,813	44.1%	1,244,796	58.5%	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%	657,813	33.8%	1,244,796	48.5%
Water & Sewer Pumping	-	0.0%	-	0.0%	2,730	1.7%	3,707	2.4%	267	0.1%	367	0.2%	-	0.0%	-	0.0%	2,998	0.2%	4,075	0.2%
MCES Sewer Contract	-	0.0%	-	0.0%	-	0.0%	-	0.0%	125,736	52.8%	102,264	44.5%	-	0.0%	-	0.0%	125,736	6.5%	102,264	4.0%
Franchise Fees	46,626	3.1%	64,347	3.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%	46,626	2.4%	64,347	2.5%
TOTAL COST OF SALES	704,439	47.2%	1,309,143	61.5%	2,730	1.7%	3,707	2.4%	126,004	52.9%	102,631	44.6%	-	0.0%	-	0.0%	833,173	42.7%	1,415,482	55.2%
GROSS PROFIT	788,183	52.8%	819,136	38.5%	155,066	98.3%	148,395	97.6%	112,183	47.1%	127,390	55.4%	60,418	100.0%	53,760	100.0%	1,115,850	57.3%	1,148,681	44.8%
<u>OPERATING EXPENSES</u>																				
OPERATIONS																				
Personal Services	139,450	9.3%	131,546	6.2%	31,981	20.3%	29,817	19.6%	23,131	9.7%	21,857	9.5%	2,248	3.7%	-	0.0%	196,810	10.1%	183,220	7.1%
Supplies	2,412	0.2%	4,847	0.2%	805	0.5%	827	0.5%	1,112	0.5%	940	0.4%	-	0.0%	-	0.0%	4,329	0.2%	6,614	0.3%
Contracted Services	5,854	0.4%	12,727	0.6%	813	0.5%	1,613	1.1%	517	0.2%	827	0.4%	884	1.5%	716	1.3%	8,068	0.4%	15,883	0.6%
Bldg/Equip Rental/Repair	1,073	0.1%	4,491	0.2%	2,993	1.9%	1,793	1.2%	1,163	0.5%	266	0.1%	6,680	11.1%	6,510	12.1%	11,909	0.6%	13,059	0.5%
TOTAL OPERATIONS	148,789	10.0%	153,610	7.2%	36,591	23.2%	34,049	22.4%	25,924	10.9%	23,890	10.4%	9,813	16.2%	7,226	13.4%	221,117	11.3%	218,776	8.5%
FILTRATION EXPENSES	-	0.0%	-	0.0%	20,071	12.7%	19,573	12.9%	-	0.0%	-	0.0%	-	0.0%	-	0.0%	20,071	1.0%	19,573	0.8%
APPLIANCE SERVICE	-	0.0%	85,950	4.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%	85,950	3.4%
IESF	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%	72	0.1%	72	0.1%	72	0.0%	72	0.0%
ADMINISTRATION																				
Personal Services	123,441	8.3%	87,214	4.1%	30,059	19.0%	25,603	16.8%	28,141	11.8%	25,603	11.1%	-	0.0%	-	0.0%	181,641	9.3%	138,420	5.4%
Supplies	1,469	0.1%	4,937	0.2%	412	0.3%	746	0.5%	412	0.2%	589	0.3%	1	0.0%	-	0.0%	2,294	0.1%	6,272	0.2%
Contracted Services	43,600	2.9%	32,060	1.5%	9,842	6.2%	7,308	4.8%	10,039	4.2%	6,928	3.0%	-	0.0%	-	0.0%	63,480	3.3%	46,296	1.8%
Bldg/Equip Rental/Repair	25,778	1.7%	24,825	1.2%	6,384	4.0%	5,052	3.3%	5,707	2.4%	4,002	1.7%	-	0.0%	-	0.0%	37,869	1.9%	33,879	1.3%
Interest on Bonds	-	0.0%	-	0.0%	8,648	5.5%	10,439	6.9%	9,987	4.2%	12,142	5.3%	6,606	10.9%	8,268	15.4%	25,241	1.3%	30,849	1.2%
Contingency	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%
TOTAL ADMINISTRATION	194,288	13.0%	149,036	7.0%	55,345	35.1%	49,147	32.3%	54,286	22.8%	49,264	21.4%	6,607	10.9%	8,268	15.4%	310,525	15.9%	255,716	10.0%
DEPRECIATION EXPENSE	76,394	5.1%	76,221	3.6%	53,057	33.6%	50,348	33.1%	64,928	27.3%	61,648	26.8%	46,706	77.3%	47,026	87.5%	241,085	12.4%	235,242	9.2%
TOTAL OPERATING EXPENSES	419,472	28.1%	464,817	21.8%	165,065	104.6%	153,118	100.7%	145,137	60.9%	134,801	58.60%	63,197	104.6%	62,592	116.4%	792,870	41%	815,328	31.8%
TRANSFER IN	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%
OPERATING INCOME (LOSS)	368,712	24.7%	354,319	16.6%	(9,999)	-6.3%	(4,722)	-3.1%	(32,954)	-13.8%	(7,412)	-3.2%	(2,779)	-4.6%	(8,832)	-16.4%	322,979	16.6%	333,353	13.0%

