

**CITY OF CIRCLE PINES, MINNESOTA
REGULAR CITY COUNCIL MEETING**

**March 10, 2020
7:00 P.M.**

AGENDA

1. Call to Order
2. Roll Call

*Dave Bartholomay, Mayor
Matt Percy, Council Member
Jennifer Rauner, Council Member
Dean Goldberg, Council Member
Steve McChesney, Council Member
Patrick Antonen, City Administrator*

3. Setting of Agenda **Note:** Consent Agenda items will be acted on with one motion unless a council member requests their placement on the regular agenda -
4.
 - a. Taxpayer Comments
 - b. Council Member Comments
 - c. Mayor Comments

5. COMMITTEE REPORTS

- a.
- b.

6. COUNCIL BUSINESS

- a. Consent Agenda

<u>Item</u>	<u>Action</u>
1. Minutes – 2/12/20 Regular Council Meeting (Enclosed)	Approve
- 2/28/20 Regular Council Meeting (Enclosed)	Approve
2. General Fund Disbursements (Enclosed)	Approve
3. Police Disbursements (Enclosed)	Approve
4. Fire Disbursements (Enclosed)	Approve
5. Licenses (Enclosed)	Approve
Council Action _____	
b. Ordinance No. 159 Amending Chapter 12, Section 1210.04A to Repeal Chapter 1306 (Memo)	
Council Action _____	

c. _____

Council Action _____

7. ADJOURNMENT

**CITY OF CIRCLE PINES, MINNESOTA
REGULAR CITY COUNCIL MEETING**

**Wednesday, February 12, 2020
7:00 p.m.**

1. CALL TO ORDER

Mayor Bartholomay called the meeting to order at 7:00 p.m.

2. ROLL CALL

Also present were Council Members McChesney, Goldberg, Rauner and Percy and City Administrator Antonen.

3. SETTING OF AGENDA

There were no changes to the agenda.

4. COMMENTS

a. Taxpayer Comments

Mark Sandmann noted that his address was incorrect in the minutes of January 28, 2020. His address is 18 Center Road.

b. Council Member Comments

Council Member Goldberg noted he distributed to council members the detailed 2020 Census Plan for Circle Pines. He encouraged council members to participate in activities related to the census. Goldberg also mentioned that Local Government Aid amounts have been updated to correct an issue with three cities and correction of the error provides Circle Pines with about \$2,000 more.

Council Member Percy expressed appreciation to residents who voted in the February 11 Special Election.

c. Mayor Comments

Mayor Bartholomay commented on the following:

- Opening of Creamery Crossing

- Annual Centennial Fire Department awards ceremony
- Utilities Commission meeting next week
- Annual Rotary fundraiser on February 21
- Presentation at high school
- Centennial Area Education Foundation event April 4
- Circle Pines strategy for 2020 Census

5. COMMITTEE REPORTS

a. **Police Governing Board**

Mayor Bartholomay reported the board met last night and named him as chair and Council Member Rauner as vice-chair for the year. He said business included swearing in of a new officer, presentation of two awards, approval of an equitable sharing agreement, notice of police chief's retirement, and approval of the process for conducting a search for a police chief

Council Member Percy asked if the search will be limited to a geographical region. Bartholomay said it will be open and is more regional.

City Administrator Antonen commented he sees no problem with finding qualified applicants. Council Member Goldberg expressed praise to Chief Coan and his leadership style.

6. COUNCIL BUSINESS

a. **Consent Agenda**

Items included:

1. Minutes – January 28, 2020
2. General Fund Disbursements
3. Police Disbursements
4. Fire Disbursements
5. Licenses

MOTION: Rauner moved, seconded by Goldberg, to approve the Consent Agenda as amended under Item 4.a.

Council Member Goldberg asked why some payments under the Bond Trust Services were listed as 2019 as they should be 2020. City Administrator Antonen said he will look into that.

Motion carried 5-0.

b. **Award Bid for 2020 Street Reconstruction Project**

Eric Eckman, Project Engineer with WSB and Associates, reported there were 11 bids received January 29, 2020 with Kuechle Underground, Inc. as the apparent low bidder for the 2020 Street and Utility Improvement Project. He mentioned the overall engineers' estimate was \$4,091,986.50 and the contractor's overall bid was \$4,034,753.76.

