

**CITY OF CIRCLE PINES, MINNESOTA  
REGULAR CITY COUNCIL MEETING  
Circle Pines City Hall**

**April 23, 2024  
7:00 P.M.**

**AGENDA**

1. Call to Order

2. Roll Call

*Dave Bartholomay, Mayor  
Matt Percy, Council Member  
Dean Goldberg, Council Member  
Steve McChesney, Council Member  
Nicole Dorner, Council Member  
Patrick Antonen, City Administrator*

3. Setting of Agenda

**Note:** Consent Agenda items will be acted on with one motion unless a council member requests their placement on the regular agenda.

- 4. a. Taxpayer Comments
- b. Council Member Comments
- c. Mayor Comments

5. **COMMITTEE REPORTS**

- a. Utilities Commission
- b. Fire Steering Committee
- c. Anoka County Airport Commission

6. **COUNCIL BUSINESS**

a. Consent Agenda

<u>Item</u>	<u>Action</u>
1. Minutes – 04/09/24 Regular Council Meeting (Enclosed)	Approve
2. General Disbursements (Enclosed)	Approve
3. Police Disbursements (Enclosed)	Approve
4. Fire Disbursements (Enclosed)	Approve
5. General Fund Q1 Summary (Enclosed)	Approve

Council Action \_\_\_\_\_

b. Recognition of Barbara Zorzin (Presented)

Council Action\_\_\_\_\_

c. Environmental Initiatives (Presentation)

Council Action\_\_\_\_\_

d. \_\_\_\_\_

Council Action\_\_\_\_\_

**7. ADJOURNMENT**

**CITY OF CIRCLE PINES, MINNESOTA  
REGULAR CITY COUNCIL MEETING**

**Tuesday, April 09, 2024  
7:00 p.m.**

**1. CALL TO ORDER**

Mayor Bartholomay called the meeting to order at 7:00 p.m.

**2. ROLL CALL**

Also present were Council Members Percy, Goldberg, McChesney, Dorner, and City Administrator Antonen representing staff.

**3. SETTING OF AGENDA**

There were no changes to the agenda.

**4. COMMENTS**

**a. Taxpayer Comments**

Resident Mike Rothmeier stated that he was attending tonight's meeting to ask the Council to consider legalizing riding a 4-wheeler on the main road.

Mayor Bartholomay commented that he explained to Mr. Rothmeier that what we would typically do in these types of situations is forward the idea to the city administrator to look at the pros and cons, review the state law, and see what other surrounding cities do. Then, potentially, bring the idea back for more discussion.

Seniors from Centennial High School were present as a requirement for their government class. They introduced themselves and shared their plans for college after graduation.

**b. Council Member Comments**

There were no council member comments.

**c. Mayor Comments**

Mayor Bartholomay commented on the following:

- Centennial's Community Education Department put together a folder that includes several resources and information for different programs and events that are available throughout the year, including the fact that there will be an array of eight concerts in

the park this year. The name of the summer concerts for Music in the Park this year is It's Golden.

- The 75<sup>th</sup> Anniversary Planning Committee will meet next Monday, April 15, 2024, from 6:30–8 p.m. at City Hall.
- On April 19<sup>th</sup>, yard waste pickup will begin.
- Everyone should have received a postcard in the mail pertaining to our spring recycling day, which will be on Saturday, April 27<sup>th</sup>, from 8:00 a.m. until noon in the public works yard under the water tower. This year, all items that are recyclable will be free to drop off.
- On Saturday, April 13<sup>th</sup>, the Centennial Area Education Foundation will hold its annual gala fundraiser event.
- On May 3<sup>rd</sup>, the Rotary Club will hold their annual fundraiser, Chain of Lakes, from 6–9 p.m. in Hugo. Tickets for this event can be purchased online at [chainoflakesrotary.com](http://chainoflakesrotary.com).
- The Quad Press released this week had some great articles regarding things going on in our community.

## 5. COMMITTEE REPORTS

There were no committee reports.

## COUNCIL BUSINESS

### a. Consent Agenda

Items included:

1. Minutes – 3/12/24 & 3/26/24 Regular Council Meeting
2. General Fund Disbursements
3. Police Disbursements
4. Fire Disbursements
5. Licenses

**Motion:** Percy moved, seconded by McChesney, to approve the Consent Agenda as presented. **Motion carried 5-0.**

### b. Karen Skepper – Anoka County Housing Study

Mayor Bartholomay commented that Karen Skepper from Anoka County, who has been helping Circle Pines with economic development and housing for years, is in attendance tonight to talk about the Anoka County Housing Study.

Karen Skepper thanked the council and introduced herself, commenting that she has been working with housing in Anoka County for 23 years. She is the executive director of the Anoka County Housing Authority, but she also runs several other departments at the county, which include:

- Community Development, which receives federal funding that they distribute to communities and public services.
- Organizes all intergovernmental activities, working with our legislative platform and legislators.
- Economic Development Projects

Skepper explains that this report is both a product of the HRA and our interest in economic development. This is the fourth report that they have done for the county, looking at it as a whole. The first report they did for the county, using raw numbers impacting the entire county, provided good numbers but wouldn't have been very useful to the cities. In the second report they did, they broke the county up into four sections: north, south, east, and west. The third time, they broke the county up into six areas, getting better at honing in on the needs of the communities that are alike versus those that are unlike. This year, they went all in and had Maxfield Research look at every one of the communities, getting the data not only countywide but also breaking down the information for each individual city. She stated that they did things differently this year. First, when she nears the end of her presentation, there will be a few slides that will have some recommendations from the economic side that are based on the housing study and the needs and demands that are in our city. Second, because they are really pushing economic development activities, they asked Maxfield to work some economic development information into the study, some of which will cover jobs and the labor market. On page 250 of the report, there is a lot of data, for which had not been provided in the past but will be included in future updates.

Skepper began with the presentation, Anoka County Housing Needs Assessment, which included the following:

➤ Key Findings

- Robust household growth in Anoka County and Twin Cities metro area
- Labor shortages remain
- Tight rental market with vacancy rate of 2.3%
- Dramatic increase in for-sale home prices
- Housing affordability continues to decrease in all markets but especially for low and moderate-income households
- Demand for all types of housing through 2030
- Potential demand for 18,041 new housing units

➤ Housing Demand

- The Twin Cities Metro area continues to add households, despite a downturn resulting from the Pandemic
- Labor shortages continue in many industry segments
- Shortages remain for in-person industries is expected to continue for some time.
- Anoka County has experienced strong development of new rental housing product in the “suburban” communities
- Production of rental units in more rural areas is a missing piece

- Strong demand for affordable units across the county with very limited vacant units
  - projected – **8,295** owner occupied units and **4,509** rental units between 2023 and 2030
- Senior Housing Demand
- Market Rate: 2,758 units (56%)
  - Affordable: 1,269 units (25%)
  - Subsidized: 666 units (19%)
  - Senior housing will total **5,237 units** by 2030, in addition to the general occupancy demand.
- Anoka County is a Jobs Exporter
- The ratio of employed residents to jobs is 0.58.
  - Many residents commute from Anoka County to Hennepin or Ramsey County for higher paying jobs.
  - Median household income in Anoka County is \$90,027 but average wage in 2022 was \$64,212 for jobs in the county.
  - While rents tend to be lower in Anoka County, new construction 2-bedroom rents exceed \$1,600 per month.
  - Anoka County workers can't afford the new construction rents.
- Cost Burden –Renters
- The Department of Housing and Urban Development has a general benchmark of 30% of a household's adjusted gross rent being affordable.
  - In Anoka County, **42% of renters** pay more than 30% of their income for rent, making them **financially burdened**.
  - **22% of renters** pay more than 50% of their income for rent, making them **severely financially burdened**.
  - Renter households making less than **\$35,000 per year** —**82% are cost-burdened, with 60% severely cost-burdened, paying more than half of their income for rent.**
- Cost Burdened Homeowners
- **18% of all homeowners** are financially burdened, paying more than 30% of their income for housing.
  - **6% of homeowners** are severely financially burdened, paying more than 50% of their income for housing.
  - For **homeowners earning less than \$50,000** per year, the numbers increase to 58% financially burdened and 32% severely financially burdened.
  - The solution is either higher wages or affordable housing development.
- Affordable Housing Production

- Currently, there are 3,083 affordable units that are income-restricted.
- There is a need for an additional 1,935 affordable or subsidized units to meet 2030 demand.
- This would require 150–200 units per year to be developed over the next decade.
- Public and private sector efforts are needed to meet this goal.
- Demand has increased for townhome and small-lot single-family development, but availability of products is limited.
- Developers are increasing the production of luxury townhomes and small lots.

#### ➤ Home Sales

- The median resale price for single-family homes in the Twin Cities in 2023 was \$416,870.
- Sales were up 46% from 2018.
- The time on the market continues to be days rather than months.
- Multiple offers on entry-level housing create bidding wars.
- Metro area new construction single family median price is \$500,000.

#### ➤ Average Household Size –Anoka County

- In 2020, the average Anoka County household size was 2.80 people.
- Anoka County is expected to remain stable until 2030.
- Hennepin and Ramsey counties are decreasing through 2030.
- Young families will offset older households that are downsizing.
- Single-family housing developments will attract slightly larger households.
- 70% of households in Anoka County are families.

#### ➤ Household Mobility

- 89% of Anoka County households did not move in 2021.
- 81% of Anoka County households own their housing.
- Of the residents that moved, 5.4% moved from Anoka County but stayed in Minnesota.
- Of those residents that moved, 4.1% moved to another Anoka County location.
- Younger residents moved more often: 20% of those aged 25–34 moved within the last year, compared to 5.2% of persons aged 75+.

#### ➤ Employment Growth Trends

- In 2000, Anoka County had 110,050 jobs.
- The number of jobs decreased to 106,387 between 2008 and 2011 (the Great Recession).
- In 2020, job recovery rebounded and increased to 113,111 jobs.
- The record number of unemployment claims filed in the spring of 2020.
- Lockdown required non-essential workers to stay home and shut down all public venues, including bars and restaurants.

- Between 2020 and 2022, Anoka County was estimated to have bounced back, with employment increasing by 15.1% over two years.

➤ Employment Trends

- By 2030, Anoka County is forecast to have 137,890 jobs.
- 2040 forecasts show 147,220 jobs in Anoka County.
- By comparison, Twin Cities Metro jobs rebounded by 11.7% between 2020 and 2022, with continued strong growth through 2040.
- 75% of Anoka County jobs are located in 5 cities: **Coon Rapids, Blaine, Fridley, Anoka, and Ramsey.**
- 66% of new job growth is anticipated to occur in these 5 cities.
- Ultra-low unemployment rates can be indicative of labor shortages putting pressure on wages.

