

**CITY OF CIRCLE PINES, MINNESOTA  
REGULAR PARK BOARD MEETING**

**Tuesday, March 5, 2019  
6:30 P.M.**

**AGENDA**

1. Call to Order
2. Roll Call
3. Approval of Minutes
4. Public Comments
5. Park Board Member Comments
6. **Park Board Business**
  - a. Eagle Scout Project Proposal Aspen Park (Verbal)  
Park Board Action \_\_\_\_\_
  - b. Centennial Baseball League Park User Application Inner & Baldwin (Enclosed)  
Park Board Action \_\_\_\_\_
  - c. \_\_\_\_\_  
Park Board Action \_\_\_\_\_
7. Adjourn to Work Session
  - a. Review City Hall Park Playground Designs  
7:40 p.m. Mike Dorsey, Northland Recreation-Little Tykes (Enclosed)  
8:00 p.m. Mike Basich, St. Croix Recreation-Burke  
8:40 p.m. Harlan Lehman, MN Wisc Playground-Game Time

**CITY OF CIRCLE PINES, MINNESOTA  
REGULAR PARK BOARD MEETING**

**February 5, 2018**

**Minutes**

**1. CALL TO ORDER**

Chair Caron called the regular meeting of the Circle Pines Park Board to order at 6:30 p.m.

**2. ROLL CALL**

Tart, Dolieslager, Erichsrud and Caron were present. Zorzin was absent. Assistant City Administrator for Public Services Peterson was present representing staff.

**3. APPROVAL OF DECEMBER 4, 2018 MINUTES**

**MOTION:** Erichsrud moved to approve the minutes as presented. Seconded by Dolieslager, **motion carried 4-0.**

**4. PUBLIC COMMENTS**

There were no public comments.

**5. PARK BOARD MEMBER COMMENTS**

Tart thanked the Parks department for the excellent condition of ice rinks, trails and parking areas.

**6. PARK BOARD BUSINESS**

**a. PARKS & TRAILS MAINTENANCE UPDATE**

Parks Superintendent Stapleton reported vandalism to wiring has taken place at various parks in the city and a door to a storage shed was also broken at Baldwin Park. The hope is that placement and moving of trail cameras within the parks will help alleviate the problem, but Stapleton mentioned that some type of security or surveillance in the parks may need to be addressed in the future.

Stapleton said ice rinks were challenging early in the season but recent low temperatures have helped create better ice and staff has even been able to create ice at the leisure rinks again. He said he anticipates the rinks will be usable until mid-February.

Stapleton mentioned staff has been busy with maintenance and cleaning, completing inventories, and repair and maintenance of equipment. He added that tree trimming, and some tree removals, has also taken place.

Boy Scout Layton Hermeyer from Troop 9906 mentioned he would like to do an Eagle Scout project in Aspen Park. He said in Aspen Park there is a vandalized sign, lack of signage and no benches. He said he would like to add a bench near the open entrance to Golden Lake Park. Hermeyer said he is currently working on obtaining pricing for items and will have more details for the Park Board at a future meeting. Assistant City Administrator for Public Services Peterson commented that staff will assist Hermeyer in his efforts to obtain pricing.

Erichsrud asked what Hermeyer plans to do to rectify the vandalized sign. Hermeyer said the sign that is vandalized relates to “no motor vehicles” and he feels the post could remain and the sign be replaced, but he is unsure of the current condition of the post.

Chair Caron asked why Aspen Park was chosen for the project. Hermeyer responded he and his family were in the park and were confused about the location of park trails.

**7. ADJOURN TO WORK SESSION TO REVIEW CITY HALL PLAYGROUND DESIGNS**

**MOTION:** Tart moved to adjourn to work session at 6:42 p.m. Seconded by Dolieslager, **motion carried 4-0.**

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Clerk

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Chair

Park User Application City of Circle  
Pines Parks Department 200 Civic  
Heights Circle Circle Pines, MN 55014  
763-784-5898 763-785-2859 fax

USER INFORMATION Group/Organization Centennial Baseball League

Group Representative: Heather Kurth Phone (H) \_\_\_\_\_ (C) 651-315-3471

Address: 3861 Oak Ln Ne City Circle Pines State: MN Zip: 55014

Email Address: heatherkkurth@gmail.com

EVENT LOCATION INFORMATION Park

Requested: Inner and Baldwin parks Date of Event(s): 4/1/19 - 7/31/19

Time Period of Event(s): M-F 3pm-9:30 / Sat-Sun 8am-9:30pm

The Group Agrees

to:

1. Appoint a group representative who is responsible for signing the permit and ensuring the terms and conditions the group agrees to carry out.
2. Be responsible for clean-up after each event. Clean the tables and bathrooms. Make sure garbage cans are emptied.
3. Be responsible for any damage to the facility caused by your group. Including failure to clean-up after your event. You may be billed for any damages.
4. Not use Alcohol. Alcohol is not permitted in parks. If you have rented a pavilion beer and wine are allowed within 50 feet of the shelter in limited quantities. "Hard liquor" is not permitted. No glass containers are allowed. No person shall enter or be upon any public park or public grounds while under the influence of any intoxicating liquor or 3.2% beer or malt liquor.
5. Leave the park by 10:00 p.m. and not arrive before sunrise.
6. Not to build a fire in any place in any public park or public grounds, at any time, except in fireplaces or receptacles provided therein by the City.
7. Not engage in loud, boisterous, threatening, abusive, insulting or indecent language, or engage in any disorderly conduct, or behavior tending to a breach of the public peace.
8. Not possessing or discharge any fireworks in any public park or public grounds.
9. Park in parking lots only. Vehicles are not allowed on grass, sidewalks, etc.
10. A Certificate of Liability Insurance naming the City as an additional insured.

Group Representatives Signature Heather Kurth Date 2/20/19

Office Use: Number of Keys Handed Out? \_\_\_\_\_ Number of Keys Returned? \_\_\_\_\_

Park Board Approval/Denial: \_\_\_\_\_

Special Provisions: \_\_\_\_\_



Playgrounds Fun & Easy!



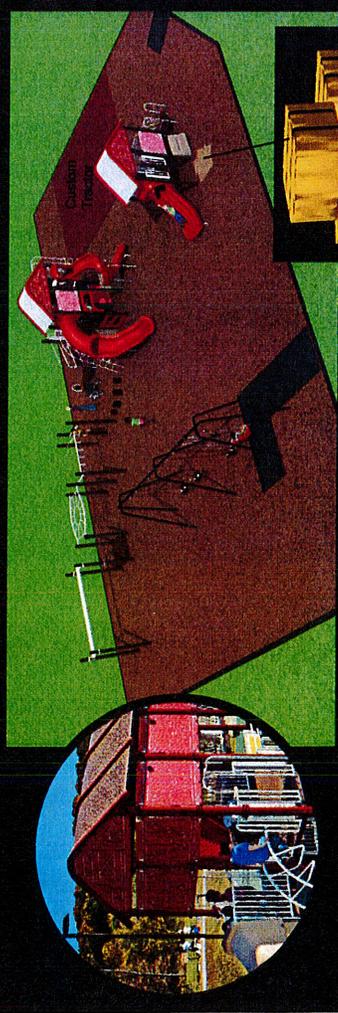
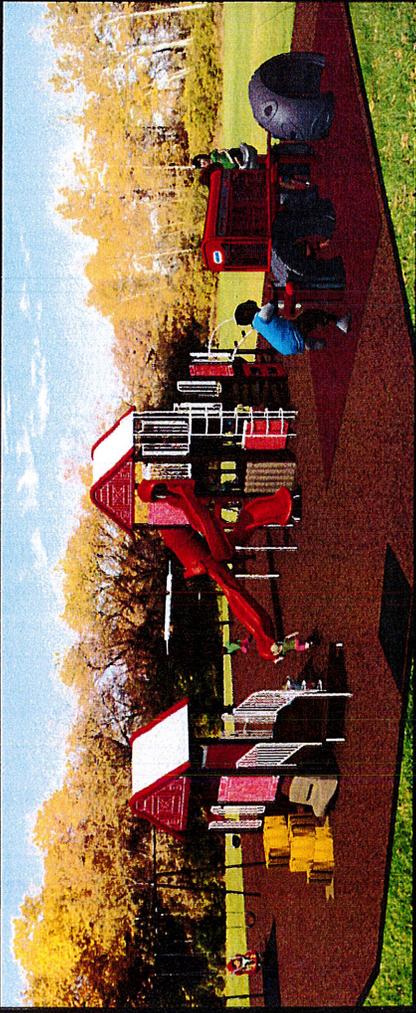
Little Tikes Custom Farm Tractor