Council Member Goldberg asked what type of work is in the Alternate part of the bid. City Administrator Antonen said it is street work in areas around city hall that wasn't done with the last project.

Council Member McChesney asked if the city is required to go with the lowest bidder. Eckman responded typically the lowest bidder is chosen unless a job is specified for a "quality" bid or if there was a history of a contractor creating egregious errors or being involved in litigation with several other communities, there would be no recourse to reject their bid. He said if the low bid was not chosen, then all bids would have to be rejected and the project would be re-bid.

Antonen commented this was a good time to bid the project and bond rates are excellent at this time. Mayor Bartholomay commented that starting the process this early is an advantage as it results in good pricing.

It was noted that when driveways are done during a street project, it is done by a subcontractor and not the general contractor. Therefore, arrangements are made directly between a homeowner and subcontractor and those costs are not part of the actual street reconstruction project.

MOTION: Rauner moved, seconded by Goldberg, to award the bid for the 2020 Street and Utility Reconstruction Project to Kuechle Underground, Inc. in the amount of \$4,034,753.76. **Motion carried 5-0.**

c. Appointments to Boards and Commissions

Mayor Bartholomay noted there was one position on the Planning Commission, one on Park Board and three on the Utilities Commission. He said all three incumbents on the Utilities Commission reapplied; the incumbent on the Park Board reapplied; and there is a new applicant for the Planning Commission to fill the unexpired term of Steve McChesney.

MOTION: Goldberg moved, seconded by McChesney, to appoint:

Brett Asleson to the Planning Commission to fill an unexpired term of Steve McChesney, term to expire 12/31/2020;

Joseph Tart to the Park Board for a term to expire 12/31/2022; and

Dwight Benoy, Andy Dahl and Dave Bartholomay to the Centennial Utilities Commission for terms to expire 12/31/2022.

Motion carried 5-0.

7. ADJOURNMENT

MOTION: Percy moved, seconded by Goldberg, to adjourn the meeting at 7:43 p.m. **Motion carried 5-0.**

Mayor

Clerk

**CITY OF CIRCLE PINES, MINNESOTA
REGULAR CITY COUNCIL MEETING**

**Wednesday, February 26, 2020
7:00 p.m.**

1. CALL TO ORDER

Mayor Bartholomay called the meeting to order at 7:45 p.m.

2. ROLL CALL

Also present were Council Members McChesney, Goldberg, Rauner and Percy and City Administrator Antonen.

3. SETTING OF AGENDA

There were no changes to the agenda.

4. COMMENTS

a. Taxpayer Comments

Three Scouts introduced themselves and commented they are attending the meeting working toward merit badges.

b. Council Member Comments

There were no council member comments.

c. Mayor Comments

Mayor Bartholomay commented on the following:

- Legislative breakfast he attended
- Annual Rotary fundraiser
- Centennial Area Education Foundation fundraiser

5. COMMITTEE REPORTS

a. Utilities Commission

Mayor Bartholomay reported the commission met February 19 and business included approval of payments for the Iron-enhanced Sand Filter project; a donation to the Centennial High School senior all-night party; and approval of the bid award for the utilities portion of the 2020 street and utility reconstruction project.

b. Fire Steering Committee

Council Member Percy reported the committee approved a study of the organizational structure of the department.

c. Cable Commission

Council Member McChesney reported that 2019 franchise fees were recently received. He also gave an update on the Century Link's notice of violation.

6. COUNCIL BUSINESS

a. Consent Agenda

Items included:

1. General Fund Disbursements
2. Police Disbursements
3. Fire Disbursements

MOTION: Rauner moved, seconded by Goldberg, to approve the Consent Agenda as amended under Item 4.a.

Motion carried 5-0.

b. Anoka County Parks Department – Rice Creek Trail Presentation

Karen Blaska, Anoka County Parks Planner, gave a PowerPoint presentation on options for proposed amendments to the Rice Creek North Regional Trail. She showed four options for the trail.

Council Member Rauner asked why one of the options included a trail that wraps around Golden Lake Elementary School. Blaska responded it may have been because some of the infrastructure is already located there. Rauner also spoke in favor of keeping the trail off the road.