➤ Study Recommendations for Circle Pines

- Circle Pines is a fully developed community, located east of I-35W.
- Location and freeway access make the city very attractive for new housing.
- Demand exists for new construction housing.
- Development options include infill and redevelopment, but they will be challenging.
- Anticipate some replacement of older single-family homes.
- Anticipate that new housing options will be primarily focused on high-density developments.

➤ Circle Pines – Owned Housing

For-Sale Housing

- There are no vacant, developed lots to own for single families or multi-families.
- Demand for owned housing is limited by the availability of land; redevelopment could accommodate some of the demand.
- Recommend focusing on new construction-owned multi-family in both short-term and long-term.

➤ Circle Pines – Rental Housing

General Occupancy Housing

- Demand for 205 rental units by the end of 2030
- There is a need for 92 market rate units, 62 affordable units, and 51 subsidized units to meet the demand for 205 units.
- Household mobility will result in demand being satisfied by neighboring communities with more available land.
- If Circle Pines undertakes a redevelopment housing project, it's expected that the housing will fill needs in neighboring communities as well.

➤ Circle Pines – Senior Housing



## Senior Housing

- With an aging population, there is a demand for senior housing.
- The need exists for both active adults and service-enhanced units.
- Land availability for senior housing will compete with general occupancy developments.
- Recommend Circle Pines focuses on developing active adult housing to free up single family homes for younger households.
- Service-enhanced rental units are less financially viable today.

Mayor Bartholomay commented that it has always been tough, but we do have affordable housing because of the stock that was built in the 1950s and 1960s on the north side of town. They are older and smaller homes that were built after World War II, which, as Skepper mentioned, are affordable or very small.

Goldberg commented that he has been trying to address homelessness since 2010, and he has been lobbying for years for budgets and bills that benefit people living without a home, which is mostly affordable housing. To some degree, we have fixed the lower income bracket, but it's never enough. The point is that the person earning a median income in this community can't afford a \$90,000 house, or they pay more than 30% of their income to get a \$90,000 house. It keeps getting addressed through these smaller bills or these little amounts of money, but that is not solving the problem; homelessness is getting worse, not better. He stated that we need a different answer, but he is not sure what that is.

Mayor Bartholomay commented on the housing life cycle in Circle Pines as families grow and household incomes change, the programs that would fund low-income families to help make modifications to their homes, and that we may not have a lot of available housing in our community, but we have a good mix with the housing available in our neighboring communities, it helps.

Skepper commented that she agrees that Circle Pines has a good mix of housing for the size of our community, not really having tremendous development opportunities, so let's solve some of the problems through programs. The quarter-cent sales tax will go to larger cities; Circle Pines probably won't qualify, but the county will receive a decent-sized chunk. She has held several meetings with cities to receive feedback on what their needs are. When rolling out these programs, should we be focusing on down payment assistance to help get people in homes, rental assistance to help them through a tough time, and homeowner rehabilitation that doesn't have all the strings attached like our federal program that they run in her department? There are so many steps to see if they qualify that the process could take months and months to get to the point where construction can begin. With the state money, she thinks they could cut through a lot of those strings to be able to help people more quickly, if that is what our need is. Over the next few months, it's time to express what the city's needs are. She stated that she talked with Antonen, and that is what brought her to this meeting—to talk about housing because if they can't build it here, what can they do to help reduce homelessness and help keep people in your community? That is why we need to figure out what your needs are as a city, because your needs will be different from the needs of other cities.

Mayor Bartholomay stated that the bottom line is that we need to think about what we need.

Antonen commented that the housing rehabilitation piece would be perfect. We did the CDBG Project around 20 years ago, and looking back at some of the documents, there was an incredible amount of red tape. If the sales tax fund Skepper mentioned could come in and cut through that red tape and help the houses on both the north and south sides of Lake Drive that need some assistance with siding, staining a deck, replacing a rotted deck, or replacing windows, the flippers have taken care of a lot of our housing issues because they are coming in and purchasing a lot of these houses for \$150,000 to \$200,000, flipping them for about \$75,000, and selling them for \$400,000.

Goldberg commented that for some of those houses, if the flipper doesn't sell them, they are renting them. That presents its own unique problem.

Percy commented that there have been a lot of stories about corporations and private equity firms putting a lot of money into real estate and buying a lot of these houses. People out there looking to purchase those single-family homes are losing the bidding war; it might be to another family, or it might be to a company, which has way more resources than they do. Are there any statistics on the housing stock? How much of that might be owned by the large companies versus just your standard landlord, who owns a few properties, versus the homeowner-occupied homes? It would be great to have that information and any resources that can help those single families, because it really is an unlevel playing field when going up against these larger companies.

Goldberg commented that in general, it seems that there are a list of tools that the state and county have, but mostly the county because most of those services are delivered through counties. The housing department at Anoka County probably has a better idea of what the broader deed is in terms of rental assistance, low-interest loans to get into a house, or emergency rental assistance. It seems like what a city could do is take that list of tools and publish them on its website or in its newsletter to make its citizens aware that if they run into one of those problems, there is a resource there and how to access it. He stated that he doesn't know if that is the solution, but it is a piece that a city could do that would be beneficial. When he heard Skepper talk about securing funding for some of those programs, his first thought was not from taxes in Circle Pines, but county taxes are supported by that type of thing.

Skepper stated that council member Goldberg just made her closing remarks for her, and it was very well put. The Anoka County HRA paid for this study, and they did it countywide and included member cities and non-member cities because they think it is a valuable resource. Hopefully, we will have a final report within a few weeks. They will then distribute the report to Circle Pines, which we should put on our website and use as a tool. They want to be helpful, and during the first meeting with all of the cities, they asked if there would be any interest in putting together a matrix of all the different programs administered by cities. They are committed to putting together a matrix of potential ideas; Antonen will receive it and can schedule a work session with the council to identify what will work best for our community. If there are not a lot of rentals, rental assistance probably

isn't going to be your primary focus; focus on homeowner services. Right now, with the Community Development Block Grant program, where homeowner rehabilitation is provided, that grant has a cap of \$24,999, and nothing more can be spent. That amount won't get anyone very far. With the CDBG program, they are looking at ways to be able to layer those dollars with other dollars, perhaps getting those dollars up to \$45,000 or \$50,000. With the new state money, they could go as high as they wanted, with the right balance, and they are going to do programs countywide, not targeted at individual cities, but they want our input so they can get a good mix so everybody benefits somehow. The other thing that would be really helpful for your city, in addition to the rehabilitation program, is down-payment assistance. Help those families get into the homes rather than those investors.

Goldberg commented that emergency fund assistance is also very important. For example, those who are well-to-do lose a job, and they still have those payments, but those who are low-income lose a job, and they are then homeless.

Mayor Bartholomay thanked Skepper and commented that this presentation and the work she does and continues to do are great.

## 6. ADJOURNMENT

**Motion:** Goldberg moved, seconded by Dorner, to adjourn the meeting at 9:09 p.m. **Motion carried 5-0.**

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Mayor

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City Administrator

Name	Invoice	Description	Invoice Date	Total Cost
<b>Amazon Capital Services (122)</b>				
Amazon Capital Service	1V6P-TGHX-	Save The Earth Coloring and Sticker Books, Crayon P	04/08/2024	36.80
Total Amazon Capital Services (122):				36.80
<b>BJ Haines Tree Service (149)</b>				
BJ Haines Tree Service	17-24	Remove Diseased Tree @ 202 E. Golden Lake Cir	04/04/2024	2,000.00
BJ Haines Tree Service	17-24	Remove Diseased Tree @ 74 E. Golden Lake Rd	04/04/2024	5,000.00
BJ Haines Tree Service	17-24	Remove Diseased Tree @ 15 West Rd	04/04/2024	1,200.00
BJ Haines Tree Service	17-24	Remove Diseased Tree @ 36 Oak Leaf Ln	04/04/2024	2,750.00
BJ Haines Tree Service	17-24	Remove Diseased Tree @ 4 Shepherd Crt	04/04/2024	4,800.00
BJ Haines Tree Service	17-24	Remove Diseased Tree @ 11 Shepherd Crt	04/04/2024	3,000.00
BJ Haines Tree Service	21-24	Tree Removal on Canterbury for Street/Sewer Constru	04/04/2024	900.00
Total BJ Haines Tree Service (149):				19,650.00
<b>BLAINE CITYWIDE LOCK &amp; SAFE, INC (166)</b>				
BLAINE CITYWIDE LO	38090	Lock Combo Chamber on Public Works Building	04/17/2024	13.60
BLAINE CITYWIDE LO	38090	Lock Combo Chamber on Public Works Building	04/17/2024	13.60
Total BLAINE CITYWIDE LOCK & SAFE, INC (166):				27.20
<b>CASEY'S BUSINESS MASTERCARD (185)</b>				
CASEY'S BUSINESS M	41124	Mar Fuel	04/01/2024	400.44
CASEY'S BUSINESS M	41124	Mar Fuel	04/01/2024	183.47
Total CASEY'S BUSINESS MASTERCARD (185):				583.91
<b>CENTENNIAL UTILITIES (194)</b>				
CENTENNIAL UTILITIE	041124	March Utilities	04/11/2024	135.76
CENTENNIAL UTILITIE	041124	March Utilities	04/11/2024	126.57
CENTENNIAL UTILITIE	041124	March Utilities	04/11/2024	126.57
CENTENNIAL UTILITIE	041124	March Utilities	04/11/2024	269.54
CENTENNIAL UTILITIE	041124	March Utilities	04/11/2024	21.41
Total CENTENNIAL UTILITIES (194):				679.85
<b>CINTAS (208)</b>				
CINTAS	4189032863	Shop Cleaning	04/09/2024	21.27
CINTAS	4189032863	Shop Cleaning	04/09/2024	42.54
CINTAS	4189032866	CH Cleaning	04/09/2024	107.39
CINTAS	5206366677	Shop First Aid Supplies	04/12/2024	32.71
CINTAS	5206366677	Shop First Aid Supplies	04/12/2024	62.69
Total CINTAS (208):				266.60
<b>COMPASS MINERALS AMERICA (226)</b>				
COMPASS MINERALS	1326819	24.98 tons Deicing Material	04/17/2024	2,407.57
Total COMPASS MINERALS AMERICA (226):				2,407.57
<b>CONNEXUS ENERGY (229)</b>				
CONNEXUS ENERGY	41824	Mar Electric	04/15/2024	158.51
CONNEXUS ENERGY	41824	Mar Electric	04/15/2024	311.32