CITY OF CIRCLE PINES
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024
GAS UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>MISCELLANEOUS</u>					
609-36-6235-000 MISCELLANEOUS REVENUE	.00	127.82	.00	(127.82)	.00
TOTAL MISCELLANEOUS	.00	127.82	.00	(127.82)	.00
<u>SALES REVENUE</u>					
609-37-7510-000 RESIDENTIAL GAS SALES-CP	146,238.91	581,219.71	1,576,160.00	994,940.29	36.88
609-37-7515-000 RESIDENTIAL GAS SALES-LL	78,378.41	311,451.49	848,900.00	537,448.51	36.69
609-37-7517-000 RESIDENTIAL GAS SALES-BL	10,144.26	38,350.77	111,850.00	73,499.23	34.29
609-37-7530-000 COMMERCIAL GAS SALES-CP	24,925.64	102,488.00	257,520.00	155,032.00	39.80
609-37-7535-000 COMMERCIAL GAS SALES-LL	78,750.55	302,771.12	728,440.00	425,668.88	41.56
609-37-7537-000 COMMERCIAL GAS SALES-BL	5,789.25	25,491.02	129,500.00	104,008.98	19.68
609-37-7545-000 INTERRUPTIBLE GAS SALES-LL	16,070.68	77,686.63	356,200.00	278,513.37	21.81
609-37-7560-000 PENALTIES-CP	989.40	3,184.32	9,690.00	6,505.68	32.86
609-37-7565-000 PENALTIES-LL	1,004.30	2,666.48	9,690.00	7,023.52	27.52
609-37-7567-000 PENALTIES-BL	63.98	171.83	153.00	(18.83)	112.31
609-37-7570-000 MISC GAS SALES	110.00	378.00	8,670.00	8,292.00	4.36
609-37-7580-000 FRANCHISE FEES-CP	5,135.21	20,505.52	55,010.00	34,504.48	37.28
609-37-7585-000 FRANCHISE FEES-LL	6,606.54	26,129.15	70,218.00	44,088.85	37.21
609-37-7590-000 REFUNDS & REIMBURSEMENTS	.00	.00	1,020.00	1,020.00	.00
TOTAL SALES REVENUE	374,207.13	1,492,494.04	4,163,021.00	2,670,526.96	35.85
TOTAL FUND REVENUE	374,207.13	1,492,621.86	4,163,021.00	2,670,399.14	35.85

CITY OF CIRCLE PINES
EXPENSES COMPARED TO BUDGET BY EXPENSE CODES
FOR THE 3 MONTHS ENDING MARCH 31, 2024

GAS UTILITY FUND

		PERIOD ACTUAL		BUDGET	UNEXPENDED	PCNT
<u>GAS SOURCE OF SUPPLY</u>						
609-49-9600-000	GAS-SOURCE OF SUPPLY	147,956.67	657,813.06	2,020,900.00	1,363,086.94	32.55
609-49-9600-050	FRANCHISE FEE	11,732.63	46,625.61	125,228.00	78,602.39	37.23
	OTHER	159,689.30	704,438.67	2,146,128.00	1,441,689.33	32.82
	TOTAL GAS SOURCE OF SUPPLY	159,689.30	704,438.67	2,146,128.00	1,441,689.33	32.82
<u>GAS OPERATIONS</u>						
609-49-9610-101	GAS-SALARIES FT	47,601.74	104,982.54	453,016.00	348,033.46	23.17
609-49-9610-102	GAS-SALARIES OT	1,782.79	4,424.41	20,031.00	15,606.59	22.09
609-49-9610-103	GAS-SALARIES PT	.00	.00	10,296.00	10,296.00	.00
609-49-9610-120	GAS-PAYROLL TAXES	7,271.49	13,845.22	73,219.00	59,373.78	18.91
609-49-9610-130	GAS-INSURANCE	5,350.18	16,197.79	83,886.00	67,688.21	19.31
	PERSONNEL	62,006.20	139,449.96	640,448.00	500,998.04	21.77
609-49-9610-212	GAS-MOTOR FUEL LUBS	447.43	938.86	10,234.00	9,295.14	9.17
609-49-9610-214	GAS-TOOLS	134.77	156.99	8,482.00	8,325.01	1.85
609-49-9610-215	GAS-SUPPLIES SHOP	237.13	1,266.03	4,220.00	2,953.97	30.00
609-49-9610-218	GAS-UNIFORMS	.00	50.04	3,120.00	3,069.96	1.60
609-49-9610-219	GAS-SUPPLIES MISC	.00	.00	2,500.00	2,500.00	.00
	SUPPLIES	819.33	2,411.92	28,556.00	26,144.08	8.45
609-49-9610-306	GAS-MEDICAL TESTING & PHYS	320.00	507.00	1,414.00	907.00	35.86
609-49-9610-307	GAS-CONSULTING	.00	.00	18,061.00	18,061.00	.00
609-49-9610-314	GAS-CONTRACT SERVICES	153.28	459.84	1,584.00	1,124.16	29.03
609-49-9610-321	GAS-TELEPHONE	286.83	604.96	3,414.00	2,809.04	17.72
609-49-9610-331	GAS-TRAVEL	.00	.00	5,025.00	5,025.00	.00
609-49-9610-380	GAS-UTILITIES	1,929.19	4,282.48	18,415.00	14,132.52	23.26
	CONTRACTED SERVICES	2,689.30	5,854.28	47,913.00	42,058.72	12.22
609-49-9610-401	GAS-BUILDING MAINTENANCE	271.05	273.24	5,635.00	5,361.76	4.85
609-49-9610-402	GAS-GAS MAIN REPAIR	.00	.00	8,000.00	8,000.00	.00
609-49-9610-403	GAS-REPAIR CUST SERVICES	.00	.00	6,000.00	6,000.00	.00
609-49-9610-404	GAS-REPAIR MTC EQUIPMENT	10.09	636.74	10,891.00	10,254.26	5.85
609-49-9610-405	GAS-CATHODIC PROTECTION REP	.00	.00	3,000.00	3,000.00	.00
609-49-9610-406	GAS-REPAIR MTC METERS-REGS	27.96	27.96	18,300.00	18,272.04	.15
609-49-9610-433	GAS-DUES SUBSCRIPTIONS	.00	.00	300.00	300.00	.00
609-49-9610-495	GAS-MISCELLANEOUS	49.68	135.11	2,240.00	2,104.89	6.03
	MAINTENANCE	358.78	1,073.05	54,366.00	53,292.95	1.97