Council Member Goldberg said he likes Option D best as it has the most bridge and boardwalk areas and his decision will be based on cost. He commented that the school should also provide input on the proposed trails. Blaska said costs will be identified once the choices are narrowed.

Council Member McChesney asked if the county conducts surveys as to what the usage is for the trails in this area. Blaska said she can get that information. McChesney suggested that the county solicit feedback from those who use trails in the area.

City Administrator Antonen commented this is the second most utilized trail of the 10 in the Anoka County system.

Council Member Percy spoke in favor of Option D as it maximizes the opportunity for exposure to nature.

Goldberg commented that Option A presents a safety hazard due to the amount of trail on public roads.

Council Members generally expressed favor for Option D over the other options. Mayor Bartholomay said these are a good start and suggested further meetings with community leaders and groups who may want to see the options.

7. ADJOURN TO WORK SESSION

MOTION: Goldberg moved, seconded by Percy, to adjourn to work session at 8:27 p.m. It was noted the topic of the work session is strategic planning for 2020.

Motion carried 5-0.

Mayor

Clerk

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Per
02/28/2020						
30580 CHASE						
2 28 20	1	Invoice	Chase Credit Card Services for Jan - City	02/28/2020	67.67	02/20
Total 2 28 20:					67.67	
Total 30580 CHASE:					67.67	
240500 XPRESS BILL PAY						
45301	1	Invoice	Xpress Bill Pay Services for Jan - City	02/28/2020	17.07	02/20
Total 45301:					17.07	
Total 240500 XPRESS BILL PAY:					17.07	
Total 02/28/2020:					84.74	

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Per
02/29/2020						
40278 DEARBORN NATL LIFE INS CO						
022820	1	Invoice	EFT-MARCH LIFE/DISABILITY	02/29/2020	76.20	02/20
022820	2	Invoice	EFT-MARCH LIFE/DISABILITY	02/29/2020	71.56	02/20
022820	3	Invoice	EFT-MARCH LIFE/DISABILITY	02/29/2020	46.60	02/20
022820	4	Invoice	EFT-MARCH LIFE/DISABILITY	02/29/2020	118.25	02/20
022820	5	Invoice	EFT-MARCH LIFE/DISABILITY	02/29/2020	14.78	02/20
022820	6	Invoice	EFT-MARCH VOL LIFE	02/29/2020	183.44	02/20
Total 022820:					510.83	
Total 40278 DEARBORN NATL LIFE INS CO:					510.83	
40326 DELTA DENTAL OF MN						
CNS0000415	1	Invoice	EFT-MARCH DENTAL	02/29/2020	658.00	02/20
Total CNS0000415572:					658.00	
Total 40326 DELTA DENTAL OF MN:					658.00	
80015 HEALTH PARTNERS						
95566842	1	Invoice	EFT-MAR HEALTH INS	02/29/2020	1,540.58	02/20
95566842	2	Invoice	EFT-MAR HEALTH INS	02/29/2020	705.53	02/20
Total 95566842:					2,246.11	
Total 80015 HEALTH PARTNERS:					2,246.11	
150180 OPTUM BANK						
022920	1	Invoice	EFT-EMPLOYEE CONTRIBUTION KM	02/29/2020	864.00	02/20
Total 022920:					864.00	
Total 150180 OPTUM BANK:					864.00	
210222 US BANK CORPORATE PMT SYS						
022920	1	Invoice	VISA-NORTHERN GREEN EXPO DO/PS/LK	02/29/2020	466.00	02/20
022920	2	Invoice	VISA-ISA MEMBERSHIP PS	02/29/2020	175.00	02/20
022920	3	Invoice	VISA-DUES MN PKS & SPORTS TURF PS/D	02/29/2020	155.00	02/20
022920	4	Invoice	VISA-MN SHADE TREE COURSE 4 EMP	02/29/2020	900.00	02/20
022920	5	Invoice	VISA-ZORO TANK TRANSFER PUMP	02/29/2020	242.57	02/20
022920	6	Invoice	VISA-CITY NEWSLETTER ADOBE SUBSCRI	02/29/2020	29.99	02/20
022920	7	Invoice	VISA-LAMINATOR/THERMAL ROLLS	02/29/2020	65.78	02/20
022920	8	Invoice	VISA-LAMINATOR/THERMAL ROLLS	02/29/2020	2.74	02/20
022920	9	Invoice	VISA-ELECTION DYMOS/STANDING DESK	02/29/2020	284.86	02/20
Total 022920:					2,321.94	
Total 210222 US BANK CORPORATE PMT SYS:					2,321.94	
Total 02/29/2020:					6,600.88	
Grand Totals:					6,685.62	