Name	Invoice	Description	Invoice Date	Total Cost
CONNEXUS ENERGY	41824	Mar Electric	04/15/2024	76.45
CONNEXUS ENERGY	41824	Mar Electric	04/15/2024	76.45
CONNEXUS ENERGY	41824	Mar Electric	04/15/2024	249.69
CONNEXUS ENERGY	41824	Mar Electric	04/15/2024	1,310.74
Total CONNEXUS ENERGY (229):				2,183.16
<b>CONTINENTAL RESEARCH CORP (232)</b>				
CONTINENTAL RESEA	53003	Mister Fresh Odor Eliminator w/ Sprayer	04/09/2024	175.50
CONTINENTAL RESEA	53003	Mister Fresh Odor Eliminator w/ Sprayer	04/09/2024	58.50
Total CONTINENTAL RESEARCH CORP (232):				234.00
<b>CORPORATE CONNECTION INC (234)</b>				
CORPORATE CONNEC	64978	Parks Staff Uniforms	04/03/2024	147.96
CORPORATE CONNEC	64978	Parks Staff Uniforms	04/03/2024	1,183.69
CORPORATE CONNEC	64978	Parks Staff Uniforms	04/03/2024	147.96
CORPORATE CONNEC	64992	PW Staff Uniforms	04/05/2024	151.72
Total CORPORATE CONNECTION INC (234):				1,631.33
<b>DEARBORN NATL LIFE INS CO (251)</b>				
DEARBORN NATL LIFE	40824	May Life/Disability	04/08/2024	94.86
DEARBORN NATL LIFE	40824	May Life/Disability	04/08/2024	57.52
DEARBORN NATL LIFE	40824	May Life/Disability	04/08/2024	70.86
DEARBORN NATL LIFE	40824	May Life/Disability	04/08/2024	179.15
DEARBORN NATL LIFE	40824	May Life/Disability	04/08/2024	23.88
DEARBORN NATL LIFE	40824	May Life/Disability	04/08/2024	39.11
DEARBORN NATL LIFE	40824	Voluntary Life	04/08/2024	198.48
Total DEARBORN NATL LIFE INS CO (251):				663.86
<b>ECKBERG LAMMERS, P.C. (269)</b>				
ECKBERG LAMMERS,	03 2024	Mar Prosecutions	04/11/2024	3,553.40
Total ECKBERG LAMMERS, P.C. (269):				3,553.40
<b>Frattalone's Hardware &amp; Garden (291)</b>				
Capital One Trade Credi	H69168	Fasteners for Doggi Poo Dispensers	04/09/2024	15.16
Capital One Trade Credi	H69491	2 Gallon Poly Sprayer	04/11/2024	4.08
Capital One Trade Credi	H69491	2 Gallon Poly Sprayer	04/11/2024	7.82
Total Frattalone's Hardware & Garden (291):				27.06
<b>GRAINGER,INC. (308)</b>				
GRAINGER,INC.	9085120773	General Purpose Dolly for Parks	04/12/2024	120.78
Total GRAINGER,INC. (308):				120.78
<b>IMAGE PRINTING &amp; GRAPHICS, INC (353)</b>				
IMAGE PRINTING & G	166664	Yard Waste Spring Leaf Pickup date error postcards	04/08/2024	936.01
Total IMAGE PRINTING & GRAPHICS, INC (353):				936.01

Name	Invoice	Description	Invoice Date	Total Cost
<b>Innovative Office Solutions, LLC (355)</b>				
Innovative Office Solutio	IN4513052	Hanging File folders and Index tabs	04/12/2024	10.27
Innovative Office Solutio	IN4513052	Hanging File folders and Index tabs	04/12/2024	15.40
Total Innovative Office Solutions, LLC (355):				25.67
<b>LEAGUE OF MN CITIES INS TRUST (400)</b>				
LEAGUE OF MN CITIE	041824	Workers Comp Insurance 2/12/24-2/12/25	03/15/2024	17,830.08
Total LEAGUE OF MN CITIES INS TRUST (400):				17,830.08
<b>LEGACY SORBENTS &amp; SUPPLY CO (401)</b>				
LEGACY SORBENTS &	10178	Center Pull Towels	04/04/2024	17.01
LEGACY SORBENTS &	10178	Center Pull Towels	04/04/2024	32.60
Total LEGACY SORBENTS & SUPPLY CO (401):				49.61
<b>LRS Portables of Minnesota (373)</b>				
LRS Portables of Minne	MP246625	Baldwin Park Portable Restroom	04/04/2024	120.00
LRS Portables of Minne	MP246626	GL Portable Restroom	04/04/2024	128.00
LRS Portables of Minne	MP246627	Inner Park Portable Restroom	04/04/2024	128.00
LRS Portables of Minne	MP246628	Center Park Portable Restroom	04/04/2024	132.57
Total LRS Portables of Minnesota (373):				508.57
<b>MENARDS - BLAINE (429)</b>				
MENARDS - BLAINE	66918	Roller Support Stand, Silicone Lube, 3/4" Conduit Han	04/05/2024	5.77
MENARDS - BLAINE	66918	Roller Support Stand, Silicone Lube, 3/4" Conduit Han	04/05/2024	11.07
MENARDS - BLAINE	66918	3/4 Drive Sockets	04/05/2024	39.96
MENARDS - BLAINE	67486	Returned 3/4 Drive Sockets	04/16/2024	39.96-
MENARDS - BLAINE	67490	Dual Temp Glue Gun	04/16/2024	1.80
MENARDS - BLAINE	67490	Dual Temp Glue Gun, Long Handle Brush, 1/16" Screw	04/16/2024	16.58
MENARDS - BLAINE	67490	Spray Paint and Spray Primer	04/16/2024	23.55
Total MENARDS - BLAINE (429):				58.77
<b>MINNESOTA EQUIPMENT (446)</b>				
MINNESOTA EQUIPME	P17647	John Deere 1585 and Tractor Parts	04/09/2024	1,857.52
Total MINNESOTA EQUIPMENT (446):				1,857.52
<b>MMKR INC (453)</b>				
MMKR INC	55808	2024 Audit Billing	04/09/2024	8,122.50
Total MMKR INC (453):				8,122.50
<b>MN DEPT OF LABOR AND INDUSTRY (460)</b>				
MN DEPT OF LABOR A	DLIMN10010	2024 1st Quarter Surcharge Fees	04/12/2024	145.64
MN DEPT OF LABOR A	DLIMN10010	2024 1st Quarter Surcharge Fees	04/12/2024	84.95
Total MN DEPT OF LABOR AND INDUSTRY (460):				230.59
<b>MN DEPT OF REVENUE (463)</b>				
MN DEPT OF REVENU	041124	March Sales Tax	04/11/2024	2,316.58

Name	Invoice	Description	Invoice Date	Total Cost
Total MN DEPT OF REVENUE (463):				2,316.58
<b>MTI DISTRIBUTING, INC (476)</b>				
MTI DISTRIBUTING, IN	1422090	Toro Mower Maintenance and Repair Parts	04/03/2024	487.37
Total MTI DISTRIBUTING, INC (476):				487.37
<b>O'REILLY AUTOMOTIVE, INC (516)</b>				
O'REILLY AUTOMOTIV	3472-326977	Motor Treatment for Street Sweeper	04/15/2024	9.99
Total O'REILLY AUTOMOTIVE, INC (516):				9.99
<b>Pro Star Tree Care LLC (741)</b>				
Pro Star Tree Care LLC	040524	Remove Tree Branch and Clean Up on GL Park Proper	04/05/2024	750.00
Total Pro Star Tree Care LLC (741):				750.00
<b>REPUBLIC SERVICES #899 (559)</b>				
REPUBLIC SERVICES	0899-004437	Apr Refuse	03/31/2024	10,400.64
REPUBLIC SERVICES	0899-004437	Apr Recycling	03/31/2024	8,337.26
REPUBLIC SERVICES	0899-004437	Mar Garbage Stickers	03/31/2024	370.00
REPUBLIC SERVICES	0899-004437	Mar Appliance Stickers	03/31/2024	100.00
REPUBLIC SERVICES	0899-004437	Apr Yard Waste	03/31/2024	61,259.80
REPUBLIC SERVICES	0899-004437	Feb Disposal/Tonage Fee	03/31/2024	8,356.25
REPUBLIC SERVICES	0899-004437	Apr Organics	03/31/2024	1,663.00
Total REPUBLIC SERVICES #899 (559):				90,486.95
<b>TASC (609)</b>				
TASC	IN3062266	FSA Administration Fees 4/1-6/30/24	03/25/2024	9.02
TASC	IN3062266	FSA Administration Fees 4/1-6/30/24	03/25/2024	6.01
TASC	IN3062266	FSA Administration Fees 4/1-6/30/24	03/25/2024	6.01
TASC	IN3062266	FSA Administration Fees 4/1-6/30/24	03/25/2024	13.03
TASC	IN3062266	FSA Administration Fees 4/1-6/30/24	03/25/2024	2.00
TASC	IN3062266	FSA Administration Fees 4/1-6/30/24	03/25/2024	3.01
Total TASC (609):				39.08
<b>TOLL GAS &amp; WELDING SUPPLY (619)</b>				
TOLL GAS & WELDING	40191730	AGA Spec Cylinder Rental	03/31/2024	4.50
TOLL GAS & WELDING	40191730	AGA Spec Cylinder Rental	03/31/2024	2.34
Total TOLL GAS & WELDING SUPPLY (619):				6.84
<b>US Bank Credit Card (646)</b>				
US Bank Credit Card	41824	Adobe Subscription	03/25/2024	15.00
US Bank Credit Card	41824	Zoom Subscription	03/25/2024	15.99
US Bank Credit Card	41824	Volleyball net for GL Park	03/25/2024	238.94
US Bank Credit Card	41824	D Ring, Wire Rope, & Ferrules & Stops	03/25/2024	36.78
US Bank Credit Card	41824	Welding Safety Gear	03/25/2024	43.93
US Bank Credit Card	41824	Welding Safety Gear	03/25/2024	43.93
US Bank Credit Card	41824	Pesticide Training Books-LK	03/25/2024	160.00
US Bank Credit Card	41824	Pesticide Workshop-JM	03/25/2024	179.00