CITY OF CIRCLE PINES
EXPENSES COMPARED TO BUDGET BY EXPENSE CODES
FOR THE 3 MONTHS ENDING MARCH 31, 2024

GAS UTILITY FUND

		PERIOD ACTUAL		BUDGET	UNEXPENDED	PCNT
TOTAL GAS OPERATIONS		65,873.61	148,789.21	771,283.00	622,493.79	19.29
GAS ADMINISTRATION						
609-49-9620-101	GAS-SALARIES FT	38,753.70	88,548.45	328,064.00	239,515.55	26.99
609-49-9620-102	GAS-SALARIES	.00	.00	765.00	765.00	.00
609-49-9620-103	GAS-SALARIES PT	1,633.10	1,633.10	8,450.00	6,816.90	19.33
609-49-9620-120	GAS-PAYROLL TAXES	5,827.71	12,082.12	50,774.00	38,691.88	23.80
609-49-9620-130	GAS-INSURANCE	3,302.98	21,177.35	50,360.00	29,182.65	42.05
PERSONNEL		49,517.49	123,441.02	438,413.00	314,971.98	28.16
609-49-9620-201	GAS-OFFICE SUPPLIES	1,412.38	1,448.92	7,833.00	6,384.08	18.50
609-49-9620-218	GAS-UNIFORMS	.00	.00	620.00	620.00	.00
609-49-9620-219	GAS-MISC SUPPLIES	6.03	19.90	496.00	476.10	4.01
SUPPLIES		1,418.41	1,468.82	8,949.00	7,480.18	16.41
609-49-9620-301	GAS-AUDITING	1,545.70	1,545.70	11,422.00	9,876.30	13.53
609-49-9620-303	GAS-ENGINEERING	.00	.00	250.00	250.00	.00
609-49-9620-304	GAS-LEGAL	.00	.00	4,100.00	4,100.00	.00
609-49-9620-307	GAS-CONSULTING	11,244.29	14,765.54	27,744.00	12,978.46	53.22
609-49-9620-314	GAS-CONTRACT SERVICE	342.89	958.67	4,729.00	3,770.33	20.27
609-49-9620-321	GAS-TELEPHONE	68.95	764.83	2,217.00	1,452.17	34.50
609-49-9620-322	GAS-POSTAGE	2,000.00	6,524.74	10,710.00	4,185.26	60.92
609-49-9620-331	GAS-TRAVEL	210.25	1,405.27	5,386.00	3,980.73	26.09
609-49-9620-350	GAS-PUBLISH PRINT	364.22	2,038.37	7,345.00	5,306.63	27.75
609-49-9620-360	GAS-INSURANCE	4,891.00	14,673.00	58,686.00	44,013.00	25.00
609-49-9620-380	GAS-UTILITIES	416.39	923.49	5,402.00	4,478.51	17.10
CONTRACTED SERVICES		21,083.69	43,599.61	137,991.00	94,391.39	31.60
609-49-9620-401	GAS-BUILDING MAINT	197.79	197.79	2,632.00	2,434.21	7.51
609-49-9620-404	GAS-REPAIR MTC EQUIPMENT	.00	.00	733.00	733.00	.00
609-49-9620-405	GAS-MAINTENANCE CONTRACTS	1,709.87	11,204.51	35,827.00	24,622.49	31.27
609-49-9620-420	GAS-DEPRECIATION	25,464.83	76,394.49	305,578.00	229,183.51	25.00
609-49-9620-431	GAS-CASH SHORT (OVER)	(.01)	(.01)	.00	.01	.00
609-49-9620-432	GAS-UNCOLLECTABLE ACCOUNTS	.00	(2.72)	3,950.00	3,952.72	(.07)
609-49-9620-433	GAS-DUES SUBSCRIPTION	345.95	5,689.16	6,834.00	1,144.84	83.25
609-49-9620-435	GAS-BOOK PAMPHLETS	.00	.00	400.00	400.00	.00
609-49-9620-440	GAS-BANK CHARGES	1,440.20	8,439.66	38,000.00	29,560.34	22.21
609-49-9620-495	GAS-MISCELLANEOUS	250.00	250.00	6,200.00	5,950.00	4.03
MAINTENANCE		29,408.63	102,172.88	400,154.00	297,981.12	25.53

CITY OF CIRCLE PINES
 EXPENSES COMPARED TO BUDGET BY EXPENSE CODES
 FOR THE 3 MONTHS ENDING MARCH 31, 2024

GAS UTILITY FUND

	PERIOD ACTUAL	BUDGET	UNEXPENDED	PCNT	
609-49-9620-730 GAS-INTERFUND LOANS	.00	.00	254,802.00	254,802.00	.00
TRANSFERS	.00	.00	254,802.00	254,802.00	.00
609-49-9620-605 INTEREST ON INTERFUND LOAN	.00	.00	1,000.00	1,000.00	.00
609-49-9620-650 GAS-AMORT UTILITY RIGHTS	.00	.00	4,300.00	4,300.00	.00
OTHER	.00	.00	5,300.00	5,300.00	.00
TOTAL GAS ADMINISTRATION	101,428.22	270,682.33	1,245,609.00	974,926.67	21.73
TOTAL GAS UTILITY FUND	326,991.13	1,123,910.21	4,163,020.00	3,039,109.79	27.00
 NET REVENUE OVER EXPENDITURES	 47,216.00	 368,711.65	 1.00	 (368,710.65)	