Vendor number hash:	0
Vendor number hash - split:	0
Total number of invoices:	0
Total number of transactions:	0

Report Criteria:

Invoice Detail.GL Account = 10110100-506477506710,70210100-702499702730

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Per
03/03/2020						
80554 HOME DEPOT CREDIT SERVICES						
4012490	1	Invoice	OUTDOOR BTU MAGTORCH	03/03/2020	4.79	03/20
4012490	2	Invoice	OUTDOOR BTU MAGTORCH	03/03/2020	4.80	03/20
Total 4012490:					9.59	
Total 80554 HOME DEPOT CREDIT SERVICES:					9.59	
190004 SJF MATERIAL HANDLING INC.						
175278	1	Invoice	DELIVERY RACKING SYSTEM LESTER BLD	03/03/2020	84.50	03/20
Total 175278:					84.50	
175309	1	Invoice	RACKING SYSTEM FOR LESTER BLDG	03/03/2020	326.10	03/20
Total 175309:					326.10	
Total 190004 SJF MATERIAL HANDLING INC.:					410.60	
Total 03/03/2020:					420.19	
Grand Totals:					420.19	

Report GL Period Summary

Vendor number hash:	0
Vendor number hash - split:	0
Total number of invoices:	0
Total number of transactions:	0

Report Criteria:
 Report type: Summary

GL Period	Check Issue Date	Ck No	Payee	Description	Check Amount
02/20	02/25/2020	2020004	DEARBORN NATIONAL	EFT MARCH LIFE/DISABILITY INS	1,479.38
02/20	02/25/2020	2020005	HEALTH PARTNERS	EFT MARCH HEALTH INS ADD EO EFT	10,522.36
02/20	02/25/2020	2020006	OPTUM	EFT 2020 HSA CONTRIBUTION EO	2,279.43
Grand Totals:					<u>14,281.17</u>

Name	Vendor #	Invoice	Seq	Type	Description	Invoice Date	Pmt Due Date	Total Cost	GL Account	GL Period
02/25/2020										
40278 DEARBORN NATIONAL										
DEARBOR	40278	022520	1	Invoi	EFT MARCH VOL LIFE	02/25/2020	02/25/2020	405.92	901-21850	02/20
DEARBOR	40278	022520	2	Invoi	EFT MARCH LIFE/DISABILITY INS	02/25/2020	02/25/2020	1,073.46	901-42-2100-130	02/20
Total 40278 DEARBORN NATIONAL:								<u>1,479.38</u>		
80250 HEALTH PARTNERS										
HEALTH PA	80250	953739	1	Invoi	EFT MARCH HEALTH INS ADD EO EFT 12/19	02/25/2020	02/25/2020	10,522.36	901-42-2100-130	02/20
Total 80250 HEALTH PARTNERS:								<u>10,522.36</u>		
150400 OPTUM										
OPTUM	150400	022520	1	Invoi	EFT 2020 HSA CONTRIBUTION EO	02/25/2020	02/25/2020	2,279.43	901-15501	02/20
Total 150400 OPTUM:								<u>2,279.43</u>		
Total 02/25/2020:								<u>14,281.17</u>		

2/25/2020 GL Period Summary

GL Period	Amount
02/20	<u>14,281.17</u>
Grand Totals:	<u><u>14,281.17</u></u>

Grand Totals: 14,281.17

Report GL Period Summary

GL Period	Amount
02/20	<u>14,281.17</u>
Grand Totals:	<u><u>14,281.17</u></u>

Vendor number hash: 270928
 Vendor number hash - split: 311206
 Total number of invoices: 3
 Total number of transactions: 4

Terms Description	Invoice Amount	Discount Amount	Net Invoice Amount
Open Terms	<u>14,281.17</u>	<u>.00</u>	<u>14,281.17</u>
Grand Totals:	<u><u>14,281.17</u></u>	<u><u>.00</u></u>	<u><u>14,281.17</u></u>