Name	Invoice	Description	Invoice Date	Total Cost
US Bank Credit Card	41824	Pesticide Applicator license-JM	03/25/2024	10.22
US Bank Credit Card	41824	Uniform Pants (2) JM	03/25/2024	12.00
US Bank Credit Card	41824	Uniform Pants (2) JM	03/25/2024	95.98
US Bank Credit Card	41824	Uniform Pants (2) JM	03/25/2024	12.00
US Bank Credit Card	41824	Parks Gloves	03/25/2024	2.40
US Bank Credit Card	41824	Parks Gloves	03/25/2024	19.18
US Bank Credit Card	41824	Parks Gloves	03/25/2024	2.40
US Bank Credit Card	41824	Optimists Luncheon	03/25/2024	14.50
US Bank Credit Card	41824	Bird Netting for Shop Atrium	03/25/2024	3.77
US Bank Credit Card	41824	Bird Netting for Shop Atrium	03/25/2024	3.77
Total US Bank Credit Card (646):				909.79
<b>VERIZON WIRELESS (652)</b>				
VERIZON WIRELESS	9960551986	Mar Phones & Data	11/07/2009	164.88
VERIZON WIRELESS	9960551986	Mar Phones & Data	11/07/2009	11.10
VERIZON WIRELESS	9960551986	Mar Phones & Data	11/07/2009	32.98
Total VERIZON WIRELESS (652):				208.96
<b>Xcel Energy (671)</b>				
Xcel Energy	871725306	Mar Street Light Electric #51-6357049-8	04/11/2024	120.77
Xcel Energy	873178184	Mar Street Light Electric #51-6357048-7	04/18/2024	234.67
Total Xcel Energy (671):				355.44
Grand Totals:				157,255.84

Report GL Period Summary

Vendor number hash:	0
Vendor number hash - split:	0
Total number of invoices:	0
Total number of transactions:	0



Name	Invoice	Description	Invoice Date	Total Cost
<b>AXON ENTERPRISE, INC (129)</b>				
AXON ENTERPRIS	INSUS24223	Taser 7 Holster-Blackhawk, Left hand - qty 1 & Battery Pack	04/12/2024	350.15
AXON ENTERPRIS	INUS195229	Taser Instructor Course	10/16/2023	495.00
AXON ENTERPRIS	INUS235852	BODYCAM ANNUAL PMT/EVIDENCE.COM LICENSE	03/15/2024	16,872.01
AXON ENTERPRIS	INUS242609	Body Worn Camera Bundle & Pro License Bundle	04/15/2024	956.66
Total AXON ENTERPRISE, INC (129):				18,673.82
<b>Barna, Guzy &amp; Steffen Ltd. (412)</b>				
Barna, Guzy & Steff	280159	Review of Audit Letter & Response	03/31/2024	181.50
Total Barna, Guzy & Steffen Ltd. (412):				181.50
<b>Bills Gun Shop &amp; Range/ BJAMCO Managerme (134)</b>				
Bills Gun Shop & Ra	S2-860144	RANGE USE 3/14/24	04/01/2024	20.00
Total Bills Gun Shop & Range/ BJAMCO Managerme (134):				20.00
<b>CENTENNIAL UTILITIES (150)</b>				
CENTENNIAL UTILI	40124	Mar Gas, Water	04/11/2024	1,011.56
CENTENNIAL UTILI	40124	Mar Irrigation	04/11/2024	11.81
Total CENTENNIAL UTILITIES (150):				1,023.37
<b>CENTURY LINK (152)</b>				
CENTURY LINK	04 11 24	Apr Communications	04/11/2024	125.28
Total CENTURY LINK (152):				125.28
<b>CONNEXUS ENERGY (170)</b>				
CONNEXUS ENER	41824	Mar Electric	04/18/2024	1,374.33
Total CONNEXUS ENERGY (170):				1,374.33
<b>DEARBORN NATIONAL (177)</b>				
DEARBORN NATIO	04 11 24	May, Retro Mar-April Life/Disability Premiums	04/11/2024	1,532.44
DEARBORN NATIO	04 11 24	May Volunteer Life Prem	04/11/2024	301.28
Total DEARBORN NATIONAL (177):				1,833.72
<b>HEALTH PARTNERS (220)</b>				
HEALTH PARTNER	8784971693	May, Retro Mar-April Health Insurance Prem	04/11/2024	16,142.71
HEALTH PARTNER	8784971693	May Health Insurance Prem-Reimbursable	04/11/2024	534.27
Total HEALTH PARTNERS (220):				16,676.98
<b>Language Line Services (421)</b>				
Language Line Serv	11257629	Over-the-Phone Interpretation Spanish 3/16, 3/19, 3/23, 3/24	03/31/2024	59.74
Total Language Line Services (421):				59.74
<b>Metro Sales, Inc. (280)</b>				
Metro Sales, Inc.	INV2497875	Mar Copier Contract	04/11/2024	67.13

Name	Invoice	Description	Invoice Date	Total Cost
Total Metro Sales, Inc. (280):				67.13
<b>Metro-INET (419)</b>				
Metro-INET	1826	Apr Phone & IT Services	04/11/2024	7,669.00
Total Metro-INET (419):				7,669.00
<b>MIDWAY FORD INC (284)</b>				
MIDWAY FORD INC	616946	'21 Explorer Brake Inspection	03/04/2024	29.95
MIDWAY FORD INC	618505	'20 Explorer Diagnose Random Misfire Fault	04/04/2024	1,048.74
Total MIDWAY FORD INC (284):				1,078.69
<b>MMKR INC (289)</b>				
MMKR INC	55809	2023 Audit, Progress Billing	04/18/2024	2,300.00
Total MMKR INC (289):				2,300.00
<b>OFFICE OF MN IT SERVICES (309)</b>				
OFFICE OF MN IT	DV24030418	Mar WAN Services	04/18/2024	44.60
Total OFFICE OF MN IT SERVICES (309):				44.60
<b>OTTER LAKE ANIMAL CARE (316)</b>				
OTTER LAKE ANIM	246145	Animal Control Services Case 24060455 (3/20) Dog to Rescu	04/13/2024	135.00
Total OTTER LAKE ANIMAL CARE (316):				135.00
<b>QUILL LLC (338)</b>				
QUILL LLC	37871851	Cardstock, Pentel energe pens, Lysol disinfecting wipes, Cop	03/25/2024	240.62
QUILL LLC	38020863	Dry Erase Starter Kit	04/03/2024	15.38
Total QUILL LLC (338):				256.00
<b>TACTICAL SOLUTIONS (368)</b>				
TACTICAL SOLUTI	9963	Certification of Radar Units and Laser Units	01/20/2024	431.00
Total TACTICAL SOLUTIONS (368):				431.00
<b>VERIZON WIRELESS (391)</b>				
VERIZON WIRELE	9959918708	Mar Cell Phones	04/11/2024	669.84
VERIZON WIRELE	9959918708	Mar Squad Laptop Data	04/11/2024	418.91
Total VERIZON WIRELESS (391):				1,088.75
<b>WEX BANK (397)</b>				
WEX BANK	96293873	Mar Fuel	04/11/2024	3,445.30
Total WEX BANK (397):				3,445.30
Grand Totals:				56,484.21

Report GL Period Summary

Report Criteria:  
Report type: Summary

Check Number	Check Issue Date	Payee	Amount
15187	04/18/2024	Barna, Guzy & Steffen Ltd.	181.50
15188	04/18/2024	Bills Gun Shop & Range/ BJAMCO Managerme	20.00
15189	04/18/2024	CENTENNIAL UTILITIES	1,023.37
15190	04/18/2024	CONNEXUS ENERGY	1,374.33
15191	04/18/2024	Language Line Services	59.74
15192	04/18/2024	Metro Sales, Inc.	67.13
15193	04/18/2024	Metro-INET	7,669.00
15194	04/18/2024	MIDWAY FORD INC	1,078.69
15195	04/18/2024	MMKR INC	2,300.00
15196	04/18/2024	OFFICE OF MN IT SERVICES	44.60
15197	04/18/2024	OTTER LAKE ANIMAL CARE	135.00
15198	04/18/2024	QUILL LLC	256.00
15199	04/18/2024	TACTICAL SOLUTIONS	431.00
15200	04/18/2024	VERIZON WIRELESS	1,088.75
15201	04/18/2024	AXON ENTERPRISE, INC	18,673.82
2024031	04/18/2024	CENTURY LINK	125.28
2024032	04/18/2024	DEARBORN NATIONAL	1,833.72
2024033	04/18/2024	HEALTH PARTNERS	16,676.98
2024034	04/18/2024	WEX BANK	3,445.30
Grand Totals:			56,484.21

CENTENNIAL FIRE DISTRICT

Fire Disbursement Report  
Input Dates: 4/10/2024 - 4/23/2024

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Name	Invoice	Description	Invoice Date	Total Cost
<b>ANOKA CO FIRE PROTECT. COUNCIL (119)</b>				
ANOKA CO FIRE P	311	2024 Annual PSDS Cost (Centerville)	04/23/2024	5,030.00
ANOKA CO FIRE P	313	2024 Annual PSDS Cost (Circle Pines)	04/23/2024	5,500.00
Total ANOKA CO FIRE PROTECT. COUNCIL (119):				10,530.00
<b>CENTENNIAL UTILITIES (138)</b>				
CENTENNIAL UTILI	04 23 2024	MARCH - Gas, Water (Station 1)	04/23/2024	413.40
Total CENTENNIAL UTILITIES (138):				413.40
<b>CONNEXUS ENERGY (149)</b>				
CONNEXUS ENER	04 23 2024	3/6/2024 - 4/5/2024 Electric (for Station 1)	04/23/2024	536.79
Total CONNEXUS ENERGY (149):				536.79
<b>E. Weinberg (161)</b>				
E. Weinberg	33069700	Shot Spot (5 gal.), N-Surf P Surfactant (5 gal.)	04/23/2024	722.00
Total E. Weinberg (161):				722.00
<b>FIRE SAFETY USA, INC (178)</b>				
FIRE SAFETY USA,	185462	Class A Foam (5 gal. pail, #434467)	04/23/2024	1,099.50
Total FIRE SAFETY USA, INC (178):				1,099.50
<b>FRATTALLONE'S HARDWARE &amp; GARDEN (184)</b>				
FRATTALLONE'S H	H68597/G	Lithium Grease White (10 oz)	04/23/2024	21.58
Total FRATTALLONE'S HARDWARE & GARDEN (184):				21.58
<b>LEAGUE OF MN CITIES INS TRUST (213)</b>				
LEAGUE OF MN CI	04 23 2024	2024 Workers Comp Policy (2/12/24-2/12/25)	04/23/2024	15,989.00
Total LEAGUE OF MN CITIES INS TRUST (213):				15,989.00
<b>MACQUEEN EMERGENCY (214)</b>				
MACQUEEN EMER	P27487	Turnout Gear (Order # 021172)	04/23/2024	5,076.88
Total MACQUEEN EMERGENCY (214):				5,076.88
<b>MARTIN-MCALLISTER CONSULTING (218)</b>				
MARTIN-MCALLIST	15997	Public Safety Assessment: Nathan Tarr	04/23/2024	625.00
Total MARTIN-MCALLISTER CONSULTING (218):				625.00
<b>Metro-INET (223)</b>				
Metro-INET	1824	APRIL - Phone & IT Services	04/23/2024	2,419.00
Metro-INET	1869	Mobility Services - Ticket #174483 - NetMotion: M.Montain CF	04/23/2024	288.00
Metro-INET	1870	Mobility Services - Ticket # 174481 - NetMotion - D.Eckart CFD	04/23/2024	288.00
Total Metro-INET (223):				2,995.00