CITY OF CIRCLE PINES
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024
WATER UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>MISCELLANEOUS</u>					
601-36-6210-000 INTEREST-INVESTMENTS	.00	.00	32,669.00	32,669.00	.00
TOTAL MISCELLANEOUS	.00	.00	32,669.00	32,669.00	.00
<u>SALES REVENUE</u>					
601-37-7110-000 RESIDENTIAL WATER SALES	34,255.93	102,348.09	497,158.00	394,809.91	20.59
601-37-7111-000 RESIDENTIAL WATER SALES - IRRI	.00	.30	19,286.00	19,285.70	.00
601-37-7112-000 RESIDENTIAL WATER SALES - MULT	2,735.48	7,702.86	32,760.00	25,057.14	23.51
601-37-7120-000 COMMERCIAL WATER SALES	919.12	2,887.49	22,923.00	20,035.51	12.60
601-37-7170-000 MISC WATER SALES	300.00	300.00	1,500.00	1,200.00	20.00
601-37-7181-000 INTEREST-INTERFUND LOAN	.00	.00	1,000.00	1,000.00	.00
601-37-7250-000 WATER TOWER LEASE	.00	43,406.33	65,000.00	21,593.67	66.78
601-37-7560-000 PENALTIES	182.58	579.69	4,000.00	3,420.31	14.49
601-37-7590-000 WELLHEAD PROTECTION GRANT	.00	.00	3,500.00	3,500.00	.00
TOTAL SALES REVENUE	38,393.11	157,224.76	647,127.00	489,902.24	24.30
<u>OTHER FINANCING SOURCES</u>					
601-39-9200-000 GAIN/LOSS OF ASSET DISPOSAL	.00	571.20	.00	(571.20)	.00
601-39-9205-000 TRANSFER FROM WATER FILTRATION	.00	.00	80,052.00	80,052.00	.00
TOTAL OTHER FINANCING SOURCES	.00	571.20	80,052.00	79,480.80	.71
TOTAL FUND REVENUE	38,393.11	157,795.96	759,848.00	602,052.04	20.77

CITY OF CIRCLE PINES
EXPENSES COMPARED TO BUDGET BY EXPENSE CODES
FOR THE 3 MONTHS ENDING MARCH 31, 2024

WATER UTILITY FUND

		PERIOD ACTUAL		BUDGET	UNEXPENDED	PCNT
POWER & PUMPING						
601-49-9410-000	WATER-POWER & PUMPING	1,305.37	2,730.28	17,500.00	14,769.72	15.60
	OTHER	1,305.37	2,730.28	17,500.00	14,769.72	15.60
	TOTAL POWER & PUMPING	1,305.37	2,730.28	17,500.00	14,769.72	15.60
WATER OPERATIONS						
601-49-9430-101	WATER-SALARIES-FT	10,498.26	23,719.55	95,882.00	72,162.45	24.74
601-49-9430-102	WATER SALARIES-OT	546.06	1,331.82	5,496.00	4,164.18	24.23
601-49-9430-103	WATER SALARIES-PT	.00	.00	1,287.00	1,287.00	.00
601-49-9430-120	WATER-PAYROLL TAXES	1,626.50	3,386.42	15,624.00	12,237.58	21.67
601-49-9430-130	WATER-INSURANCE	1,170.37	3,542.90	18,343.00	14,800.10	19.31
	PERSONNEL	13,841.19	31,980.69	136,632.00	104,651.31	23.41
601-49-9430-212	WATER-MOTOR FUEL & LUBS	155.69	327.01	4,416.00	4,088.99	7.41
601-49-9430-214	WATER-TOOLS	36.48	42.50	408.00	365.50	10.42
601-49-9430-215	WATER-SHOP SUPPLIES	86.59	424.54	1,100.00	675.46	38.59
601-49-9430-218	WATER-UNIFORMS	.00	10.77	672.00	661.23	1.60
601-49-9430-219	WATER-MISC SUPPLIES	.00	.00	250.00	250.00	.00
	SUPPLIES	278.76	804.82	6,846.00	6,041.18	11.76
601-49-9430-306	WATER-MEDICAL TESTING/PHYSICAL	.00	.00	50.00	50.00	.00
601-49-9430-307	WATER-CONSULTING (FILTRATION)	.00	.00	600.00	600.00	.00
601-49-9430-314	WATER-CONTRACT SERVICES	114.54	271.62	1,195.00	923.38	22.73
601-49-9430-321	WATER-TELEPHONE	51.89	103.78	760.00	656.22	13.66
601-49-9430-331	WATER-TRAVEL	10.04	10.04	1,400.00	1,389.96	.72
601-49-9430-380	WATER-UTILITIES	190.79	427.30	1,945.00	1,517.70	21.97
	CONTRACTED SERVICES	367.26	812.74	5,950.00	5,137.26	13.66
601-49-9430-401	WATER-BUILDING MAINTENANCE	73.73	74.33	3,575.00	3,500.67	2.08
601-49-9430-402	WATER-MAIN WELL & SERV REPAIR	.00	.00	14,200.00	14,200.00	.00
601-49-9430-404	WATER-REP & MTC EQUIPMENT	3.34	73.31	4,145.00	4,071.69	1.77
601-49-9430-495	WATER-MISCELLANEOUS	4.86	2,845.26	2,180.00	(665.26)	130.52
	MAINTENANCE	81.93	2,992.90	24,100.00	21,107.10	12.42
	TOTAL WATER OPERATIONS	14,569.14	36,591.15	173,528.00	136,936.85	21.09
WATER FILTRATION						