# City Hall Park



CIRCLE PINES *Minnesota*

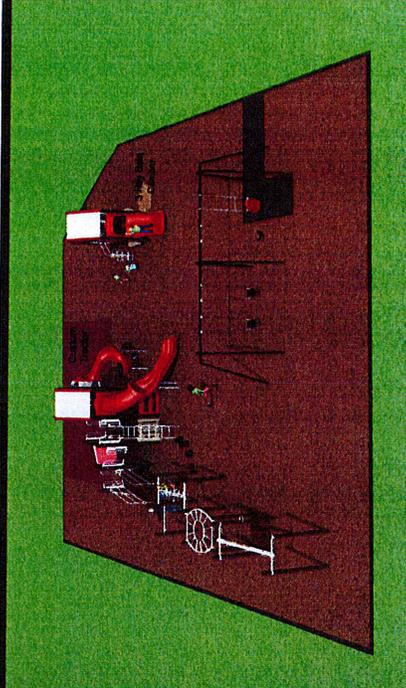




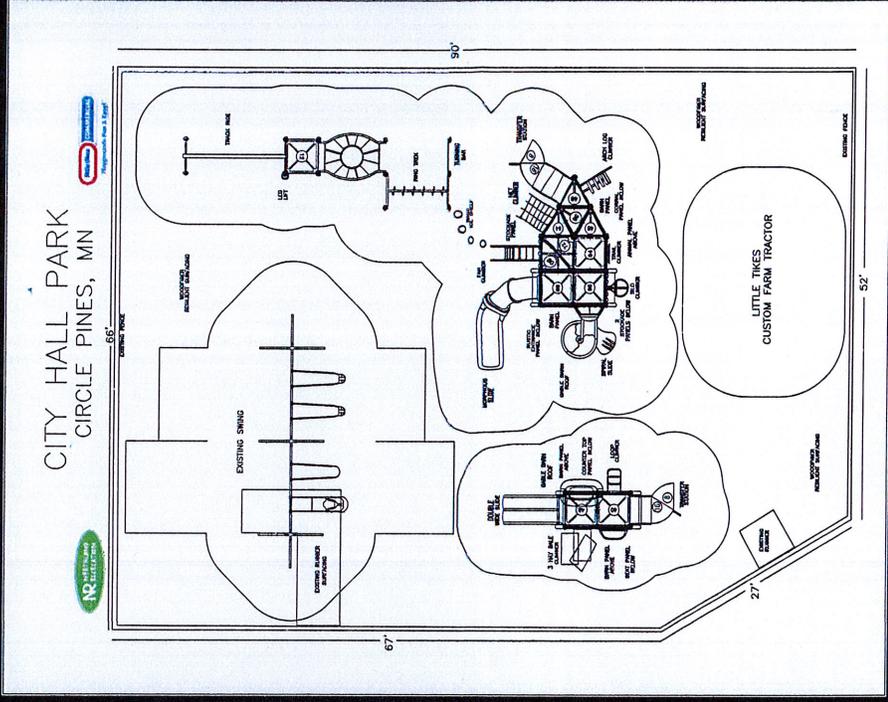
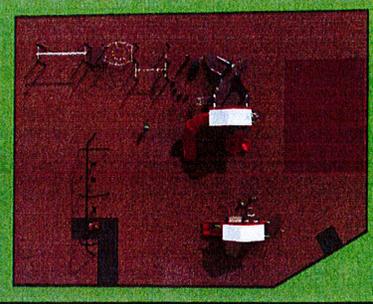
Arch Log Climber