Name	Invoice	Description	Invoice Date	Total Cost
<b>MMKR, INC (231)</b>				
MMKR, INC	55810	2023 Audit, PROGRESS BILLING (services through 3/31/2024)	04/23/2024	2,300.00
Total MMKR, INC (231):				2,300.00
<b>PERFORMANCE PLUS LLC (255)</b>				
PERFORMANCE P	124025	Preplacement Med/Drug/Chest X-ray: Nathan Tarr	04/23/2024	358.00
Total PERFORMANCE PLUS LLC (255):				358.00
<b>WEX BANK (291)</b>				
WEX BANK	96148484	MARCH - Fuel	04/23/2024	783.87
Total WEX BANK (291):				783.87
Grand Totals:				41,451.02

Report GL Period Summary

Vendor number hash: 0  
Vendor number hash - split: 0  
Total number of invoices: 0  
Total number of transactions: 0



City of

200 Civic Heights Circle  
Circle Pines, MN 55014  
(763) 784-5898

CIRCLE PINES

[www.ci.circle-pines.mn.us](http://www.ci.circle-pines.mn.us)

**Agenda Item 6a5**

# Memo

To: City Council  
From: Kate Manson  
Date: April 18, 2024  
Re: Quarterly General Fund Financials

Analysis of financials for first quarter of the year can be challenging because most of our revenue is received in July and December. Also, expenditures show as inflated because we make annual transfers from the various accounts early in the year to supply our capital funds for purchases to be made throughout the year. However, despite the estimated \$305,000 annual capital expenses already expensed, we show spending only slightly elevated at 31 percent of the budget spent while currently at 25 percent for the budget year.

Another irregular item to note is that interest revenue is magnifying "Other Revenue" since a lot of these earnings are allocated to other funds at the end of the year.

Regarding expenditures, the categories showing increased spending due to capital spending are Cable TV, Streets, and Parks. Without these annual expenses, these categories would be within budget.

Other factors contributing to increased spending early in the year are annual fees for website hosting impacting "General Govt Buildings" and over \$20,000 on contract tree removal in Shade Tree.

A final irregularity with this year's finances would be the imbalance to the budget. \$193,795 of reserves from State Public Safety Aid received in December will be used to offset the additional spending. Centennial Fire's annual portion has already been transferred.

Despite the irregular annual items, such as tax revenue and capital spending, everything related to General Fund spending is on track.

KM

Enclosures:

- (1) General Fund 2024 Quarter 1 Summary



# GENERAL FUND 2024

## Quarter 1 Summary

25% OF THE FISCAL YEAR HAS ELAPSED

	SPENDING AVAILABLE (UNAVAILABLE)	2024 BUDGET	2024 ACTUAL	Quarter 1			
				JANUARY ACTUAL	FEBRUARY ACTUAL	MARCH ACTUAL	
<b>REVENUE</b>							
Taxes	0%	2,649,945	-	-	-	-	
Licenses & Permits	29%	68,882	20,292	10,877	4,083	5,333	
Intergovernmental	1%	525,186	2,633	2,633	-	-	
Charges for Services	23%	39,619	9,213	4,737	3,171	1,305	
Fines	20%	11,000	2,162	1,475	570	117	
Other Revenue	146%	89,463	131,011	51,579	37,203	42,229	
<b>TOTAL REVENUES</b>	<b>5%</b>	<b>3,384,095</b>	<b>165,311</b>	<b>71,300</b>	<b>45,027</b>	<b>48,984</b>	
<b>EXPENDITURES</b>							
MAYOR & COUNCIL	25%	49,808	66,837	17,029	6,817	1,685	8,527
CITY ADMINISTRATION	28%	163,484	226,696	63,212	22,026	16,775	24,411
ELECTIONS	23%	20,798	26,884	6,086	-	1,080	5,006
CABLE TV	96%	350	9,310	8,960	8,960	-	-
FINANCE	24%	134,257	177,131	42,874	14,041	12,006	16,828
CITY ATTORNEY	2%	29,511	30,000	489	-	429	60
PLANNING & ZONING	0%	3,400	3,400	-	-	-	-
ENGINEERING	4%	4,792	5,000	208	-	-	208
GENERAL GOVT BUILDINGS	32%	38,880	57,565	18,685	6,862	7,903	3,920
POLICE	24%	1,002,675	1,328,024	325,349	106,477	109,433	109,439
FIRE	36%	273,990	430,620	156,630	156,630	-	-
BUILDING INSPECTIONS	0%	34,985	35,050	65	65	-	-
STREETS	52%	190,041	395,875	205,834	174,939	12,129	18,766
COMMUNITY VEGETABLE GA	54%	294	634	340	-	40	300
PARKS	35%	376,454	580,551	204,097	136,131	28,186	39,781
GOLDEN LAKE	8%	66,290	71,669	5,379	3,408	624	1,347
SHADE TREE PROGRAM	50%	39,766	79,826	40,060	10,820	18,417	10,823
UNALLOCATED	0%	52,818	52,818	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>31%</b>	<b>2,482,593</b>	<b>3,577,890</b>	<b>1,095,297</b>	<b>647,175</b>	<b>208,706</b>	<b>239,416</b>
REVENUES OVER (UNDER) EXPENDITURES			(193,795)	(929,986)	(575,875)	(163,679)	(190,432)

**CITY OF CIRCLE PINES**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 3 MONTHS ENDING MARCH 31, 2024**  
**GENERAL FUND**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
101-31-1010-000 AD VALOREM TAXES	.00	.00	2,212,592.00	2,212,592.00	.00
101-31-1040-000 FISCAL DISPARITIES	.00	.00	436,603.00	436,603.00	.00
101-31-1910-000 PENALITIES & INTEREST	.00	.00	750.00	750.00	.00
<b>TOTAL TAXES</b>	<b>.00</b>	<b>.00</b>	<b>2,649,945.00</b>	<b>2,649,945.00</b>	<b>.00</b>
<u>LICENSES &amp; PERMITS</u>					
101-32-2110-000 LIQUOR LICENSE	.00	.00	500.00	500.00	.00
101-32-2120-000 REFUSE LICENSE	.00	.00	900.00	900.00	.00
101-32-2130-000 MASSAGE LICENSE	.00	450.00	1,000.00	550.00	45.00
101-32-2160-000 CONTRACTOR LICENSE	200.00	1,400.00	3,300.00	1,900.00	42.42
101-32-2180-000 TOBACCO LICENSE	.00	.00	600.00	600.00	.00
101-32-2181-000 CANNABINOIDS LICENSE	.00	.00	100.00	100.00	.00
101-32-2190-000 RENTAL INSPECTIONS	100.00	4,800.00	4,000.00	( 800.00)	120.00
101-32-2195-000 GAS STATION LICENSE	.00	.00	100.00	100.00	.00
101-32-2215-000 BUILDING PERMITS	4,341.69	9,298.17	35,000.00	25,701.83	26.57
101-32-2216-000 PLAN REVIEW FEE	131.41	575.35	8,000.00	7,424.65	7.19
101-32-2220-000 MECHANICAL & GAS INSTALLATION	134.34	2,759.95	9,000.00	6,240.05	30.67
101-32-2230-000 PLUMBING PERMITS	( 41.25)	313.00	4,000.00	3,687.00	7.83
101-32-2237-000 OTHER PERMITS	.00	25.00	1,000.00	975.00	2.50
101-32-2238-000 STATE SURCHARGES	16.50	145.64	100.00	( 45.64)	145.64
101-32-2240-000 ANIMAL LICENSES	.00	.00	100.00	100.00	.00
101-32-2250-000 MERCHANT LICENSE	.00	.00	82.00	82.00	.00
101-32-2260-000 SPECIAL USE-VARIANCE-SITE PLAN	.00	.00	300.00	300.00	.00
101-32-2270-000 ROAD PERMITS	450.00	525.00	300.00	( 225.00)	175.00
101-32-2275-000 UNDERGROUND PERMITS	.00	.00	500.00	500.00	.00
<b>TOTAL LICENSES &amp; PERMITS</b>	<b>5,332.69</b>	<b>20,292.11</b>	<b>68,882.00</b>	<b>48,589.89</b>	<b>29.46</b>
<u>INTERGOVERNMENTAL AIDS</u>					
101-33-3401-000 STATE AID-LOCAL GOVT AID	.00	.00	459,638.00	459,638.00	.00
101-33-3403-000 STATE AID-LOCAL PERFORMANCE	.00	.00	688.00	688.00	.00
101-33-3416-000 STATE AID-POLICE	.00	.00	60,000.00	60,000.00	.00
101-33-3418-000 STATE AID-ROAD MAINTENANCE	.00	2,632.50	4,860.00	2,227.50	54.17
<b>TOTAL INTERGOVERNMENTAL AIDS</b>	<b>.00</b>	<b>2,632.50</b>	<b>525,186.00</b>	<b>522,553.50</b>	<b>.50</b>



**CITY OF CIRCLE PINES**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 3 MONTHS ENDING MARCH 31, 2024**  
**GENERAL FUND**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>PUBLIC CHARGES FOR SERVICE</u>					
101-34-4102-000	0.00	0.00	3,608.00	3,608.00	0.00
101-34-4103-000	803.00	4,345.25	17,381.00	13,035.75	25.00
101-34-4105-000	2.25	38.22	100.00	61.78	38.22
101-34-4106-000	0.00	450.00	500.00	50.00	90.00
101-34-4108-000	0.00	1,500.00	1,500.00	0.00	100.00
101-34-4115-000	0.00	0.00	8,500.00	8,500.00	0.00
101-34-4126-000	0.00	0.00	530.00	530.00	0.00
101-34-4701-000	500.00	2,880.00	7,500.00	4,620.00	38.40
<b>TOTAL PUBLIC CHARGES FOR SERVICE</b>	<b>1,305.25</b>	<b>9,213.47</b>	<b>39,619.00</b>	<b>30,405.53</b>	<b>23.26</b>
<u>FINES</u>					
101-35-5101-000	117.21	1,161.76	11,000.00	9,838.24	10.56
101-35-5104-000	0.00	1,000.00	0.00	( 1,000.00)	0.00
<b>TOTAL FINES</b>	<b>117.21</b>	<b>2,161.76</b>	<b>11,000.00</b>	<b>8,838.24</b>	<b>19.65</b>
<u>MISCELLANEOUS REVENUES</u>					
101-36-6210-000	0.00	0.00	70,463.00	70,463.00	0.00
101-36-6212-000	36,071.42	124,320.82	0.00	( 124,320.82)	0.00
101-36-6215-000	6,157.85	6,157.85	9,000.00	2,842.15	68.42
101-36-6235-000	0.00	532.59	10,000.00	9,467.41	5.33
<b>TOTAL MISCELLANEOUS REVENUES</b>	<b>42,229.27</b>	<b>131,011.26</b>	<b>89,463.00</b>	<b>( 41,548.26)</b>	<b>146.44</b>
<b>TOTAL FUND REVENUE</b>	<b>48,984.42</b>	<b>165,311.10</b>	<b>3,384,095.00</b>	<b>3,218,783.90</b>	<b>4.88</b>