CITY OF CIRCLE PINES
EXPENSES COMPARED TO BUDGET BY EXPENSE CODES
FOR THE 3 MONTHS ENDING MARCH 31, 2024

WATER UTILITY FUND

		PERIOD ACTUAL		BUDGET	UNEXPENDED	PCNT
601-49-9435-216	WATER-FILTRATION CHEMICALS	50.00	187.50	10,000.00	9,812.50	1.88
601-49-9435-219	WATER-FILTRATION SUPPLIES	43.44	43.44	200.00	156.56	21.72
	SUPPLIES	93.44	230.94	10,200.00	9,969.06	2.26
601-49-9435-321	WATER-FILTRATION TELEPHONE	66.27	199.83	792.00	592.17	25.23
601-49-9435-380	WATER-FILTRATION UTILITIES	882.30	1,902.22	9,750.00	7,847.78	19.51
	CONTRACTED SERVICES	948.57	2,102.05	10,542.00	8,439.95	19.94
601-49-9435-402	WATER-FILTRATION REPAIR & MTC	.00	.00	3,000.00	3,000.00	.00
601-49-9435-404	WATER-FILTRATION EQUIP MAINT	156.34	3,476.57	5,000.00	1,523.43	69.53
601-49-9435-420	WATER-FILTRATION DEPRECIATION	4,720.58	14,161.74	56,647.00	42,485.26	25.00
601-49-9435-433	WATER FILTRATION-DUES & FEES	.00	100.00	600.00	500.00	16.67
	MAINTENANCE	4,876.92	17,738.31	65,247.00	47,508.69	27.19
	TOTAL WATER FILTRATION	5,918.93	20,071.30	85,989.00	65,917.70	23.34
WATER ADMINISTRATION						
601-49-9440-101	WATER-SALARIES-FT	9,424.51	21,502.89	79,584.00	58,081.11	27.02
601-49-9440-102	WATER-SALARIES-OT	.00	.00	100.00	100.00	.00
601-49-9440-103	WATER-SALARIES-PT	452.25	452.25	2,340.00	1,887.75	19.33
601-49-9440-120	WATER-PAYROLL TAXES	1,420.16	2,867.55	12,323.00	9,455.45	23.27
601-49-9440-130	WATER-INSURNACE	824.93	5,236.27	12,311.00	7,074.73	42.53
	PERSONNEL	12,121.85	30,058.96	106,658.00	76,599.04	28.18
601-49-9440-201	WATER-OFFICE SUPPLIES	394.99	406.48	2,032.00	1,625.52	20.00
601-49-9440-218	WATER-UNIFORMS	.00	.00	200.00	200.00	.00
601-49-9440-219	WATER-MISC SUPPLIES	1.80	5.94	160.00	154.06	3.71
	SUPPLIES	396.79	412.42	2,392.00	1,979.58	17.24

CITY OF CIRCLE PINES
EXPENSES COMPARED TO BUDGET BY EXPENSE CODES
FOR THE 3 MONTHS ENDING MARCH 31, 2024

WATER UTILITY FUND

	PERIOD ACTUAL		BUDGET	UNEXPENDED	PCNT
601-49-9440-301 WATER-AUDITING	594.50	594.50	4,393.00	3,798.50	13.53
601-49-9440-303 WATER-ENGINEERING	.00	.00	8,000.00	8,000.00	.00
601-49-9440-304 WATER-LEGAL	.00	.00	500.00	500.00	.00
601-49-9440-307 WATER-CONSULTING	3,657.63	3,657.63	1,582.00	(2,075.63)	231.20
601-49-9440-314 WATER-CONTRACT SERVICES	91.86	342.58	1,526.00	1,183.42	22.45
601-49-9440-321 WATER-TELEPHONE	21.69	245.08	698.00	452.92	35.11
601-49-9440-322 WATER-POSTAGE	.00	.00	3,230.00	3,230.00	.00
601-49-9440-331 WATER-TRAVEL	38.50	191.35	1,330.00	1,138.65	14.39
601-49-9440-350 WATER-PRINTING & PUBLISHING	116.63	309.51	1,340.00	1,030.49	23.10
601-49-9440-360 WATER-INSURANCE	1,467.00	4,401.00	17,606.00	13,205.00	25.00
601-49-9440-380 WATER-UTILITIES	45.99	100.17	648.00	547.83	15.46
CONTRACTED SERVICES	6,033.80	9,841.82	40,853.00	31,011.18	24.09
601-49-9440-401 WATER-BUILDING MAINT	24.73	24.73	329.00	304.27	7.52
601-49-9440-404 WATER-REP & MTC EQUIPMENT	.00	.00	124.00	124.00	.00
601-49-9440-405 WATER-MAINTENANCE CONTRACTS	549.46	4,505.83	18,818.00	14,312.17	23.94
601-49-9440-420 WATER-DEPRECIATION	17,685.83	53,057.49	212,230.00	159,172.51	25.00
601-49-9440-432 WATER-UNCOLLECTABLE ACCOUNTS	.00	.00	500.00	500.00	.00
601-49-9440-433 WATER-DUES & SUBSCRIPTIONS	50.90	759.70	923.00	163.30	82.31
601-49-9440-440 WATER-BANK CHARGES	180.03	1,054.98	4,750.00	3,695.02	22.21
601-49-9440-492 WATER - WATER EFFICIENCY GRANT	.00	38.64	1,000.00	961.36	3.86
601-49-9440-495 WATER-MISCELLANEOUS	.00	.00	500.00	500.00	.00
MAINTENANCE	18,490.95	59,441.37	239,174.00	179,732.63	24.85
601-49-9440-611 WATER-BOND INTEREST	.00	8,156.75	93,260.00	85,103.25	8.75
601-49-9440-620 WATER-BOND SERVICE FEES	.00	491.00	494.00	3.00	99.39
OTHER	.00	8,647.75	93,754.00	85,106.25	9.22
TOTAL WATER ADMINISTRATION	37,043.39	108,402.32	482,831.00	374,428.68	22.45
TOTAL WATER UTILITY FUND	58,836.83	167,795.05	759,848.00	592,052.95	22.08
NET REVENUE OVER EXPENDITURES	(20,443.72)	(9,999.09)	.00	9,999.09	

