

**CITY OF CIRCLE PINES, MINNESOTA
REGULAR CITY COUNCIL MEETING**

**Tuesday, September 27, 2016
7:00 p.m.**

1. CALL TO ORDER

Mayor Bartholomay called the meeting to order at 7:00 p.m.

2. ROLL CALL

Also present were Council Members Percy and Runbeck and Assistant City Administrator for Public Services Peterson. Council Members Schweigert and O'Brien were absent.

3. SETTING OF AGENDA

There were no changes to the agenda.

4. COMMENTS

a. Taxpayer Comments

There were no Taxpayer comments.

b. Council Member Comments

There were no Council Member comments.

c. Mayor Comments

Mayor Bartholomay commented on the following:

- Absentee voting
- Recycling/Clean-up Day September 17
- North Metro Mayors Association meeting
- Centennial High School Hall of Fame induction September 23
- Leaf pick-up October 8 and November 5
- Wood chipping October 10-21

It was noted that yard waste will be picked up until the end of November, weather permitting.

5. COMMITTEE REPORTS

a. Utilities Commission

Mayor Bartholomay reported the commission met September 21 and action included certification of delinquent accounts. He said the commission also conducted a work session to discuss the possibility of joining a gas agency for bulk purchase of natural gas.

b. Cable Commission

Council Member Percy mentioned the commission met September 21 and received an update on the North Metro TV HD upgrade.

6. COUNCIL BUSINESS

a. Consent Agenda

Items included:

1. Minutes: 09/13/16 Regular Council Meeting
2. Licenses
3. Fire Disbursements
4. General Disbursements
5. Police Disbursements

MOTION: Percy moved, seconded by Runbeck, to approve the Consent Agenda as presented. **Motion carried 3-0.**

b. Pay Application No. 6 & Final – 2015 Street Project

Mayor Bartholomay noted this is the final payment for the 2015 street project for West Road. He said the project has been completed to the satisfaction of city engineers and is under a two-year maintenance bond.

MOTION: Runbeck moved, seconded by Percy, to approve Final Pay Voucher No. 6 for 2015 Street Improvement Project in the amount of \$10,000. **Motion carried 3-0.**

Council Member Schweigert arrived at 7:14 p.m.

c. Pay Application No. 4 – 2016 Street Project

Mayor Bartholomay pointed out the request is for work done during the month of August and has been reviewed by city engineers.

Council Member Runbeck commented that everything is pretty much measurable, but he didn't see where the payment request includes work done to remove peat that was approved on a change order. It was unclear whether that work or a portion of it was conducted in August and is included on the current

payment request. Bartholomay said the work is done, the charges will be certified by city engineers, and he was told the amounts are very close to what was projected.

Runbeck requested staff ask if excavation charges for peat removal are included in the current payment request and if not, how it is being accounted for.

MOTION: Runbeck moved, seconded by Percy, to approve Construction Pay Voucher No. 4 for 2016 Street and Utility Improvement Project in the amount of \$454,142.50. **Motion carried 4-0.**

d. 2017 Proposed General Fund Budget

Mayor Bartholomay gave an overview of the 2017 proposed General Fund Budget. He mentioned there have been meetings and work sessions to discuss this budget. He said it is a 2.82 percent increase in expenditures, but because of revenue from other areas, the tax rate is actually slightly lower. Bartholomay reminded the council that the amount of the levy that is approved tonight can go down, but cannot be increased.

Council Member Runbeck commented the General Fund budget is going up by less than 2 percent, but the total levy is going up by 5 percent because most of the levy increase covers the street debt or street financing. He said we are fixing the streets, but we have to watch the cost drivers inside the General Fund.

Bartholomay said the tax rate, which is what drives the amount of property taxes, is the rate going from 59.72 to 59.32, so if your home value is the same, your taxes wouldn't be going up because that offset is also covered by increased fiscal disparities and other revenues. Runbeck said the total levy is going up by \$118,000 and that will be allocated to property values. Bartholomay said while that levy is there, your rate also went down.

Runbeck mentioned the amount we have to cover is \$2,473,944 and it includes Police Station Levy that is already set. Bartholomay commented that in addition, it also includes Street Debt of \$275,000 and TIF 1-4 Supplement of \$60,000. He added that the levy was also reduced due to items that have expired or were redone.

Council Member Percy pointed out the Fire Department budget has gone up substantially from last year due to an increased number of calls this year.

Bartholomay noted the budget is not scheduled to be approved tonight, and is on the agenda for discussion purposes as part of the process for approval at a later date.

There were no further comments.

e. Resolution No. 2016-20 Setting Proposed 2017 Preliminary Levy

Mayor Bartholomay noted the budget hearing will be held at the regular City Council meeting on Tuesday, December 13, 2016.

MOTION: Percy moved, seconded by Schweigert, to approve **Resolution No. 2016-20**, a Resolution Setting Proposed Levy for 2017 and Setting the Time and Place for the 2017 Budget Hearing. **Motion carried 3-1** with Runbeck opposed.

7. ADJOURNMENT

MOTION: Percy moved, seconded by Schweigert, to adjourn the meeting at 7:29 p.m. **Motion carried 4-0.**

Mayor

Clerk