Report Criteria:
Report type: Summary

GL Period	Check Issue Date	Ck No	Payee	Description	Check Amount
02/20	02/28/2020	13098	ANOKA CO TREASURY OFFICE	MARCH BROADBAND	75.00
02/20	02/28/2020	13099	ASPEN MILLS, INC	UNIFORMS	383.80
02/20	02/28/2020	13100	CITY OF CIRCLE PINES	2ND QTR COBRA ADMIN FEE POLICE	30.15
02/20	02/28/2020	13101	EMERGENCY CONTRACTORS	SNOW REMOVAL SERVICES MARCH	815.00
02/20	02/28/2020	13102	KENNEDY & GRAVEN, CHARTERED	JANUARY LEGAL JT	320.50
Grand Totals:					<u>1,624.45</u>

Name	Vendor #	Invoice	Seq	Type	Description	Invoice Date	Pmt Due Date	Total Cost	GL Account	GL Period
02/28/2020										
10790 ANOKA CO TREASURY OFFICE										
ANOKA CO	10790	B20021	1	Invoi	MARCH BROADBAND	02/28/2020	02/28/2020	75.00	901-42-2100-321	02/20
Total 10790 ANOKA CO TREASURY OFFICE:								75.00		
11565 ASPEN MILLS, INC										
ASPEN MIL	11565	252410	1	Invoi	UNIFORMS	02/28/2020	02/28/2020	103.90	901-42-2100-218	02/20
ASPEN MIL	11565	252709	1	Invoi	UNIFORMS	02/28/2020	02/28/2020	279.90	901-42-2100-218	02/20
Total 11565 ASPEN MILLS, INC:								383.80		
30750 CITY OF CIRCLE PINES										
CITY OF CI	30750	IN1712	1	Invoi	2ND QTR COBRA ADMIN FEE POLICE SHAR	02/28/2020	02/28/2020	30.15	901-42-2100-130	02/20
Total 30750 CITY OF CIRCLE PINES:								30.15		
50160 EMERGENCY CONTRACTORS										
EMERGEN	50160	1017	1	Invoi	SNOW REMOVAL SERVICES MARCH	02/28/2020	02/28/2020	815.00	901-42-2100-401	02/20
Total 50160 EMERGENCY CONTRACTORS:								815.00		
110125 KENNEDY & GRAVEN, CHARTERED										
KENNEDY	110125	022820	1	Invoi	JANUARY LEGAL JT	02/28/2020	02/28/2020	320.50	901-42-2100-304	02/20
Total 110125 KENNEDY & GRAVEN, CHARTERED:								320.50		
Total 02/28/2020:								1,624.45		

2/28/2020 GL Period Summary

GL Period	Amount
02/20	1,624.45
Grand Totals:	1,624.45

Grand Totals: 1,624.45

Report GL Period Summary

GL Period	Amount
02/20	1,624.45
Grand Totals:	1,624.45

Vendor number hash: 224955
 Vendor number hash - split: 224955
 Total number of invoices: 6
 Total number of transactions: 6

<u>Terms Description</u>	<u>Invoice Amount</u>	<u>Discount Amount</u>	<u>Net Invoice Amount</u>
Open Terms	1,624.45	.00	1,624.45
Grand Totals:	<u>1,624.45</u>	<u>.00</u>	<u>1,624.45</u>

Name	Vendor Number	Invoice	Seq	Type	Description	Invoice Date	Payment Due Date	Total Cost	GL Account	GL Period
03/03/2020										
220200 VERIZON WIRELESS										
VERIZON	220200	98484713	1	Invoi	1/16-2/16 Mobile Broadband & Mo	03/03/2020	03/03/2020	257.71	801-42-2210-321	03/20
Total 220200 VERIZON WIRELESS:								257.71		
Total 03/03/2020:								257.71		