CITY OF CIRCLE PINES
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024
SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>MISCELLANEOUS</u>					
602-36-6210-000 INTEREST-INVESTMENTS	.00	.00	10,000.00	10,000.00	.00
602-36-6220-000 EQUIPMENT RENTAL FROM SEWER	.00	5,600.00	5,600.00	.00	100.00
TOTAL MISCELLANEOUS	.00	5,600.00	15,600.00	10,000.00	35.90
<u>SALES REVENUE</u>					
602-37-7210-000 RESIDENTIAL SEWER SALES	65,473.51	194,941.59	785,009.00	590,067.41	24.83
602-37-7220-000 COMMERCIAL SEWER SALES	12,535.79	36,613.27	154,863.00	118,249.73	23.64
602-37-7560-000 PENALTIES	312.16	1,031.51	5,000.00	3,968.49	20.63
TOTAL SALES REVENUE	78,321.46	232,586.37	944,872.00	712,285.63	24.62
<u>OTHER FINANCING SOURCES</u>					
602-39-9205-000 TRANSFER IN	.00	.00	83,222.00	83,222.00	.00
TOTAL OTHER FINANCING SOURCES	.00	.00	83,222.00	83,222.00	.00
TOTAL FUND REVENUE	78,321.46	238,186.37	1,043,694.00	805,507.63	22.82

CITY OF CIRCLE PINES
EXPENSES COMPARED TO BUDGET BY EXPENSE CODES
FOR THE 3 MONTHS ENDING MARCH 31, 2024

SEWER FUND

		PERIOD ACTUAL		BUDGET	UNEXPENDED	PCNT
<u>POWER & PUMPING</u>						
602-49-9410-000	SEWER-POWER & PUMPING	148.48	267.30	2,500.00	2,232.70	10.69
	OTHER	148.48	267.30	2,500.00	2,232.70	10.69
	TOTAL POWER & PUMPING	148.48	267.30	2,500.00	2,232.70	10.69
<u>SEWER OPERATIONS</u>						
602-49-9460-101	SEWER-SALARIES-FT	7,579.05	16,967.97	68,487.00	51,519.03	24.78
602-49-9460-102	SEWER-SALARIES-OT	519.10	1,207.18	5,274.00	4,066.82	22.89
602-49-9460-120	SEWER-PAYROLL TAXES	1,192.78	2,424.13	11,294.00	8,869.87	21.46
602-49-9460-130	SEWER-INSURANCE	835.98	2,532.14	13,106.00	10,573.86	19.32
	PERSONNEL	10,126.91	23,131.42	98,161.00	75,029.58	23.56
602-49-9460-212	SEWER-MOTOR FUEL & LUBS	318.91	596.89	4,261.00	3,664.11	14.01
602-49-9460-214	SEWER-TOOLS	36.48	189.40	1,058.00	868.60	17.90
602-49-9460-215	SEWER-SHOP SUPPLIES	35.74	318.06	1,080.00	761.94	29.45
602-49-9460-218	SEWER-UNIFORMS	.00	7.70	480.00	472.30	1.60
	SUPPLIES	391.13	1,112.05	6,879.00	5,766.95	16.17
602-49-9460-307	SEWER-CONSULTING	.00	.00	600.00	600.00	.00
602-49-9460-314	SEWER-CONTRACT SERVICES	42.54	127.62	7,475.00	7,347.38	1.71
602-49-9460-321	SEWER-TELEPHONE	38.39	76.78	575.00	498.22	13.35
602-49-9460-331	SEWER-TRAVEL	55.03	260.03	1,700.00	1,439.97	15.30
602-49-9460-350	SEWER-PRINTING & PUBLISHING	.00	52.50	.00	(52.50)	.00
	CONTRACTED SERVICES	135.96	516.93	10,350.00	9,833.07	4.99
602-49-9460-401	SEWER-BUILDING MAINTENANCE	68.81	69.37	1,470.00	1,400.63	4.72
602-49-9460-402	SEWER-MAIN & LIFT STAT REPAIR	.00	696.30	13,200.00	12,503.70	5.28
602-49-9460-404	SEWER-MTC & REP EQUIPMENT	208.85	395.74	5,081.00	4,685.26	7.79
602-49-9460-495	SEWER-MISCELLANEOUS	.81	1.92	130.00	128.08	1.48
	MAINTENANCE	278.47	1,163.33	19,881.00	18,717.67	5.85
	TOTAL SEWER OPERATIONS	10,932.47	25,923.73	135,271.00	109,347.27	19.16
<u>SEWAGE TREATMENT-MWCC</u>						