**CITY OF CIRCLE PINES**  
**EXPENSES COMPARED TO BUDGET BY EXPENSE CODES**  
**FOR THE 3 MONTHS ENDING MARCH 31, 2024**

**GENERAL FUND**

		PERIOD ACTUAL	BUDGET	UNEXPENDED	PCNT
<b><u>MAYOR &amp; COUNCIL</u></b>					
101-41-1110-103	MAYOR COUNCIL SALARIES	6,500.00	6,500.00	26,000.00	19,500.00 25.00
101-41-1110-120	MAYOR COUNCIL-PAYROLL TAXES	497.27	497.27	1,989.00	1,491.73 25.00
	<b>PERSONNEL</b>	<b>6,997.27</b>	<b>6,997.27</b>	<b>27,989.00</b>	<b>20,991.73 25.00</b>
101-41-1110-201	MAYOR COUNCIL-OFFICE SUPPLIES	.00	37.00	200.00	163.00 18.50
	<b>SUPPLIES</b>	<b>.00</b>	<b>37.00</b>	<b>200.00</b>	<b>163.00 18.50</b>
101-41-1110-322	MAYOR COUNCIL-POSTAGE	423.69	1,267.33	6,480.00	5,212.67 19.56
101-41-1110-331	MAYOR COUNCIL-TRAVEL	.00	402.00	3,000.00	2,598.00 13.40
101-41-1110-350	MAYOR COUNCIL-PRINT PUBLISH	949.87	2,979.85	16,100.00	13,120.15 18.51
	<b>CONTRACTED SERVICES</b>	<b>1,373.56</b>	<b>4,649.18</b>	<b>25,580.00</b>	<b>20,930.82 18.18</b>
101-41-1110-433	MAYOR COUNCIL-DUES SUBS	140.00	4,983.00	12,118.00	7,135.00 41.12
101-41-1110-495	MAYOR COUNCIL-MISCELLANEOUS	15.99	362.06	950.00	587.94 38.11
	<b>MAINTENANCE</b>	<b>155.99</b>	<b>5,345.06</b>	<b>13,068.00</b>	<b>7,722.94 40.90</b>
	<b>TOTAL MAYOR &amp; COUNCIL</b>	<b>8,526.82</b>	<b>17,028.51</b>	<b>66,837.00</b>	<b>49,808.49 25.48</b>
<b><u>CITY ADMINISTRATION</u></b>					
101-41-1320-101	CITY ADMIN-SALARIES	19,404.05	45,195.91	164,786.00	119,590.09 27.43
101-41-1320-120	CITY ADMIN-PAYROLL TAXES	2,854.71	5,778.02	24,995.00	19,216.98 23.12
101-41-1320-130	CITY ADMIN-INSURANCE	1,703.01	10,223.20	29,634.00	19,410.80 34.50
	<b>PERSONNEL</b>	<b>23,961.77</b>	<b>61,197.13</b>	<b>219,415.00</b>	<b>158,217.87 27.89</b>
101-41-1320-201	CITY ADMIN-OFFICE SUPPLIES	216.59	248.58	1,614.00	1,365.42 15.40
	<b>SUPPLIES</b>	<b>216.59</b>	<b>248.58</b>	<b>1,614.00</b>	<b>1,365.42 15.40</b>
101-41-1320-331	CITY ADMIN-TRAVEL	170.00	904.23	2,735.00	1,830.77 33.06
	<b>CONTRACTED SERVICES</b>	<b>170.00</b>	<b>904.23</b>	<b>2,735.00</b>	<b>1,830.77 33.06</b>

**CITY OF CIRCLE PINES**  
**EXPENSES COMPARED TO BUDGET BY EXPENSE CODES**  
**FOR THE 3 MONTHS ENDING MARCH 31, 2024**

**GENERAL FUND**

	PERIOD ACTUAL		BUDGET	UNEXPENDED	PCNT
101-41-1320-404 CITY ADMIN-MTC EQUIP	.00	.00	77.00	77.00	.00
101-41-1320-411 CITY ADMIN-EQUIP RENTAL	.00	.00	785.00	785.00	.00
101-41-1320-433 CITY ADMIN-DUES SUBSCRIPTIONS	62.50	862.50	2,070.00	1,207.50	41.67
<b>MAINTENANCE</b>	<b>62.50</b>	<b>862.50</b>	<b>2,932.00</b>	<b>2,069.50</b>	<b>29.42</b>
<b>TOTAL CITY ADMINISTRATION</b>	<b>24,410.86</b>	<b>63,212.44</b>	<b>226,696.00</b>	<b>163,483.56</b>	<b>27.88</b>
<b><u>ELECTIONS</u></b>					
101-41-1410-103 ELECTION-SALARIES PT	4,363.25	4,363.25	18,700.00	14,336.75	23.33
101-41-1410-120 ELECTIONS-PAYROLL TAXES	.00	.00	1,431.00	1,431.00	.00
<b>PERSONNEL</b>	<b>4,363.25</b>	<b>4,363.25</b>	<b>20,131.00</b>	<b>15,767.75</b>	<b>21.67</b>
101-41-1410-201 ELECTIONS-OFFICE SUPPLIES	643.09	643.09	1,000.00	356.91	64.31
<b>SUPPLIES</b>	<b>643.09</b>	<b>643.09</b>	<b>1,000.00</b>	<b>356.91</b>	<b>64.31</b>
101-41-1410-322 ELECTIONS-POSTAGE	.00	.00	53.00	53.00	.00
101-41-1410-331 ELECTION-TRAVEL	.00	.00	150.00	150.00	.00
101-41-1410-350 ELECTION-PRINT PUBLISH	.00	29.60	2,500.00	2,470.40	1.18
<b>CONTRACTED SERVICES</b>	<b>.00</b>	<b>29.60</b>	<b>2,703.00</b>	<b>2,673.40</b>	<b>1.10</b>
101-41-1410-411 ELECTIONS-EQUIPMENT RENTAL	.00	.00	2,000.00	2,000.00	.00
101-41-1410-412 ELECTIONS-BUILDING RENTAL	.00	1,050.00	1,050.00	.00	100.00
<b>MAINTENANCE</b>	<b>.00</b>	<b>1,050.00</b>	<b>3,050.00</b>	<b>2,000.00</b>	<b>34.43</b>
<b>TOTAL ELECTIONS</b>	<b>5,006.34</b>	<b>6,085.94</b>	<b>26,884.00</b>	<b>20,798.06</b>	<b>22.64</b>
<b><u>CABLE TV</u></b>					
101-41-1430-219 CABLE TV-MISC SUPPLIES	.00	.00	100.00	100.00	.00
<b>SUPPLIES</b>	<b>.00</b>	<b>.00</b>	<b>100.00</b>	<b>100.00</b>	<b>.00</b>
101-41-1430-404 CABLE TV-EQUIP MTC	.00	.00	250.00	250.00	.00
101-41-1430-411 CABLE TV-EQUIPMENT RENTAL	.00	8,960.00	8,960.00	.00	100.00
<b>MAINTENANCE</b>	<b>.00</b>	<b>8,960.00</b>	<b>9,210.00</b>	<b>250.00</b>	<b>97.29</b>

**CITY OF CIRCLE PINES**  
**EXPENSES COMPARED TO BUDGET BY EXPENSE CODES**  
**FOR THE 3 MONTHS ENDING MARCH 31, 2024**

**GENERAL FUND**

		PERIOD ACTUAL		BUDGET	UNEXPENDED	PCNT
<b>TOTAL CABLE TV</b>		.00	8,960.00	9,310.00	350.00	96.24
<b>FINANCE</b>						
101-41-1500-101	FINANCE-SALARIES FT	10,129.19	21,881.33	85,294.00	63,412.67	25.65
101-41-1500-120	FINANCE-PAYROLL TAXES	1,486.85	2,743.97	13,023.00	10,279.03	21.07
101-41-1500-130	FINANCE-INSURANCE	928.19	5,900.85	17,146.00	11,245.15	34.42
101-41-1500-155	FINANCE-EMPLOYEE REINB EXPENSE	306.64	1,279.92	.00	( 1,279.92)	.00
<b>PERSONNEL</b>		12,850.87	31,806.07	115,463.00	83,656.93	27.55
101-41-1500-201	FINANCE-OFFICE SUPPLIES	302.39	327.87	2,145.00	1,817.13	15.29
101-41-1500-218	FINANCE-UNIFORMS	.00	.00	1,000.00	1,000.00	.00
<b>SUPPLIES</b>		302.39	327.87	3,145.00	2,817.13	10.43
101-41-1500-301	FINANCE-AUDITING	2,972.50	2,972.50	21,966.00	18,993.50	13.53
101-41-1500-307	FINANCE-CONSULTING	.00	.00	162.00	162.00	.00
101-41-1500-314	FINANCE-CONTRACT SERV	454.95	1,994.46	25,025.00	23,030.54	7.97
101-41-1500-322	FINANCE-POSTAGE	.00	.00	600.00	600.00	.00
101-41-1500-331	FINANCE-TRAVEL	22.50	52.50	730.00	677.50	7.19
101-41-1500-350	FINANCE-PRINT PUBLISH	.00	.00	600.00	600.00	.00
<b>CONTRACTED SERVICES</b>		3,449.95	5,019.46	49,083.00	44,063.54	10.23
101-41-1500-404	FINANCE-MTC EQUIP	.00	.00	442.00	442.00	.00
101-41-1500-405	FINANCE-MTE CONTRACTS	129.80	3,892.10	5,200.00	1,307.90	74.85
101-41-1500-411	FINANCE-EQUIPMENT RENTAL	.00	848.00	848.00	.00	100.00
101-41-1500-433	FINANCE-DUES SUBSCRIPTIONS	70.00	70.00	230.00	160.00	30.43
101-41-1500-435	FINANCE-SUBSCRIPTIONS	.00	124.95	120.00	( 4.95)	104.13
101-41-1500-440	FINANCE-BANK CHARGES	24.74	786.01	2,600.00	1,813.99	30.23
<b>MAINTENANCE</b>		224.54	5,721.06	9,440.00	3,718.94	60.60
<b>TOTAL FINANCE</b>		16,827.75	42,874.46	177,131.00	134,256.54	24.20
<b>LEGAL SERVICES</b>						
101-41-1610-304	CITY ATTORNEY-LEGAL FEES	60.00	489.00	30,000.00	29,511.00	1.63
<b>CONTRACTED SERVICES</b>		60.00	489.00	30,000.00	29,511.00	1.63
<b>TOTAL LEGAL SERVICES</b>		60.00	489.00	30,000.00	29,511.00	1.63
<b>PLANNING &amp; ZONNING</b>						