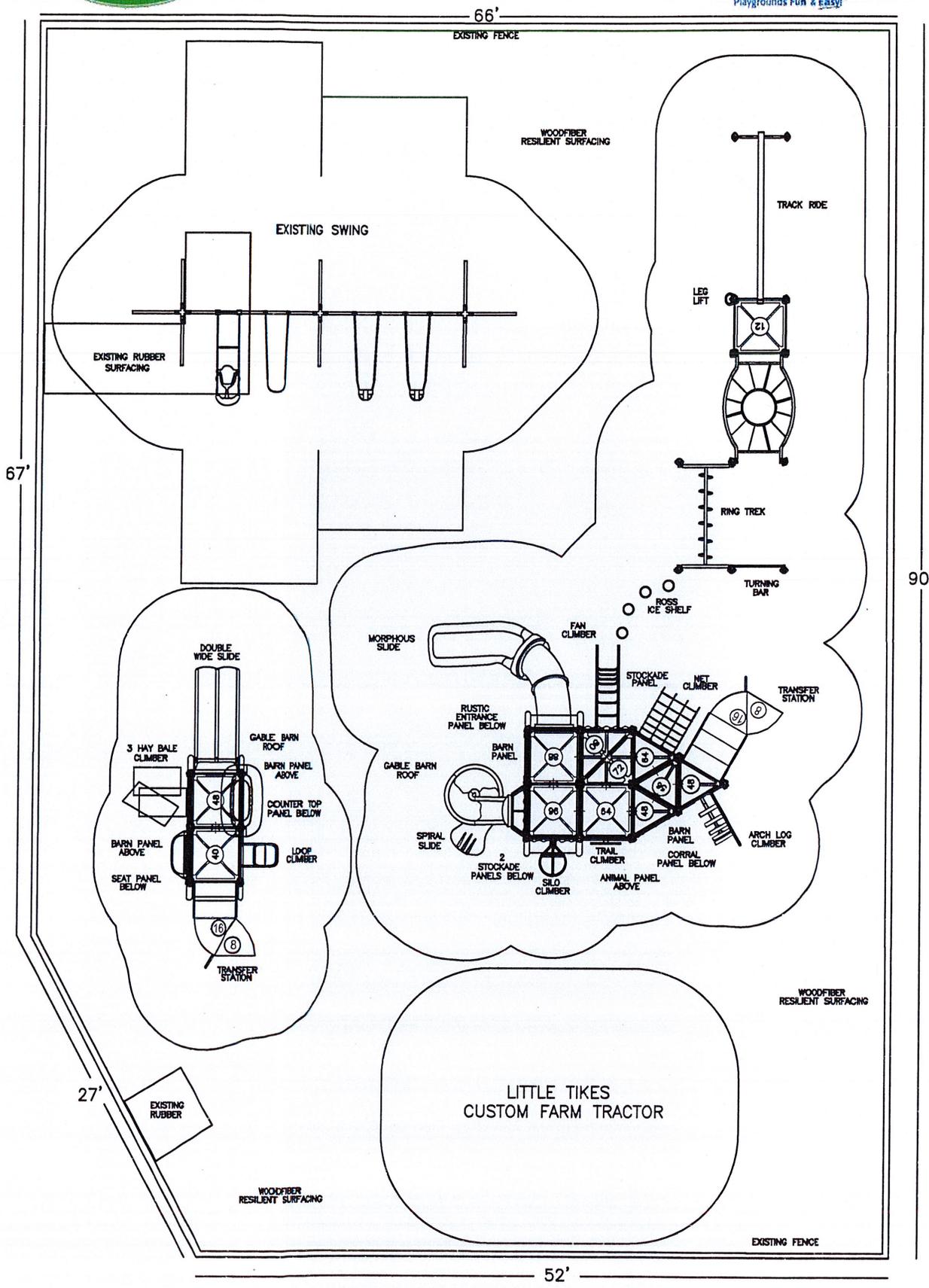
Silo Climber



Before



# CITY HALL PARK CIRCLE PINES, MN





Playgrounds Fun & Easy!

PlayPower LT Farmington, Inc.  
878 E. US Hwy 60  
Monett, MO 65708  
1-800-325-8828

Northland Recreation LLC  
10085 Bridgewater Bay  
Woodbury, MN 55129  
(651) 815-4097 (phone)  
(414) 395-8538 (fax)

**Bill To:**  
Chandra Peterson  
City of Circle Pines  
200 Civic Heights Circle  
Circle Pines, MN 55014  
763-231-2611  
cpeterson@ci.circle=pines.mn.us

**Project Name & Location**  
City Hall Park

**Ship To Address:**  
Same

Quote Date:2/21/19  
Valid For: 60 Days

Part	Description	Qty	Unit Price	Total
1 Custom	Kid Builder 5-12 and 2-5 Farm Theme Playstructure 	1		47,771.10
1 Custom	Kid Builder Custom Tractor	1		7,150.00
1 Custom	Themed Concepts Hay Bales	1		5,612.00

**Totals:**

Equipment List: \$ 60,533.10  
 Products Subtotal: NA  
 Products by Other: \$  
 Installation: \$29,466.90  
 Estimated Sales Tax\*: \$ 0.00 Exempt  
 Freight: Included  
**Grand Total: \$90,000.00**

**Notes:**

Contact –  
 Mike Dorsey  
 952-270-9149  
 mike@northlandrec.com

Make Purchase Orders Out To:  
PlayPower LT Farmington, Inc.

Remit Purchase Orders To:  
PlayPower LT Farmington, Inc.  
Attention: Sales Administration  
878 E US Hwy 60

Make Checks Payable To:  
PlayPower LT Farmington, Inc.

Remit Checks To:  
PlayPower LT Farmington, Inc.  
P.O. Box 204713  
Dallas, TX 75320-4713