



CIRCLE PINES

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To: Residents along East Golden Lake Road, Lane and Circle

From: Jim Keinath, City Administrator

Date: April 29, 2016

Re: **Construction Schedule for 2016 Street and Utility Improvement Project**

The City Council awarded the construction contract for the 2016 Street and Utility Improvement Project at their regular Council meeting on March 8, 2016. The project was awarded to the low bidder, LaTour Construction, Inc. An Informational Open House regarding the project was held on Thursday, April 28th at Circle Pines City Hall. Since it was not possible for everyone to attend this meeting, we are sending this letter with more detailed information about the project along with a refrigerator magnet with project contact phone numbers.

The contractor plans to start on work on **May 2, 2016** on **Phase 1** of East Golden Lake Lane. The work for this week will include tree removal and the construction of the temporary access road at the south end of the project. The utility and road construction will be built in two phases. **Phase 1** will include the road segments of East Golden Lake Lane and Road that are south of East Golden Lake Circle. **Phase 2** will include the road segment of East Golden Lake Road that is north of East Golden Lake Circle up to the intersection of West Golden Lake at Golden Lake Road. The following is a general schedule for the project:

Phase 1:

Construction Start: May 2, 2016

Utility Work Complete: Mid- to late June, 2016

Street Paving and Sod Placement Complete: July, 2016

Phase 2:

Construction Start: Mid- to late June, 2016

Utility Work Complete: August, 2016

Street Paving and Sod Placement Complete: October, 2016

These dates are subject to change and are weather dependent.

IMPORTANT ITEMS TO NOTE:

Temporary mailboxes for **Phase 1** will be installed at the end of West Golden Lake Road. This location was selected because the temporary road will be the primary access for residents during the **Phase 1** construction and the mail carrier needs access to this location during construction. Mail service at this location is anticipated to start the week of May 9. Your existing mailbox will be removed and placed in your front yard for the time being. The mail service for the segment north of East Golden Lake Circle will remain unchanged until construction is ready to begin in that area. A notice will be sent out to the residents on **Phase 2** prior to using the temporary mailboxes for that phase.

Tree Removal: The trees in **Phase 1** and **Phase 2** of the project are already marked for removal. The trees are being removed in order to install the sewer and water services along with completing the road construction. If you have questions regarding the tree removal, please contact the construction observer, Jim Klein with WSB & Associates. (Contact information below.)

Removals: The contractor plans to start removing the pavement and curb and gutter the week of May 9th for **Phase 1**. The utility construction will follow the street removals.

Access: Due to high water levels and the deep sanitary sewer that is being replaced, the contractor plans to “dewater” (install well points and pump the groundwater) in order to construct the sewer for portions of the project. This activity may restrict access to your driveway. The contractor has yet to determine the extent of the dewatering operations and how construction activities will be segmented to maintain access at the end of each working day as best as possible. Residents will be informed ahead of time if they will not have driveway access along with instructions on where to park their vehicles.

Contractor Working Hours: The contractor plans to work from 7 a.m. to 7 p.m., Monday through Friday. They do not currently plan to work on Saturdays but are allowed to work from 9 a.m. to 5 p.m. if they do decide to work on weekends.

WHAT IF RESIDENTS WANT TO REPLACE THEIR ENTIRE DRIVEWAY?

The property owner shall coordinate these improvements, including payment, themselves with their Contractor. Contact information for contractors that are interested in completing this work will be included in a weekly update within the next month.

WHAT IF RESIDENTS WANT TO REPLACE THEIR SEWER AND WATER SERVICE TO THE HOUSE?

The property owner shall coordinate these improvements, including payment, themselves with their Contractor. Contact information for contractors that are interested in completing this work will be included in a weekly update within the next month.

Contact Information

The City’s Engineering consultant, WSB & Associates, Inc., will coordinate the management and construction of the project. Eric Eckman will be the project manager and can be reached at 763-512-5257. Jim Klein will be the on-site construction observer and will be on the job site every day during construction throughout the project. Jim can be reached at 612-518-8327 to answer any construction coordination or scheduling issues that you may have. If you have any further questions, please feel free to call City Hall at 763-784-5898

We will also be mailing weekly (or as needed) construction newsletters to you detailing the current week’s construction activities, the upcoming activities, as well as other pertinent construction information. You can also find information on our website www.ci.circle-pines.mn.us under Street Reconstruction, 2016 Reconstruction Project.

While construction typically represents an inconvenience, we will strive to minimize the impacts to you and ask for your patience during construction. Thank you in advance for your cooperation in making this a successful project.

Enclosure: (1) Magnet -