CITY OF CIRCLE PINES
EXPENSES COMPARED TO BUDGET BY EXPENSE CODES
FOR THE 3 MONTHS ENDING MARCH 31, 2024

SEWER FUND

	PERIOD ACTUAL		BUDGET	UNEXPENDED	PCNT
602-49-9480-314 SEWAGE TREATMENT-MWCC CONTRACT	31,434.12	125,736.48	388,025.00	262,288.52	32.40
CONTRACTED SERVICES	31,434.12	125,736.48	388,025.00	262,288.52	32.40
TOTAL SEWAGE TREATMENT-MWCC	31,434.12	125,736.48	388,025.00	262,288.52	32.40
SEWER ADMINISTRATION					
602-49-9490-101 SEWER-SALARIES-FT	8,833.36	20,127.65	74,552.00	54,424.35	27.00
602-49-9490-102 SEWER-SALARIES-OT	.00	.00	100.00	100.00	.00
602-49-9490-103 SEWER-SALARIES-PT	427.15	427.15	2,210.00	1,782.85	19.33
602-49-9490-120 SEWER-PAYROLL TAXES	1,331.11	2,662.94	11,545.00	8,882.06	23.07
602-49-9490-130 SEWER-INSURANCE	777.94	4,923.11	11,553.00	6,629.89	42.61
PERSONNEL	11,369.56	28,140.85	99,960.00	71,819.15	28.15
602-49-9490-201 SEWER-OFFICE SUPPLIES	394.97	406.45	1,961.00	1,554.55	20.73
602-49-9490-218 SEWER-UNIFORMS	.00	.00	180.00	180.00	.00
602-49-9490-219 SEWER-MISC SUPPLIES	1.62	5.35	144.00	138.65	3.72
SUPPLIES	396.59	411.80	2,285.00	1,873.20	18.02
602-49-9490-301 SEWER-AUDITING	535.05	535.05	3,954.00	3,418.95	13.53
602-49-9490-303 SEWER-ENGINEERING	.00	.00	500.00	500.00	.00
602-49-9490-304 SEWER-LEGAL	.00	.00	500.00	500.00	.00
602-49-9490-307 SEWER-CONSULTING	4,003.63	4,003.63	1,676.00	(2,327.63)	238.88
602-49-9490-314 SEWER-CONTRACT SERVICES	82.67	315.01	1,373.00	1,057.99	22.94
602-49-9490-321 SEWER-TELEPHONE	19.52	220.57	640.00	419.43	34.46
602-49-9490-322 SEWER-POSTAGE	.00	.00	3,060.00	3,060.00	.00
602-49-9490-331 SEWER-TRAVEL	33.75	170.11	1,249.00	1,078.89	13.62
602-49-9490-350 SEWER-PRINTING & PUBLISHING	110.44	293.18	1,080.00	786.82	27.15
602-49-9490-360 SEWER-INSURANCE	1,467.00	4,401.00	17,606.00	13,205.00	25.00
602-49-9490-380 SEWER-UTILITIES	45.99	100.17	648.00	547.83	15.46
CONTRACTED SERVICES	6,298.05	10,038.72	32,286.00	22,247.28	31.09
602-49-9490-401 SEWER-BUILDING MAINT	24.73	24.73	329.00	304.27	7.52
602-49-9490-404 SEWER-REP & MTC EQUIPMENT	.00	.00	124.00	124.00	.00
602-49-9490-405 SEWER-MTC CONTRACTS	494.51	4,260.82	8,969.00	4,708.18	47.51
602-49-9490-420 SEWER-DEPRECIATION	21,642.50	64,927.50	259,710.00	194,782.50	25.00
602-49-9490-432 SEWER-UNCOLLECABLE ACCOUNTS	.00	.00	500.00	500.00	.00
602-49-9490-433 SEWER-DUES & SUBSCRIPTIONS	49.65	366.45	545.00	178.55	67.24
602-49-9490-440 SEWER-BANK CHARGES	180.03	1,054.98	4,750.00	3,695.02	22.21
MAINTENANCE	22,391.42	70,634.48	274,927.00	204,292.52	25.69

CITY OF CIRCLE PINES
EXPENSES COMPARED TO BUDGET BY EXPENSE CODES
FOR THE 3 MONTHS ENDING MARCH 31, 2024

SEWER FUND

	PERIOD ACTUAL		BUDGET	UNEXPENDED	PCNT
602-49-9490-611 SEWER-BOND INTEREST	.00	9,431.15	107,889.00	98,457.85	8.74
602-49-9490-620 SEWER-BOND SERVICE FEES	.00	556.00	551.00	(5.00)	100.91
OTHER	.00	9,987.15	108,440.00	98,452.85	9.21
TOTAL SEWER ADMINISTRATION	40,455.62	119,213.00	517,898.00	398,685.00	23.02
TOTAL SEWER FUND	82,970.69	271,140.51	1,043,694.00	772,553.49	25.98
NET REVENUE OVER EXPENDITURES	(4,649.23)	(32,954.14)	.00	32,954.14	

CITY OF CIRCLE PINES
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024
STORM WATER FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
603-36-6210-000 INTEREST-INVESTMENTS	.00	.00	5,000.00	5,000.00	.00
TOTAL SOURCE 36	.00	.00	5,000.00	5,000.00	.00
 <u>SALES REVENUE</u>					
603-37-7110-000 RESIDENTIAL STORM WATER SALES	16,839.00	50,518.82	201,960.00	151,441.18	25.01
603-37-7120-000 COMMERCIAL STORM WATER SALES	3,212.30	9,636.40	38,547.00	28,910.60	25.00
603-37-7560-000 PENALTIES	80.55	263.05	1,500.00	1,236.95	17.54
TOTAL SALES REVENUE	20,131.85	60,418.27	242,007.00	181,588.73	24.97
 <u>OTHER FINANCING SOURCES</u>					
603-39-9205-000 TRANSFER FROM PIR	.00	.00	65,246.00	65,246.00	.00
TOTAL OTHER FINANCING SOURCES	.00	.00	65,246.00	65,246.00	.00
 TOTAL FUND REVENUE	 20,131.85	 60,418.27	 312,253.00	 251,834.73	 19.35

