



200 Civic Heights Circle
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CIRCLE PINES

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To: Property Owners along East Road, Center Road, Crossway Drive, Park Drive, Park Drive West, Park Drive East, and Pine Drive

From: Patrick Antonen, City Administrator

Date: April 19, 2018

Re: **Construction Schedule for 2018 Street and Utility Improvement Project**

The City Council awarded the construction contract for the 2018 Street and Utility Improvement Project at their regular Council meeting on February 13, 2018. The project was awarded to the low bidder, R. L. Larson Excavating, Inc. An informational open house regarding the project was held on Wednesday, April 18, 2018 at Circle Pines City Hall. Since it was not possible for everyone to attend this meeting, we are sending this letter with detailed information about the project. In addition, a refrigerator magnet with project contact phone numbers will be sent out soon.

The contractor plans to start work the **week of April 23, 2018** on Phase 1 of East Road. The work for this week will include tree removal and gas line replacement on the east end of East Road. The utility and road construction will be built in four phases. Phase 1 will include the road segments of East Road from Inner Park to Edge Drive. Phase 2 will include the road segments of Crossway Drive, Center Road, Stardust Boulevard, and East Road from Firebarn Road to Pine Drive. Phase 3 will include the road segments of Pine Drive and East Road from Pine Drive to Inner Park. Phase 4 will include the road segments of Park Drive, Park Drive West, and Park Drive East. The following is a general schedule for the project:

| | |
|-------------------------------------|-------------------------------|
| Gas Main Replacement | Week of April 23, 2018 |
| Clearing and Grubbing | Week of April 23, 2018 |
| Begin Construction (Phase 1) | Early May 2018 |
| Begin Construction (Phase 2) | Mid-May 2018 |
| Begin Construction (Phase 3) | Early July 2018 |
| Begin Construction (Phase 4) | Mid-August 2018 |
| Substantial Completion | October 2018 |
| Final Completion | Spring 2019 |

IMPORTANT ITEMS TO NOTE

Temporary mailboxes will be installed at a set location after construction has started in each phase and a notice will be sent out for those locations. Your existing mailbox will be removed and placed in your front yard for the time being.

Tree Removal: The trees in all phases of the project are already marked for removal. The trees are being removed in order to install the sewer and water services, along with completing the road construction. If you have questions regarding the tree removal, please contact the construction observer, Jim Klein with WSB.



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Removals: The contractor plans to start stripping the topsoil behind the curb and gutter the week of April 23rd and will look to reclaim the street segments of East Road from Pine Drive to Edge Drive, Crossway Drive, Center Road, and Stardust Boulevard on May 2nd.

Access: Due to high water levels and the deep sanitary sewer that is being replaced, the contractor plans to “dewater” (install well points and pump the groundwater) in order to construct the sewer for portions of the project. This activity may restrict access to your driveway. The contractor has yet to determine the extent of the dewatering operations and how construction activities will be segmented to maintain access at the end of each working day as best as possible. Residents will be informed ahead of time if they will not have driveway access, along with instructions of where to park their vehicles.

Contractor Working Hours: The contractor plans to work from 7 a.m. to 7 p.m., Monday through Friday. They will work on Saturdays on an as needed basis to stay on schedule, but are only allowed to work from 9 a.m. to 5 p.m.

WHAT IF RESIDENTS WANT TO REPLACE THEIR ENTIRE DRIVEWAY OR THEIR SEWER SERVICE TO THE HOUSE?

The property owner shall coordinate these improvements, including payment, themselves with their contractor. Resident Mike Schweigert(mschweig101@yahoo.com) will be coordinating this as a resident on the job, if interested.

Contact Information

The City’s Engineering consultant, WSB & Associates, Inc., will coordinate the management and construction of the project. Eric Eckman will be the project manager for the project and can be reached at 763-512-5257. Jim Klein will be the on-site construction observer and will be on the job site every day during construction throughout the project. Jim can be reached at 612-518-8327 to answer any construction coordination or scheduling issues that you may have. If you have any further questions please feel free to call City Hall at 763-784-5898.

We will also be mailing weekly (or as needed) construction newsletters to you detailing the current week’s construction activities, the upcoming activities, as well as other pertinent construction information. You can also find information on our website www.ci.circle-pines.mn.us under Street Reconstruction, North of Lake Drive 2018 Street Reconstruction Project.

While construction typically represents an inconvenience, we will strive to minimize the impacts to you and ask for your patience during construction. Thank you in advance for your cooperation in making this a successful project.



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