

**CITY OF CIRCLE PINES, MINNESOTA
REGULAR CITY COUNCIL MEETING**

**Tuesday, October 25, 2016
7:00 p.m.**

1. CALL TO ORDER

Mayor Bartholomay called the meeting to order at 7:00 p.m.

2. ROLL CALL

Also present were Council Members Percy, Runbeck and O'Brien and City Administrator Antonen. Council Member Schweigert was absent.

3. SETTING OF AGENDA

There were no changes to the agenda.

4. COMMENTS

a. Taxpayer Comments

There were no Taxpayer comments.

b. Council Member Comments

Council Member Percy reported that on October 15 he attended a visitation for Jeanne Mason, Spring Lake Park council member and member of North Metro Telecommunications Commission.

Mayor Bartholomay mentioned he attended a visitation last Thursday for Pam Remme who was also active in the community.

c. Mayor Comments

Mayor Bartholomay commented on the following:

- Leaf pick-up November 5
- Election Day Tuesday, November 8
- Next council meeting Wednesday, November 9

5. COMMITTEE REPORTS

a. Utilities Commission

City Administrator Antonen reported business included setting of a new gas prepay policy. He added that there was a Minnesota Municipal Gas Association meeting today with other municipal gas agencies. Antonen said the commission also signed an agreement with D. R. Horton to provide natural gas for the new Woods Edge development in Lino Lakes.

b. Cable Commission

Council Member Percy noted the commission did not meet in October.

6. COUNCIL BUSINESS

a. Consent Agenda

Items included:

1. Minutes: 10/04/16 Assessment Hearing
2. Minutes: 10/11/16 Regular Council Meeting
3. Resolution No. 2016-25 Approving Master Subscriber Agreement for MN Court Data Services
4. Licenses
5. Fire Disbursements
6. General Fund Disbursements
7. Police Disbursements
8. Renewal Siren Contract

MOTION: O'Brien moved, seconded by Runbeck, to approve the Consent Agenda as presented. **Motion carried 4-0.**

b. 2016 Street Improvement Project Change Order No. 1

Project Manager Eric Eckman from city engineering group WSB and Associates mentioned this change order relates to the peat excavation on the project. He said the original estimate given by the contractor on August 10 was around \$160,000 but the work was done at a cost of \$141,000.

Mayor Bartholomay noted this cost comes out of the contingency amount set up for the project. It was noted the total contingency amount for the project is \$300,000.

MOTION: Percy moved, seconded by Runbeck, to approve Change Order No. 1 in the amount of \$141,555.28 for the 2016 Street and Utility Improvement Project. **Motion carried 4-0.**

c. 2016 Street Improvement Project Change Order No. 2

Project Manager Eric Eckman from city engineering group WSB and Associates stated that due to the large amount of rain received this year, extra rock was

required for erosion control in the project. Mayor Bartholomay added this cost also comes out of the contingency amount for the project.

MOTION: O'Brien moved, seconded by Percy, to approve Change Order No. 2 in the amount of \$19,829.63 for the 2016 Street and Utility Improvement Project.
Motion carried 4-0.

d. Pay Application No. 5 – 2016 Street Improvement Project

Mayor Bartholomay noted city engineers have approved work completed for Pay Voucher No. 5. Project Manager Eric Eckman from WSB and Associates said what is left is the wearing course for Phase 2, sewer lining, and some retaining wall work in addition to miscellaneous clean-up work.

MOTION: O'Brien moved, seconded by Runbeck, to approve Pay Voucher No. 5 in the amount of \$476,041.51 for the 2016 Street and Utility Improvement Project.
Motion carried 4-0.

7. ADJOURNMENT

MOTION: Runbeck moved, seconded by Percy, to adjourn the meeting at 7:14 p.m.
Motion carried 4-0.

Mayor

Clerk