CITY OF CIRCLE PINES
EXPENSES COMPARED TO BUDGET BY EXPENSE CODES
FOR THE 3 MONTHS ENDING MARCH 31, 2024

STORM WATER FUND

		PERIOD ACTUAL		BUDGET	UNEXPENDED	PCNT
STORM WATER OPS & ADMIN						
603-49-9530-101	STORM WATER-SALARIES FT	744.80	1,740.67	6,849.00	5,108.33	25.41
603-49-9530-120	STORM WATER-PAYROLL TAXES	109.63	254.97	1,050.00	795.03	24.28
603-49-9530-130	STORM WATER-INSURANCE	83.60	252.50	1,307.00	1,054.50	19.32
PERSONNEL		938.03	2,248.14	9,206.00	6,957.86	24.42
603-49-9530-218	STORM WATER-UNIFORMS	.00	.77	48.00	47.23	1.60
SUPPLIES		.00	.77	48.00	47.23	1.60
603-49-9530-301	STORM WATER-AUDITING	297.25	297.25	2,197.00	1,899.75	13.53
603-49-9530-303	STORM WATER-ENGINEERING	389.75	389.75	10,500.00	10,110.25	3.71
603-49-9530-307	STORM WATER-CONSULTING	.00	.00	416.00	416.00	.00
603-49-9530-314	STORM WATER-CONTRACT SERVICES	.00	.00	1,000.00	1,000.00	.00
603-49-9530-331	STORM WATER-TRAVEL	.00	.00	500.00	500.00	.00
603-49-9530-350	STORM WATER-PRINTING & PUB	55.84	167.52	660.00	492.48	25.38
603-49-9530-380	STORM WATER-UTILITIES	14.94	29.88	200.00	170.12	14.94
CONTRACTED SERVICES		757.78	884.40	15,473.00	14,588.60	5.72
603-49-9530-402	STORM WATER-POND REPAIR & MTC	.00	.00	7,000.00	7,000.00	.00
603-49-9530-403	STORM WATER-CATCH BASIN REPAIR	.00	.00	10,000.00	10,000.00	.00
603-49-9530-415	STORM WATER-EQUIPMENT RENTAL	.00	5,600.00	5,600.00	.00	100.00
603-49-9530-420	STORM WATER-DEPRECIATION	15,568.67	46,706.01	186,824.00	140,117.99	25.00
603-49-9530-433	STORM WATER-DUES & MEMBERSHIPS	.00	1,080.00	1,500.00	420.00	72.00
603-49-9530-495	STORM WATER-MISCELLANEOUS	.00	.00	500.00	500.00	.00
MAINTENANCE		15,568.67	53,386.01	211,424.00	158,037.99	25.25
603-49-9530-611	STORM WATER-BOND INTEREST	.00	6,319.00	72,714.00	66,395.00	8.69
603-49-9530-620	STORM WATER-BOND SERVICE FEES	.00	287.00	289.00	2.00	99.31
OTHER		.00	6,606.00	73,003.00	66,397.00	9.05
TOTAL STORM WATER OPS & ADMIN		17,264.48	63,125.32	309,154.00	246,028.68	20.42
IESF						
603-49-9531-303	STORM WATER-IESF ENGINEERING	.00	.00	500.00	500.00	.00
603-49-9531-314	STORM WATER-IESF CONTRACT SERV	.00	.00	500.00	500.00	.00
603-49-9531-380	STORM WATER-IESF UTILITIES	36.05	72.10	1,100.00	1,027.90	6.55
CONTRACTED SERVICES		36.05	72.10	2,100.00	2,027.90	3.43

CITY OF CIRCLE PINES
 EXPENSES COMPARED TO BUDGET BY EXPENSE CODES
 FOR THE 3 MONTHS ENDING MARCH 31, 2024

STORM WATER FUND

	PERIOD ACTUAL	BUDGET	UNEXPENDED	PCNT
603-49-9531-402 STORM WATER-IESF REPAIR & MTC	.00	.00	1,000.00	.00
MAINTENANCE	.00	.00	1,000.00	.00
TOTAL IESF	36.05	72.10	3,100.00	2.33
TOTAL STORM WATER FUND	17,300.53	63,197.42	312,254.00	20.24
NET REVENUE OVER EXPENDITURES	2,831.32	(2,779.15)	(1.00)	2,778.15



200 Civic Heights Circle
Circle Pines, MN 55014
Phone 763-784-6751

APPLICATION FOR DONATION

1. Description of Community Group/Organization: Class of 2024
Centennial Senior All Night Party

2. Please indicate the total amount of members/people within the Community group/
organization: Centennial graduating class = 400+ students

3. Annual operating budget for the last two (2) years:

Annual operating budget 20 23 : \$ 35,000
Annual operating budget 20 24 : \$ 30,000

4. Please list other organizations that have been requested to provide funds, their amount
requested; and the amount committed:

Various local businesses - \$20-\$200
Centennial Hockey Boosters - \$5000

5. Please state the purpose of the requested donation along with its expected life and the
citywide impact of the proposed project or purpose of donation:

Your donation will help provide a memorable,
fun, safe, drug + alcohol free event that the
graduating class of 2024 will remember
always!

6. Please indicate if you have requested donations in past years, and if you received a donation
the amount received: 2023 - \$600

7. Please indicate the amount you are asking for \$600 +
Jolene Roth 4/9/2024
Signature of Representative Date

Contact Name Jolene Roth

Contact Phone 651-208-2085

Contact Email CentennialSAMP@
gmail.com

Mail application to address above or
email to: Utilities@ci.circle-pines.mn.us

Date Received: 04/10/2024
Meeting Date: 04/23/2024