3/3/2020 GL Period Summary

GL Period	Amount
03/20	257.71
Grand Totals:	257.71

Name	Vendor Number	Invoice	Seq	Type	Description	Invoice Date	Payment Due Date	Total Cost	GL Account	GL Period
03/10/2020										
10850 ANOKA COUNTY TREASURY DEPT.										
ANOKA CO	10850	03 10 202	1	Invoi	MARCH Broadband (manually en	03/10/2020	03/10/2020	112.50	801-42-2210-321	03/20
Total 10850 ANOKA COUNTY TREASURY DEPT.:								112.50		
50120 EMERGENCY APPARATUS MAINT, INC										
EMERGEN	50120	110810	1	Invoi	Pump Training Class - Don Smiley	03/10/2020	03/10/2020	250.00	801-42-2240-331	03/20
Total 50120 EMERGENCY APPARATUS MAINT, INC:								250.00		
60650 FRATTALLONE'S HARDWARE STORE										
FRATTALL	60650	070955/G	1	Invoi	Light Bulb (high intensity)	03/10/2020	03/10/2020	4.79	801-42-2210-401	03/20
Total 60650 FRATTALLONE'S HARDWARE STORE:								4.79		
120331 LEAGUE OF MN CITIES INS TRUST										
LEAGUE O	120331	03 10 202	1	Invoi	2020 Workers Comp Policy	03/10/2020	03/10/2020	28,268.00	801-42-2210-150	03/20
Total 120331 LEAGUE OF MN CITIES INS TRUST:								28,268.00		
160130 PERFORMANCE PLUS LLC										
PERFORM	160130	6020	1	Invoi	Preplacement Medical / B. McNair	03/10/2020	03/10/2020	316.00	801-42-2210-308	03/20
Total 160130 PERFORMANCE PLUS LLC:								316.00		
220300 VOL. FIREFIGHTERS BENEFIT										
VOL. FIREF	220300	03 10 202	1	Invoi	2020 Insurance Policy Renewal	03/10/2020	03/10/2020	338.00	801-42-2210-130	03/20
Total 220300 VOL. FIREFIGHTERS BENEFIT:								338.00		
230325 WEX BANK										
WEX BANK	230325	64158884	1	Invoi	FEB fuel	03/10/2020	03/10/2020	356.76	801-42-2210-212	03/20
Total 230325 WEX BANK:								356.76		
Total 03/10/2020:								29,646.05		

3/10/2020 GL Period Summary

GL Period	Amount
03/20	29,646.05
Grand Totals:	29,646.05

Grand Totals: 29,903.76

Report GL Period Summary

GL Period	Amount
03/20	29,903.76
Grand Totals:	<u>29,903.76</u>

Vendor number hash: 1072906
Vendor number hash - split: 1072906
Total number of invoices: 8
Total number of transactions: 8

Terms Description	Invoice Amount	Discount Amount	Net Invoice Amount
Open Terms	29,903.76	.00	29,903.76
Grand Totals:	<u>29,903.76</u>	<u>.00</u>	<u>29,903.76</u>

Report Criteria:
Report type: Summary

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
03/20	03/03/2020	8769	220200	VERIZON WIRELESS	1/16-2/16 Mobile Broadband & Mo	257.71
03/20	03/10/2020	8770	10850	ANOKA COUNTY TREASURY DE	MARCH Broadband (manually en	112.50
03/20	03/10/2020	8771	50120	EMERGENCY APPARATUS MAI	Pump Training Class - Don Smiley	250.00
03/20	03/10/2020	8772	60650	FRATTALLONE'S HARDWARE S	Light Bulb (high intensity)	4.79
03/20	03/10/2020	8773	120331	LEAGUE OF MN CITIES INS TR	2020 Workers Comp Policy	28,268.00
03/20	03/10/2020	8774	160130	PERFORMANCE PLUS LLC	Preplacement Medical / B. McNair	316.00
03/20	03/10/2020	8775	220300	VOL. FIREFIGHTERS BENEFIT	2020 Insurance Policy Renewal	338.00
03/20	03/10/2020	8776	230325	WEX BANK	FEB fuel	356.76
Grand Totals:						29,903.76

2020 Licenses Needing Approval

All licenses on this list have insurance, bond, worker's comp, and have paid fee.