**CITY OF CIRCLE PINES**  
**EXPENSES COMPARED TO BUDGET BY EXPENSE CODES**  
**FOR THE 3 MONTHS ENDING MARCH 31, 2024**

**GENERAL FUND**

		PERIOD ACTUAL		BUDGET	UNEXPENDED	PCNT
101-41-1910-201	PLANNING ZONING-OFFICE SUPP	.00	.00	150.00	150.00	.00
	<b>SUPPLIES</b>	.00	.00	150.00	150.00	.00
101-41-1910-307	PLANNING ZONING-CONSULTING	.00	.00	2,500.00	2,500.00	.00
101-41-1910-322	PLANNING ZONING-POSTAGE	.00	.00	200.00	200.00	.00
101-41-1910-331	PLANNING ZONING-TRAVEL	.00	.00	100.00	100.00	.00
101-41-1910-350	PLANNING ZONING-PUB & PRINT	.00	.00	100.00	100.00	.00
	<b>CONTRACTED SERVICES</b>	.00	.00	2,900.00	2,900.00	.00
101-41-1910-433	PLANNING ZONING-DUES	.00	.00	350.00	350.00	.00
	<b>MAINTENANCE</b>	.00	.00	350.00	350.00	.00
	<b>TOTAL PLANNING &amp; ZONNING</b>	.00	.00	3,400.00	3,400.00	.00
	<b>ENGINEERING SERVICES</b>					
101-41-1930-303	ENGINEERING-ENGINEERING	208.49	208.49	5,000.00	4,791.51	4.17
	<b>CONTRACTED SERVICES</b>	208.49	208.49	5,000.00	4,791.51	4.17
	<b>TOTAL ENGINEERING SERVICES</b>	208.49	208.49	5,000.00	4,791.51	4.17
	<b>GEN GOVERNMENT BUILDING</b>					
101-41-1940-219	GEN GOV BULD-MISC SUPPLIES	9.00	29.70	800.00	770.30	3.71
	<b>SUPPLIES</b>	9.00	29.70	800.00	770.30	3.71
101-41-1940-314	GEN GOV BLD-CONTRACT SERVICES	459.28	1,377.84	5,348.00	3,970.16	25.76
101-41-1940-321	GEN GOV BLD-TELEPHONE	108.47	4,590.42	5,615.00	1,024.58	81.75
101-41-1940-380	GEN GOV BLD-UTILITIES	478.39	1,057.06	6,696.00	5,638.94	15.79
	<b>CONTRACTED SERVICES</b>	1,046.14	7,025.32	17,659.00	10,633.68	39.78
101-41-1940-401	GEN GOV BLD-BUILDING MAINT	247.25	247.25	3,290.00	3,042.75	7.52
101-41-1940-404	GEN GOV BLDG-EQUIPMENT MTC	.00	.00	472.00	472.00	.00
101-41-1940-405	GEN GOV BLD-MTC CONTRACTS	2,617.50	7,852.50	31,814.00	23,961.50	24.68
101-41-1940-411	GENERAL BUILD-EQUIPMENT RENTAL	.00	1,700.00	1,700.00	.00	100.00
101-41-1940-412	GEN GOV BLD-BUILDING RENT	.00	1,830.00	1,830.00	.00	100.00
	<b>MAINTENANCE</b>	2,864.75	11,629.75	39,106.00	27,476.25	29.74

**CITY OF CIRCLE PINES**  
**EXPENSES COMPARED TO BUDGET BY EXPENSE CODES**  
**FOR THE 3 MONTHS ENDING MARCH 31, 2024**

**GENERAL FUND**

		PERIOD ACTUAL	BUDGET	UNEXPENDED	PCNT
<b>TOTAL GEN GOVERNMENT BUILDING</b>		3,919.89	18,684.77	57,565.00	38,880.23 32.46
<b><u>POLICE</u></b>					
101-42-2100-304	POLICE-LEGAL PROSECUTIONS	3,561.83	7,117.87	50,000.00	42,882.13 14.24
101-42-2100-314	POLICE-CONTRACTS	105,877.00	317,631.00	1,270,524.00	952,893.00 25.00
101-42-2100-316	POLICE-COMMUNITY SERVICE	.00	.00	5,000.00	5,000.00 .00
<b>CONTRACTED SERVICES</b>		109,438.83	324,748.87	1,325,524.00	1,000,775.13 24.50
101-42-2100-404	POLICE-CIVIL DEFENSE	.00	599.64	2,500.00	1,900.36 23.99
<b>MAINTENANCE</b>		.00	599.64	2,500.00	1,900.36 23.99
<b>TOTAL POLICE</b>		109,438.83	325,348.51	1,328,024.00	1,002,675.49 24.50
<b><u>FIRE</u></b>					
101-42-2210-314	FIRE-CONTRACT SERVICES	.00	156,630.00	430,620.00	273,990.00 36.37
<b>CONTRACTED SERVICES</b>		.00	156,630.00	430,620.00	273,990.00 36.37
<b>TOTAL FIRE</b>		.00	156,630.00	430,620.00	273,990.00 36.37
<b><u>BUILDING INSPECTION</u></b>					
101-42-2400-201	BUILDING INSP-OFFICE SUPPLIES	.00	.00	50.00	50.00 .00
<b>SUPPLIES</b>		.00	.00	50.00	50.00 .00
101-42-2400-311	BUILDING INSP-BLDG INSPECTION	.00	65.00	35,000.00	34,935.00 .19
<b>CONTRACTED SERVICES</b>		.00	65.00	35,000.00	34,935.00 .19
<b>TOTAL BUILDING INSPECTION</b>		.00	65.00	35,050.00	34,985.00 .19
<b><u>STREETS</u></b>					

**CITY OF CIRCLE PINES**  
**EXPENSES COMPARED TO BUDGET BY EXPENSE CODES**  
**FOR THE 3 MONTHS ENDING MARCH 31, 2024**

**GENERAL FUND**

	PERIOD ACTUAL		BUDGET	UNEXPENDED	PCNT
101-43-3100-101	10,958.48	24,166.46	100,009.00	75,842.54	24.16
101-43-3100-102	999.36	1,759.11	7,000.00	5,240.89	25.13
101-43-3100-103	.00	.00	1,287.00	1,287.00	.00
101-43-3100-120	1,748.94	3,507.92	16,489.00	12,981.08	21.27
101-43-3100-130	1,391.04	3,662.90	18,855.00	15,192.10	19.43
<b>PERSONNEL</b>	<b>15,097.82</b>	<b>33,096.39</b>	<b>143,640.00</b>	<b>110,543.61</b>	<b>23.04</b>
101-43-3100-212	77.92	207.89	4,750.00	4,542.11	4.38
101-43-3100-214	36.48	42.50	558.00	515.50	7.62
101-43-3100-215	326.77	605.16	1,020.00	414.84	59.33
101-43-3100-218	38.01	45.71	720.00	674.29	6.35
101-43-3100-219	.00	.00	24,000.00	24,000.00	.00
<b>SUPPLIES</b>	<b>479.18</b>	<b>901.26</b>	<b>31,048.00</b>	<b>30,146.74</b>	<b>2.90</b>
101-43-3100-307	.00	.00	480.00	480.00	.00
101-43-3100-314	42.54	127.62	475.00	347.38	26.87
101-43-3100-321	32.99	65.98	446.00	380.02	14.79
101-43-3100-322	.00	.00	200.00	200.00	.00
101-43-3100-331	.00	.00	200.00	200.00	.00
101-43-3100-380	241.05	535.45	2,465.00	1,929.55	21.72
101-43-3100-390	1,574.88	2,939.73	21,020.00	18,080.27	13.99
<b>CONTRACTED SERVICES</b>	<b>1,891.46</b>	<b>3,668.78</b>	<b>25,286.00</b>	<b>21,617.22</b>	<b>14.51</b>
101-43-3100-401	49.16	49.56	1,050.00	1,000.44	4.72
101-43-3100-402	.00	.00	6,000.00	6,000.00	.00
101-43-3100-403	.00	13.36	11,200.00	11,186.64	.12
101-43-3100-404	1,248.74	1,404.49	10,051.00	8,646.51	13.97
101-43-3100-405	.00	.00	900.00	900.00	.00
101-43-3100-411	.00	59,185.00	59,185.00	.00	100.00
101-43-3100-413	.00	107,515.00	107,515.00	.00	100.00
<b>MAINTENANCE</b>	<b>1,297.90</b>	<b>168,167.41</b>	<b>195,901.00</b>	<b>27,733.59</b>	<b>85.84</b>
<b>TOTAL STREETS</b>	<b>18,766.36</b>	<b>205,833.84</b>	<b>395,875.00</b>	<b>190,041.16</b>	<b>51.99</b>
 <b>COMM V. GARDEN</b>					
101-45-5201-215	.00	.00	50.00	50.00	.00
101-45-5201-216	.00	.00	250.00	250.00	.00
<b>SUPPLIES</b>	<b>.00</b>	<b>.00</b>	<b>300.00</b>	<b>300.00</b>	<b>.00</b>

