

## **Pavilion Rental Frequently Asked Questions:**

### **Q – How do I reserve a pavilion?**

The city's website, [www.ci.circle-pines.mn.us](http://www.ci.circle-pines.mn.us), has a calendar showing current reservations. After reviewing the calendar, call city hall and make a request for the pavilion and date of your event. Staff will tentatively reserve your date for a maximum of two business days to allow you time to submit your rental application, fee and deposit. If you do not finalize your reservation within two business days, your date will be available for others to reserve.

### **Q – How many tables are at each pavilion? Are there grills? Is electricity available?**

Pavilion no. 2 has 12 picnic tables, two double charcoal grills (charcoal to be provided by user) and four electrical outlets. Pavilion no. 1 has eight picnic tables, one charcoal grill and two electrical outlets.

### **Q – What if my event extends beyond the time listed on the rental application?**

While we ask that you try to indicate the time the event will end, we understand there may be some variation and that is why only one rental is scheduled per day per pavilion.

### **Q – What if I have to cancel or the weather is bad?**

You can receive an 80% refund of your rental fee if your event is cancelled 14 days or more before its scheduled date, otherwise no refund can be issued. There are no refunds for acts of nature or inclement weather cancellations.

### **Q – May I have alcohol at my event?**

Yes. Indicate on your rental application that there will be alcoholic beverages and also your birth date. Please be sure to read the Park User Regulations as no hard liquor or glass containers are allowed and alcohol must be kept within 50 feet of the shelter.

### **Q – Am I allowed to have music?**

Yes. See below for what is not allowed.

#### **730.01 Noises Prohibited.**

Subd. 1 General Prohibition. No person shall make or cause to be made any distinctly and loudly audible noise that unreasonably annoys, disturbs, injures, or endangers the comfort, repose, health, peace, safety and welfare of any person or precludes their enjoyment of property or affects their property's value. This general prohibition is not limited by the specific restriction of the following subdivisions.

Subd. 2 Horns, Audible Signaling Devices. No person shall sound any audible signaling device on any vehicle except as a warning of danger. This Subdivision and Subdivision 8

of this section 71.0.01 shall not apply to vehicles driven through residential districts from which ice cream or other treats are sold.

Subd. 3 Exhaust No person shall discharge the exhaust or permit the discharge of the exhaust of any steam engine, stationary internal combustion engine, motor boat, motor vehicle, or snowmobile except through a muffler or other device that effectively prevents loud or explosive noises there from and complies with all applicable state laws and regulations.

Subd. 4 Defective Vehicles or Loads. No person shall use any vehicle so out of repair or so loaded as to create loud and unnecessary grating, grinding, rattling or other noise.

Subd. 5 Loading, Unloading, Unpacking. No person shall create loud and excessive noise in loading, unloading or unpacking any vehicle.

Subd. 6 Radios, Phonographs, Paging Systems. No person shall use or operate or permit the use or operation of any radio receiving set, musical instrument, phonograph, paging system, machine or other device for the production or reproduction of sound in such a manner as to unreasonably disturb the peace, quiet and comfort of any person nearby. Operation of any such set, instrument, phonograph, system, machine or other device between the hours of 10:00 p.m. and 7:00 a.m. in such a manner as to be plainly audible at the property line of the structure or building in which it is located, in the hallway or apartment adjacent, or at a distance of 50 feet from the source if the source is located outside a structure or building, shall be prima facie evidence of a violation of this Section.

Subd. 7 Participation in Noisy Parties or Gatherings. No person shall participate in any party or other gathering of people giving rise to noise which unreasonably disturbs the peace, quiet or repose of another person. When a police officer determines that a gathering is creating such a noise disturbance, the officer may order all persons present, other than any owner or tenant of the premises where the disturbance is occurring, to disperse immediately. No person shall refuse to leave after being ordered by a police officer to do so. Every owner or tenant of such premises who has knowledge of the disturbance shall make every reasonable effort to see that the disturbance is stopped.

Subd. 8. Loudspeakers, Amplifiers for Advertising. No person shall operate or permit the use or operation of any loudspeaker, sound amplifier or other device for the production or reproduction of sound on a street or other public place for the purpose of commercial advertisement or attracting the attention of the public to any commercial establishment or vehicle.

Subd. 9 Schools, Churches, Hospitals, Etc. No person shall create any excessive noise on a street, alley or public grounds adjacent to any school, institution of learning, church, hospital or senior housing facility when the noise unreasonably interferes with the working of the institution or disturbs or unduly annoys its occupants or residents.

**Q – May I set up a canopy or other structure?**

There is an additional review fee of \$50 to erect a canopy or other temporary structure. You must indicate on the application your intentions and pay the additional amount along with your rental fee. Park staff will mark the area where you may place your structure.

**Q – What if I am using the pavilion before the concession stand is open?**

A key to the restrooms will be available at city hall to be checked out the week of your event during normal city hall hours, Monday through Friday, 8 a.m. to 4:30 p.m. It will be your responsibility to remember to pick up the key. **Note:** There is a satellite restroom available at Golden Lake Park.

**Q – What does the city do with my deposit?**

After inspection of the pavilion and return of the restroom key, if you checked out a key, your credit card authorization will be shredded and your check returned or shredded as indicated on your application.