Date for Council Approval: 3/10/2020

- 1 Curbside Waste, Inc.
- 2 Advanced Disposal Services
- 3 TelCom Construction, LLC
- 4 Metro Tree and Stump



200 Civic Heights Circle
Circle Pines, MN 55014
Office: (763) 784-5898
TDD: (763) 784-9724

CIRCLE PINES

Fax: (763) 785-2859
www.ci.circle-pines.mn.us

Agenda Item 6b

Memo

To: City Council Members
From: Patrick Antonen ✓
Date: March 5, 2020
Re: Ordinance 159 – Amending Chapter 12 to Repeal Section of the Building Code

Recently we were alerted to an issue with an optional section of our building code. We are finishing building a cold storage building at the public works facility which will be roughly 4,000 square feet. According to the optional part of the Minnesota State Building Code, Section 1306, which the city adopted 2004, any storage building over 2000 square feet is required to be sprinkled even though it will be used to store water meters, gas meters and supplies for the utility department. By repealing this optional part of the building code, the requirements would revert to section 903.2.9 of the Minnesota State Building Code which would require storage buildings over 12,000 square feet to be sprinkled.

The requested action is for the council to approve the first reading of Ordinance 159 and if the council would like, they can waive the second reading and order short-form publication of this Ordinance.

PA

Enclosure: (1) Ordinance

**CITY OF CIRCLE PINES
COUNTY OF ANOKA
STATE OF MINNESOTA**

ORDINANCE NO. 159

**AN ORDINANCE AMENDING CITY OF CIRCLE PINES CITY CODE CHAPTER 12,
SECTION 1210.04 TO REPEAL SECTIONS OF THE
MINNESOTA STATE BUILDING CODE**

THE CITY OF CIRCLE PINES DOES ORDAIN:

SECTION 1. AMENDMENT. That the Municipal Code of Circle Pines, Minnesota, Chapter 12, Section 1210.04 is hereby amended as set forth below by adding the underlined language and deleting the ~~striketrough~~ language as follows:

1210.04 Building Code. The Minnesota State Building Code, established pursuant to Minnesota Statutes 16B.59 to 16B.75 is hereby adopted as the building code for the City of Circle Pines. The code is incorporated by reference in this ordinance as if fully set out herein.

A. The Minnesota State Building Code includes the following chapters of Minnesota Rules:

1. 1300, Minnesota State Building Code Administration;
2. 1301, Building Official Certification;
3. 1302, State Building Code Construction Approvals;
4. 1303, Special Provisions;
5. 1305, Adoption of the International Building Code;
- ~~6. 1306, Special Fire Protection Systems, adopting and incorporating option 1306.0020, subpart 2, and option 1306.0030, E-1;~~
- ~~7~~6. 1307, Elevators and Related Devices;
- ~~8~~7. 1309, Adoption of the International Residential Code;
- ~~9~~8. 1311, Minnesota Conservation Code for Existing Buildings;
- ~~10~~9. 1315, Adoption of the National Electrical Code;
- ~~11~~10. 1325, Solar Energy Systems;
- ~~12~~11. 1330, Fallout Shelters;
- ~~13~~12. 1335, Floodproofing Regulations;
- ~~14~~13. 1341, Minnesota Accessibility Code;
- ~~15~~14. 1346, Minnesota State Mechanical Code;
- ~~16~~15. 1350, Manufactured Homes;
- ~~17~~16. 1360, Prefabricated Structures;
- ~~18~~17. 1361, Industrialized/Modular Buildings;
- ~~19~~18. 1370, Storm Shelters (Manufactured Home Parks);
- ~~20~~19. 4715, Minnesota Plumbing Code;
- ~~21~~20. 7670, Optional Minnesota Code for Dwellings;

- ~~2221.~~ 7672, Optional Minnesota Code for Dwellings;
- ~~2322.~~ 7674, Minnesota Energy Code for Multi-Family – Three Stories;
- ~~2423.~~ 7676, Minnesota Energy Code for Commercial Buildings; and
- ~~2524.~~ 7678, Minnesota Energy Code for Thermal Transmittance.

B. Appendix Chapter K (Grading), of the 2002 Supplement to the International Building Code is hereby adopted and incorporated as part of the building code for the City of Circle Pines.

SECTION 2. EFFECTIVE DATE. This Ordinance shall take effect upon the date of publication and the Ordinance amendments set forth above shall apply to all building construction in the City commenced on or after August 1, 2019.

Adopted by the City Council of the City of Circle Pines this _____ day of March, 2020.

Dave Bartholomay, Mayor

ATTEST:

Patrick Antonen, City Administrator

First Reading:

Second Reading:

Published:

(SEAL)