**CITY OF CIRCLE PINES**  
**EXPENSES COMPARED TO BUDGET BY EXPENSE CODES**  
**FOR THE 3 MONTHS ENDING MARCH 31, 2024**

**GENERAL FUND**

	PERIOD ACTUAL		BUDGET	UNEXPENDED	PCNT
101-45-5201-314 COMM V GARDEN-CONTRACT SERVICE	.00	40.00	34.00	( 6.00)	117.65
101-45-5201-380 COMM V GARDEN-UTILITIES	300.00	300.00	300.00	.00	100.00
<b>CONTRACTED SERVICES</b>	300.00	340.00	334.00	( 6.00)	101.80
<b>TOTAL COMM V. GARDEN</b>	300.00	340.00	634.00	294.00	53.63
<b>PARKS</b>					
101-45-5202-101 PARKS-SALARIES FT	26,995.20	55,718.13	236,868.00	181,149.87	23.52
101-45-5202-102 PARKS OVERTIME PAYROLL	316.09	734.53	1,500.00	765.47	48.97
101-45-5202-103 PARKS-SALARIES PT	.00	.00	42,075.00	42,075.00	.00
101-45-5202-120 PARKS-PAYROLL TAXES	3,924.48	7,311.64	39,779.00	32,467.36	18.38
101-45-5202-130 PARKS-INSURANCE	4,163.01	8,477.31	43,104.00	34,626.69	19.67
<b>PERSONNEL</b>	35,398.78	72,241.61	363,326.00	291,084.39	19.88
101-45-5202-201 PARKS-OFFICE SUPPLIES	594.11	594.11	300.00	( 294.11)	198.04
101-45-5202-212 PARKS-MOTOR FUEL LUBS	484.05	710.78	9,200.00	8,489.22	7.73
101-45-5202-214 PARKS-TOOLS	98.41	809.91	4,030.00	3,220.09	20.10
101-45-5202-215 PARKS-SUPPLIES SHOP	491.49	4,421.34	4,180.00	( 241.34)	105.77
101-45-5202-216 PARKS-SUPPLIES CHEMICAL	.00	.00	2,500.00	2,500.00	.00
101-45-5202-218 PARKS-UNIFORMS	304.04	304.04	2,295.00	1,990.96	13.25
<b>SUPPLIES</b>	1,972.10	6,840.18	22,505.00	15,664.82	30.39
101-45-5202-306 PARKS-MED TESTING & PHYSICALS	.00	.00	800.00	800.00	.00
101-45-5202-307 PARKS-CONSULTING	.00	.00	960.00	960.00	.00
101-45-5202-314 PARKS-CONTRACT SERVICE	85.08	255.24	950.00	694.76	26.87
101-45-5202-321 PARKS-TELEPHONE	172.73	299.14	1,975.00	1,675.86	15.15
101-45-5202-322 PARKS-POSTAGE	.00	.00	50.00	50.00	.00
101-45-5202-331 PARKS-TRAVEL	145.00	588.12	4,665.00	4,076.88	12.61
101-45-5202-350 PARKS-PRINT PUBLISH	.00	.00	1,300.00	1,300.00	.00
101-45-5202-380 PARKS-UTILITIES	744.74	1,705.77	8,765.00	7,059.23	19.46
<b>CONTRACTED SERVICES</b>	1,147.55	2,848.27	19,465.00	16,616.73	14.63



**CITY OF CIRCLE PINES**  
**EXPENSES COMPARED TO BUDGET BY EXPENSE CODES**  
**FOR THE 3 MONTHS ENDING MARCH 31, 2024**

**GENERAL FUND**

		PERIOD ACTUAL		BUDGET	UNEXPENDED	PCNT
101-45-5202-401	PARKS-STRUCTURE MAINTENACE	464.13	575.93	26,050.00	25,474.07	2.21
101-45-5202-403	PARKS-VILLAGE MAINTENANCE	.00	.00	10,000.00	10,000.00	.00
101-45-5202-404	PARKS-MTC EQUIP	549.95	2,817.99	9,500.00	6,682.01	29.66
101-45-5202-411	PARKS-EQUIPMENT RENTAL	.00	68,497.00	68,497.00	.00	100.00
101-45-5202-412	PARKS-BUILDING RENT	.00	22,077.00	22,077.00	.00	100.00
101-45-5202-413	PARKS-CAP EQUIP REPAYMENT	.00	27,062.02	27,062.00	(.02)	100.00
101-45-5202-415	PARKS-BLDG RENTAL	248.00	744.00	4,096.00	3,352.00	18.16
101-45-5202-433	PARKS-DUES SUBSCRIPTIONS	.00	393.00	773.00	380.00	50.84
101-45-5202-490	PARKS-CONT RECREATION SERVICE	.00	.00	7,200.00	7,200.00	.00
<b>MAINTENANCE</b>		<b>1,262.08</b>	<b>122,166.94</b>	<b>175,255.00</b>	<b>53,088.06</b>	<b>69.71</b>
<b>TOTAL PARKS</b>		<b>39,780.51</b>	<b>204,097.00</b>	<b>580,551.00</b>	<b>376,454.00</b>	<b>35.16</b>
<b>GOLDEN LAKE</b>						
101-46-6101-103	GOLDEN LAKE-SALARIES PT	.00	.00	28,545.00	28,545.00	.00
101-46-6101-120	GOLDEN LAKE-PAYROLL TAXES	.00	.00	2,184.00	2,184.00	.00
<b>PERSONNEL</b>		<b>.00</b>	<b>.00</b>	<b>30,729.00</b>	<b>30,729.00</b>	<b>.00</b>
101-46-6101-217	GOLDEN LAKE-SUPPLIES RESALE	96.11	96.11	9,000.00	8,903.89	1.07
101-46-6101-218	GOLDEN LAKE-UNIFORMS	.00	.00	500.00	500.00	.00
101-46-6101-219	GOLDEN LAKE-SUPPLIES MISC	702.36	702.36	4,100.00	3,397.64	17.13
<b>SUPPLIES</b>		<b>798.47</b>	<b>798.47</b>	<b>13,600.00</b>	<b>12,801.53</b>	<b>5.87</b>
101-46-6101-303	GOLDEN LAKE-ENGINEERING	.00	.00	2,000.00	2,000.00	.00
101-46-6101-306	GOLDEN LAKE-MED TESTING & PHYS	.00	.00	1,200.00	1,200.00	.00
101-46-6101-307	GOLDEN LAKE-CONSULTING	.00	.00	250.00	250.00	.00
101-46-6101-314	GOLDEN LAKE-CONTRACTED SERVICE	.00	.00	2,200.00	2,200.00	.00
101-46-6101-321	GOLDEN LAKE-COMMUNICATIONS	53.16	106.32	756.00	649.68	14.06
101-46-6101-331	GOLDEN LAKE-TRAVEL CONF SCHOOL	.00	.00	100.00	100.00	.00
101-46-6101-350	GOLDEN LAKE-PUBLISHING & PRINT	.00	.00	1,300.00	1,300.00	.00
101-46-6101-380	GOLDEN LAKE-UTILITIES	367.65	810.61	6,225.00	5,414.39	13.02
<b>CONTRACTED SERVICES</b>		<b>420.81</b>	<b>916.93</b>	<b>14,031.00</b>	<b>13,114.07</b>	<b>6.54</b>
101-46-6101-401	GOLDEN LAKE-STRUCTURE MTC	.00	.00	7,700.00	7,700.00	.00
101-46-6101-404	GOLDEN LAKE-EQUIPMENT REPAIR	.00	.00	250.00	250.00	.00
101-46-6101-412	GOLDEN LAKE-RENTAL CAPITAL IMP	.00	3,280.00	3,280.00	.00	100.00
101-46-6101-415	GOLDEN LAKE-EQUIP RENT	128.00	384.00	1,664.00	1,280.00	23.08
101-46-6101-440	GOLDEN LAKE-BANK CHARGES	.00	.00	100.00	100.00	.00
101-46-6101-495	GOLDEN LAKE-MISC	.00	.00	315.00	315.00	.00
<b>MAINTENANCE</b>		<b>128.00</b>	<b>3,664.00</b>	<b>13,309.00</b>	<b>9,645.00</b>	<b>27.53</b>

**CITY OF CIRCLE PINES**  
**EXPENSES COMPARED TO BUDGET BY EXPENSE CODES**  
**FOR THE 3 MONTHS ENDING MARCH 31, 2024**

**GENERAL FUND**

		PERIOD ACTUAL		BUDGET	UNEXPENDED	PCNT
<b>TOTAL GOLDEN LAKE</b>		1,347.28	5,379.40	71,669.00	66,289.60	7.51
<b>SHADE TREE</b>						
101-46-6102-101	SHADE TREE-SALARIES FT	3,571.74	7,326.80	31,522.00	24,195.20	23.24
101-46-6102-120	SHADE TREE-PAYROLL TAXES	513.11	951.93	4,835.00	3,883.07	19.69
101-46-6102-130	SHADE TREE-INSURANCE	555.06	1,130.76	5,749.00	4,618.24	19.67
<b>PERSONNEL</b>		4,639.91	9,409.49	42,106.00	32,696.51	22.35
101-46-6102-212	SHADE TREE-MOTOR FUEL LUBS	.00	.00	500.00	500.00	.00
101-46-6102-214	SHADE TREE-TOOLS	.00	142.75	200.00	57.25	71.38
101-46-6102-215	SHADE TREE-SUPPLIES	.00	81.13	500.00	418.87	16.23
101-46-6102-218	SHADE TREE-UNIFORMS	38.01	38.01	340.00	301.99	11.18
<b>SUPPLIES</b>		38.01	261.89	1,540.00	1,278.11	17.01
101-46-6102-314	SHADE TREE-CONTRACT SERVICES	5,745.00	20,495.00	22,000.00	1,505.00	93.16
101-46-6102-322	SHADE TREE-POSTAGE	.00	.00	50.00	50.00	.00
101-46-6102-331	SHADE TREE-TRAVEL	230.00	920.00	1,250.00	330.00	73.60
101-46-6102-350	SHADE TREE-PRINT PUBLISH	.00	.00	100.00	100.00	.00
<b>CONTRACTED SERVICES</b>		5,975.00	21,415.00	23,400.00	1,985.00	91.52
101-46-6102-404	SHADE TREE-MTC EQUIPMENT	.00	40.50	4,017.00	3,976.50	1.01
101-46-6102-411	SHADE TREE-EQUIPMENT RENTAL	.00	8,588.00	8,588.00	.00	100.00
101-46-6102-433	SHADE TREE-DUES SUBSCRIPTIONS	170.00	345.00	175.00	( 170.00)	197.14
<b>MAINTENANCE</b>		170.00	8,973.50	12,780.00	3,806.50	70.22
<b>TOTAL SHADE TREE</b>		10,822.92	40,059.88	79,826.00	39,766.12	50.18
<b>INSURANCE</b>						
101-49-9240-360	INSURANCE-UNALLOCATED	.00	.00	52,818.00	52,818.00	.00
<b>CONTRACTED SERVICES</b>		.00	.00	52,818.00	52,818.00	.00
<b>TOTAL INSURANCE</b>		.00	.00	52,818.00	52,818.00	.00
<b>TOTAL GENERAL FUND</b>		239,416.05	1,095,297.24	3,577,890.00	2,482,592.76	30.61
<b>NET REVENUE OVER EXPENDITURES</b>		( 190,431.63)	( 929,986.14)	( 193,795.00)	736,191.14	