

CITY OF CIRCLE PINES

**RIGHT-OF-WAY OCCUPANT
PERMIT APPLICATION FORM**

1. Name of Applicant _____

Local Contact Person _____

2. Address: _____ Phone: _____
City: _____ FAX: _____
State: _____ ZIP _____ Email: _____

3. Gopher State One-call Registration Certificate No. _____

4. Attach three (3) drawings showing the area and specific location of the proposed project, and the specific location of all existing and proposed equipment currently located or to be located in the Right-of-Way. Maps must be "survey quality", accurately depicting streets, boundaries and other landmarks, and distances of the proposed existing equipment therefrom. Maps need not be certified by a registered surveyor. Maps may be submitted in an electronic format for GIS mapping in compliance with Minnesota Rules 7819.4000 to 7819.41000.

5. Dates for work to be performed:

Start Date: _____

End Date: _____

6. Description of the nature of the work to be performed:

7. Will you excavate in the right-of-way? Yes No

Will you excavate in the paved portion
of the right-of-way? Yes No

8. Will your equipment obstruct the right-of-way?
 Yes No

9. Projected date of pavement restoration_____.

The applicant must indicate when it will perform Right-of-Way Restoration.
(Note: The City retains the right to perform all restorations and City may indicate such election to perform any and all restoration in a permit grant).

10. **Insurance:** Attach Certificate of Insurance for personal injury, use of the right-of-way, etc., as required in Chapter 17. City must be named as additional insured and must receive 30 days advance notice of cancellation.

Is applicant a corporation? Yes No

11. Corporation shall submit a Certificate of the Corporation from the Secretary of State.

12. Certificate of Authority shall be submitted where an order is required from the Minnesota Public Utilities Commission or

I hereby certify that the above information is true and correct

Applicant Signature

Part II

CITY OF CIRCLE PINES

Application No. _____

Permit No. _____

PERMIT FEES

- | | | | | |
|--------------------------|------------------------------|--------------------------|---------------|-------|
| <input type="checkbox"/> | Excavation Fee – Hole | Fee @ \$125 | Fees = | _____ |
| <input type="checkbox"/> | Emergency Hole | Fee @ \$ 55 | Fees = | _____ |
| <input type="checkbox"/> | Trench or | \$125 plus \$70 | | |
| <input type="checkbox"/> | Directional Bore | for each 100' | Fees = | _____ |
| <input type="checkbox"/> | Obstruction | \$50 plus .05 per | | |
| | | linear foot | Fees = | _____ |
| <input type="checkbox"/> | Permit Extension | \$55 | Fees = | _____ |
| <input type="checkbox"/> | Delay Penalty | \$60 plus \$10 | | |
| | | a day standby | Fee = | _____ |

Degradation Costs **Total= \$ _____**

Costs in excess of estimates will be billed and due within 30 days –

Insurance ok **Bond ok** **Map Data ok** **Fees Paid** **Date** _____

Amount _____

By _____

CONDITIONS OF PERMIT

All permittees must comply with state law Chapter 216D and One Call Excavation Notice System. The City Inspector is authorized to impose reasonable conditions upon the performance of any work involving the Right-of-Way including standards for installations or construction in the Right-of Way. Conditions are listed below.

1. _____

2. _____

3. _____

4. _____

5. _____